

## AGENDA



Thursday, December 16, 2010

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 48**

**Subject:** Authorize award and execution of a 36-month requirements supply contract with TESSCO, INC., Hunt Valley, MD for the supply of two-way radio parts and accessories in an estimated amount not to exceed \$750,000, with three 12-month extension options in an estimated amount not to exceed \$275,000 for the first extension option, \$302,500 for the second extension option, and \$332,750 for the third extension option, for a total estimated contract amount not to exceed \$1,660,250.

**Amount and Source of Funding:** Funding in the amount \$187,500 is available in the Fiscal Year 2010-2011 General Fund Radio Maintenance Budget. Funding for the remaining 27 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Wilbur Jones, Buyer I/972-4013

**Purchasing Language:** Lowest bid of two bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will establish a reliable source for various types of wireless and two-way radio parts, equipment, and accessories for the Wireless Communication Services Division (WCSD). These items will be used for the testing, repair, and maintenance of the City's wireless and two-way communications equipment.

The types of items to be purchased under this contract include two-way radio parts, tower equipment and parts, antennas, mounting hardware, mobile data parts and accessories, radio installation equipment, and diagnostic tools that are used to maintain two-way communications equipment. WCSD maintains all of the two-way radios and miscellaneous vehicular electronic equipment used by various City departments.

MBE/WBE Solicited: 22/9      MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Six hundred and thirty notices were sent, including 22 MBEs and nine WBEs. Two bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 12% increase to the last contract award in January 2007. This price increase is related to the cost of copper used in the parts, equipment, and accessories that will be purchased under this contract.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received. Tescos is the current supplier of these parts.
- b. The Purchasing Office concurs with the Wireless Communication Services Division's recommended award.

c. Advertised in the Austin American-Statesman and on the Internet.