



**URBAN FORESTRY BOARD
MINUTES**

**REGULAR MEETING
WEDNESDAY, January 19, 2011**

The Urban Forestry Board convened in a regular meeting on Wednesday, January 19, 2011 at PARD Annex, 919 W 28 ½ Street, Shoal Creek Room, AUSTIN, TEXAS

Board Members in Attendance:

Peggy Maceo, Nick Classen, Nevic Donnelly, Ryan Fleming, Jessica Wilson, Shannon Halley

Staff in Attendance:

Parks and Recreation Department: Walter Passmore, Urban Forestry Program Manager
Angela Hanson, Forester

Austin Energy: Ray Henning, Line Clearance Superintendent

Planning and Development Review Department: Michael Embesi, City Arborist

CALL TO ORDER

Vice Chair Maceo called the Board Meeting to order at 6:34 p.m.

1. Approve the minutes of the Urban Forestry Board's regular meeting of December 15, 2010. **The minutes for the regular meeting of the 12/18/2010 were approved on Board Member Wilson motion, Board Member Halley second on a 6-0 vote.**

2. **CITIZEN COMMUNICATION: GENERAL**
Citizen communications occurred.

3. **ANNOUNCEMENTS**

Chair Halley announced that Emma Long passed away.

Vice Chair Maceo announced that Margret Hofmann was spotted getting into a Porsche after a fundraiser.

4. **BRIEFINGS**

a. Presentation regarding Roy Guerrero Park Master Plan and disc golf course
Marty Stump, Parks and Recreation Department, gave a presentation regarding the planning phase of the proposed disc golf course.

Citizen communications occurred regarding this item

The motion by Board Member Donnelly to recommend "putting decisions off until plan is in the design phase and re-evaluate at that time" failed due to the lack of a second.

Board Member Wilson requests that the Board be briefed again on project progress. This item will be on a future agenda. Request seconded by Board Member Fleming.

b. Parks and Recreation Department Urban Forestry Program staff report on

a. Program activities and performance measures

b. Status of the Urban Forest Management Plan

c. Scope of work for tree care and maintenance of Treaty Oak

Walter Passmore reported on each of these items. The Board was asked to review the Urban Forest Management Plan and consider approving a draft at the February 16, 2011 meeting. Work on the Treaty Oak will be deferred.

c. Austin Energy Utility Forestry staff report on utility forestry tree maintenance

Ray Henning reported on this item.

- d. Planning and Development Review Department City Arborist Office staff report on tree preservation, replenishment, and permitting activities for protected and heritage trees

Michael Embesi reported on this item.

5. NEW BUSINESS – DISCUSSION AND ACTION ITEMS

- a. Finalize meeting calendar for regular meetings of the UFB for 2011

The meeting calendar was approved unanimously with the following amendments.

The amendment to move the December meeting to Tuesday, December 20, was approved on Chair Halley's motion, Board Member Donnelly second, on a 6-0 vote.

Without objection, the Board will hold regularly scheduled meetings at the PARD Annex.

- b. Review and possibly approve amended bylaws

Without objection, the Board will defer approval of the bylaws until the February 16, 2011 meeting.

- c. Review and possibly approve Urban Forest Grant Program application for PARD Urban Forestry Internships 2011

The motion to recommend approval of the grant proposal with condition that "PARD Forestry and the City Auditor's office work to ensure that the funds granted to City departments are not utilized as general fund dollars" was approved on Chair Halley's motion, Board Member Donnelly second, on a 5-1 vote. Those members voting aye were: Chair Halley, Vice Chair Maceo, and Board Members Donnelly, Fleming, and Wilson. Those voting nay were: Board Member Classen.

- d. Request for new agenda items

No items were added.

6. OLD BUSINESS – DISCUSSION AND ACTION ITEMS

- a. State of the Urban Forest Summit – Board Member Halley and Wilson

Board Member Wilson provided an update.

- b. Heritage trees species list update – Board Member Fleming and Halley

Without objection, the Board removed the item from the agenda, but retain it for future consideration or if changes are made to the list.

ADJOURNMENT

Vice Chair Maceo adjourned the meeting at 8:35 p.m.