



**NEEDS ASSESSMENT
COMMITTEE MEETING A G E N D A
January 25, 2011 ~ 6:00 p.m.**

Meeting Location: 1520 Rutherford Lane Building 1, **Ground Floor**, Austin, TX 78754

All topics below will be discussed by the Executive Committee of the HIV Planning Council, with possible recommendations, motion, and/or action resulting for consideration by the full Planning Council

CALL TO ORDER *(Tim Bailey, Chair)*

- 1)** Citizen Communication *(Community Announcements)*
- 2)** Review & Approve Previous Meeting Minutes *(if applicable)*
- 3)** Robert's Rules Overview – Lu Russell, Parliamentarian
- 4)** CHAIR BRIEFING
 - (a) 2011 Planning Timeline and Activities
- 5)** 2010 Comprehensive Needs Assessment
 - (a) Review Results
 - (b) Create planning strategy for further analysis
- 6)** Next Meeting Agenda
- 7)** Adjourn

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