



## **EXECUTIVE COMMITTEE MEETING A G E N D A**

**January 4, 2011 ~ 6:00 p.m.**

**Meeting Location:** 1520 Rutherford Lane Building 1, 2<sup>nd</sup> Floor, Austin, TX 78754

*All topics below will be discussed by the Executive Committee of the HIV Planning Council, with possible recommendations, motion, and/or action resulting for consideration by the full Planning Council*

### **CALL TO ORDER** (*Christopher Hamilton, Chair*)

- 1) Citizen Communication** (*Community Announcements*)
- 2) Approve Previous Meeting Minutes 12/7/2010**
- 3) Membership Interview Process** – Review application for membership to join Planning Council; Interview membership candidate; Vote on recommendation to Mayor. \*
- 4) Administrative Agent Report**
  - a. Expenditure Report
  - b. Program/Monitoring Report
  - c. News/Policy Issues from HRSA & Other Source
  - d. Quality Manager Report
- 5) Chair Report**
  - a. Review and update Committee structures
  - b. Review and update timeline for planning activities
  - c. Schedule upcoming Events
  - d. Determine and review mentors for new members

### **ADJOURNMENT**

*\* In accordance with applicable privacy laws, general public may be prohibited from the interview process.*

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. For assistance, please call (512) 974-3419.