

## AGENDA



Thursday, January 27, 2011

**Contract and Land Management  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 18

**Subject:** Authorize negotiation and execution of a professional services agreement with the following 6 staff recommended firms or one of the other qualified responders to RFQ Solicitation No. CLMP065: FRANK LAM & ASSOCIATES, INC. (MBE/MA), Austin, TX; DATUM ENGINEERS, INC., Austin, TX; UNINTECH CONSULTING ENGINEERS, INC. (MBE/FA), Austin, TX; ENCOTECH ENGINEERING CONSULTANTS, INC. (MBE/MA), Austin, TX; P.E. STRUCTURAL CONSULTANTS, INC., Austin, TX; and STEINMAN LUEVANO STRUCTURES, LLP (MBE/MH), Austin, TX for engineering services for the 2011 Structural Engineering Services Rotation List for an estimated period of 3 years or until financial authorization is expended, with the total amount not to exceed \$900,000 divided among the 6 firms.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2010-2011 Capital budgets and/or Operating and Maintenance budgets of the various departments for which services are required.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Steve Prather 974-2642; Rolando Fernandez 974-3064; Sarah Terry 974-7141

**Purchasing Language:** Staff recommendation is the 6 most qualified firms out of 12 firms evaluated through the City's qualification-based selection process.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE subconsultant participation.

The City currently has an active rotation list for structural engineering services, of which the contracting authority will be exhausted in the near future. The objective of this project is to provide structural engineering services to various City departments in order to accommodate small projects and reports, or the review of proposed public building plans for compliance with City structural engineering standards.

The consultant services which may be required include:

Structural evaluations and reports for buildings, parking garages, bridges, pools, dams and plant facilities  
Determination of structural adequacy of existing facilities to accommodate additional loads  
Design of foundations, retaining walls, small building renovation projects and related construction phase services  
Assist in the review of proposed building plans for compliance with City structural standards  
The total funding authority for the 2011 Structural Engineering Services Rotation List is \$900,000 with the authority for each of 6 firms to be approximately \$150,000.

This request allows for the development of a professional services agreement with each of the 6 recommended firms for an estimated period of 3 years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications (RFQ) evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period or if the City elects to

terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firms for the duration of the contract period.

Participation subgoals stated in the solicitation were 15.8% MBE and 15.8% WBE. The recommended firms provided an MBE/WBE Compliance Plan that met the goals of the solicitation and was approved by the Small and Minority Business Resources Department.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 332 firms on October 1, 2010. The RFQ was obtained by 48 firms, and 14 firms submitted qualification statements. Seven of the firms were certified MBE/WBE firms.