



**Sustainable Food Policy Board
APPROVED**

**DECEMBER SPECIAL MEETING MINUTES
Monday, December 14, 2009**

The Sustainable Food Policy Board (SFPB) convened on Monday, December 14, 2009 at the City of Austin's Learning Resource Center located at 2800 Spirit of Texas Highway, Austin, Texas, Auditorium.

Chair Marla Camp called the meeting to order at 12:46 P.M.

Board Members in Attendance:

Marla Camp
Brandi Clark
Arthur D'Andrea
Max Elliott

Katie Kraemer
Melanie McAfee
Paula McDermott

Richard Pierce
Ronda Rutledge
Michele Murphy-Smith

Board Members Not In Attendance:

Allison Beadle

David Davenport

Staff in Attendance:

Vince Cobalis, HHSD
Juanita Jackson, HHSD

Linda Terry, HHSD
Sherri Fleming, TCHHS

David Salazar, TCHHS
Ana Amaguel, TCHHS

1. CITIZENS COMMUNICATION:

Jeff Paine – Composting and zoning issues

2. APPROVAL MINUTES

- a. **Food Access and Wellness Committee, November 9, 2009.** Board Member Paula McDermott motioned to approve the meeting minutes the motion was seconded by Board Member Michele Murphy-Smith Vote 3-0-0
- b. **Food Production and Business Committee, November 10, 2009.** Board Member Katie Kraemer motioned to approve the minutes with the amended changes to item 3a Suzanne Santos gave an explanation of temporary food permits for vendors . . . change to Chair Marla Camp seconded motion by Board Member Max Elliott. Vote 3-0-0.
- c. **Executive Committee, November 16, 2009.** Board Member Ronda Rutledge motioned to approve the minutes with the following changes the word "on-sight" to "on-site" and add a "s" to meeting ." The motion was seconded by Marla Camp. Vote 2-0-0.
- d. **Sustainable Food Policy Board, November 23, 2009.** Board Member Ronda Rutledge motioned to approve the minutes with the following changes:
 - Delete one "l" from Michele Murphy-Smith
 - Item 4c, delete Katie Kraemer and the words "in the". The motion was seconded by Board Member Brandi Clark. Vote 10-0-0, Board member Richard Pierce absent from dais.

3. DISCUSS AND TAKE APPROPRIATE ACTION:

- a. **Community Food Assessment (Karen Banks)** - Received presentation from Karen Banks on the status of the community food assessment, but no action taken.

- b. Scope and desire of information to cover in a Community Food Assessment as pertinent to the charges of the Sustainable Food Policy Board** was discussed that the board would:
- Compile a list of strategic alliance partners and where they fit into the current assigned charges.
 - Define areas within the board's current defined scope that is outside of the student's project (Broader Economic Survey)
 - Review of what institutions are doing to change their sourcing food or an assessment. Board member Brandi Clark motioned that we create a Google doc internet space that is open to the public to store work that is pertinent to the charges of the Sustainable Food Policy Board. The motion was seconded by Board Member Paula McDermott. Vote 10-0-0, Board member Richard Pierce absent from the dais.
- c. Egg grading statement from the Sustainable Food Policy Board** - Chair Marla Camp provided update on the egg grading statement. Board member Ellen Sweets motioned that Chair Marla Camp forward to City Council of Austin and Travis County Commissioners a letter advising both entities of discussions of eggs availability and federal, state and local governments saying. The motion was seconded by Board Member Melanie McAfee. Vote 12-0-0. Board member Richard Pierce arrived late to the meeting.
- d. Recommendations for the 2011 budget** – Discussed, no action taken Chair Marla Camp suggested to committees to draft resolutions in January 2010.
- Resolutions for contracts with local food services. (Food Production & Business Committee)
 - Draft a resolution to fund food assessment. (Food Production & Business Committee)
 - Draft a resolution for providing a tax exemption for organic farmers
 - Include developers on community gardens. (Food Production & Business Committee)
 - Draft list of priorities for the Sustainability Officer 2011 budget. (Both Committees)
- e. Alternative meeting locations for Sustainable Food Policy Board Meetings** – Discussed, no action taken.
- f. Communication Strategies for the Sustainable Food Policy Board** – Chair Marla Camp suggested to move this item to the committees with a report due at the February 22, 2010 board meeting.
- g. Review City and County charge and committee assignments:** No discussion, no action taken.

4. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE AGENDA ITEMS

- a. Presentation of the American Community Survey – American Census Date (January 25, 2010)
- b. Presentation by Joe Geiselman, Executive Manager, Travis County Transportation and Natural Resources Department and Commissioner Sarah Eckhardt, Travis County Commissioner, Precinct 2
- c. Review resolutions from committees
- d. Discussion and take appropriate action to elect officers (July 26, 2010)
- e. Discussion and take appropriate action to amendment to correct Sustainable Food Policy Board bylaws to identify regular meeting location.
- f. Discussion and take appropriate action to schedule meetings for Sustainable Food Policy Board for the year.

ADJOURNMENT – The meeting adjourned at 4:30pm.