

HIV PLANNING COUNCIL  
SPECIAL CALLED  
NEEDS ASSESSMENT COMMITTEE MEETING  
8/16/2010

*Committee Chair: Tim Bailey*  
*Meeting Recorder: Christopher Hamilton*  
*Staff edit on 8/17/2010*

**In attendance:**

*PC members: Tim Bailey, Christopher Hamilton, Justin Irving, Jeremy Riddle, Winifred Muhammad*  
*HIV PC Staff: Kimberly Pemberton*  
*AA Staff: Greg Bolds*

- Meeting started at 6:17 p.m.
- There was no citizen communication noted.

➤ **Growth rate discussion:**

- Discussed merits of the various ways of estimating growth rate.
- Discussed methods of estimating the growth rate, effects of migration, and the number of people who are unaware of their status. Could take number of people that are unaware and multiply by the percentages of those with TPP, those that are likely to use Ryan White services, etc.
- Justin made motion to use growth rate method from last year, Jeremy 2nd. 5/0/0 motion carried.

➤ **Needs assessment report discussion:**

- We discussed the needs by priority population and across populations.
- Top needs were discussed.
- Discussed other needs from the needs assessment survey.
- Kimberly will request additional information from UT School of Social Work.

➤ Will meet tomorrow night (*August 16, 2010*).

➤ Meeting Adjourned at 8:24 p.m.