

AGENDA



Thursday, January 27, 2011

**Contract and Land Management
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 17

Subject: Authorize negotiation and execution of a professional services agreement with the following 5 staff recommended firms or other qualified responders to RFQ Solicitation No. CLMP068: MWM DESIGN GROUP, INC. (WBE/FH), Austin, TX; KLOTZ ASSOCIATES, INC., Austin, TX; KURKJIAN ENGINEERING CORPORATION (WBE/FH), Austin, TX; TRC ENGINEERS, INC., Austin, TX; and HALFF ASSOCIATES, INC., Austin, TX for engineering services for the 2011 Field Engineering Rotation List, a 2010 Bond Program Project, for an estimated period of two years or until financial authorization is expended, with the total amount not to exceed \$2,500,000 divided among the 5 firms.

Amount and Source of Funding: Funding is available in the Fiscal Year 2010-2011 Capital Budget of the Public Works Department.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Diane Rice 974-7081; Rolando Fernandez 974-7749; Sarah Terry 974-7141

Purchasing Language: Staff recommendation is the 5 most qualified firms out of 20 firms evaluated through the City's qualification-based selection process.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE subconsultant participation.

The City anticipates contracting with 5 engineering consultants to provide Field Engineering Services for its pedestrian, bicycle, urban trails, and child safety facilities. As part of the City's ongoing effort to comply with the directives of the Federal Americans with Disabilities Act (ADA), the Public Works Department has chosen to deliver the initiatives utilizing an Indefinite Delivery/Indefinite Quantity (IDIQ) contract. The IDIQ construction contract documents include standard City of Austin engineered details, specifications, project locations currently identified and estimated total quantities of work. A field engineer is assigned to work with the contractor to define the final scope of work, alignment and resolve any conflicts in the field. This contracting method also allows for the flexibility of adding, deleting or substituting projects based on priorities designated by the City.

The selected firms will: Evaluate pedestrian and bicycle facility locations for constructability under the IDIQ model

Develop construction estimates for each project location; prepare bid documents for IDIQ Contracts

Provide Field Engineering Services at each project location during construction

Participate in public hearings and provide stakeholder interfaceThe total funding authority for the 2011 Field Engineering RL is \$2,500,000 with the total authority for each of the firms to be approximately \$500,000.

This request allows for the development of a professional services agreement with each of the five recommended firms for an estimated period of two years or until financial authorization is expended.

Initial project assignments will be based on the firm's final ranking, the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need.

If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm, if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

Participation subgoals stated in the solicitation were 15.80% MBE and 15.80% WBE. The recommended firms provided an MBE/WBE Compliance Plan that met the goals of the solicitation and was approved by the Small and Minority Business Resources Department.

RECOMMENDED FIRMS:

MWM DESIGN GROUP, INC. (WBE/FH)

KLOTZ ASSOCIATES, INC.

KURKJIAN ENGINEERING CORP. (WBE/FH)

TRC ENGINEERS, INC.

HALFF ASSOCIATES, INC. Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 372 firms on September 24, 2010. The RFQ was obtained by 61 firms and 20 firms submitted qualification statements. Of these, 8 of the firms were certified M/WBE firms.