

## AGENDA



Thursday, January 27, 2011

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 28**

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**Subject:** Authorize award and execution of a contract through U.S. Communities Government Purchasing Alliance with HAWORTH INC., Holland, MI and their local authorized distributor Furniture Marketing Group, Inc., Austin, TX for the purchase and installation of free standing conventional furniture and systems furniture at the Contract and Land Management Department offices located at 105 W. Riverside in an amount not to exceed \$77,578.52.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2010-2011 Capital Budget of the Public Works Department.

**Fiscal Note:** A fiscal note is attached.

**For More Information:** Steve Cocke, Buyer II/974-2003

**MBE/WBE:** This Cooperative Purchase is exempt from the MBE/WBE Ordinance. This exemption is in compliance with Chapter 2-9C of the City Code (Minority –Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

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This contract is for the purchase of 17 office work stations, 1 break room, and two conference rooms needed to furnish the new contract procurement and administrative offices at the 105 W. Riverside office building. The leased office space currently houses both Public Works and Contract and Land Management Department employees. Additional leased office space during FY11 was required to address the lack of office space at One Texas Center for additional employees.

The Haworth Furniture specified is Unigroup Too which has 45% recycled content, and is green guard certified. All Haworth product comes with a lifetime warranty and is guaranteed with Haworth's non-obsolescence policy. The Orlando freestanding product proposed for the offices has 77% recycled content and is also green guard certified. Each workstation includes: (1) BBF pedestal with full extend glides and lock, (1) FF pedestal with full extend glides and lock, (2) 36" locking overhead units, (2) 36" open shelf units. (2) 36"w tack boards, and (2) task light. Each station includes (3) duplex outlets for easy access to power.

Each office set up includes either a 72" "U" shaped desk with (2) locking pedestal drawers and a 4 door Hutch, or a 72" desk and return with (4) locking pedestal drawers with a 4 door hutch.

This cooperative purchasing program was established as a national structure for local government agencies to make use of their collective purchasing power and is authorized under the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code.