



## ITEM #52

### MEMORANDUM

**TO:** Marc Ott, City Manager  
**FROM:** Ed Van Eenoo, Budget Officer  
**DATE:** February 16, 2011  
**SUBJECT:** Fiscal Memo for Item #52

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Item #52 on the February 17, 2011 Council Agenda is to approve the waiver of certain fees and requirements for the Bipolar Seminar "Caught in the System" event sponsored by the Bipolar Foundation of Central Texas which is to be held on Wednesday, February 16, 2011 at the George Washington Carver Museum, will have the following fiscal impact:

Fees Waived (Parks and Recreation):

\$200 Rental Fees

\$50 Equipment Use Fee

\$80 Staff and Utilities Fees

\$330 Total Fees Waived

In summary, the total amount waived for this event is \$330. Additionally, the refundable security deposit requirement of \$100 is also being waived. Any fee requirements above this total are the responsibility of the applicant.

As outlined in Resolution No. 021003-40, Council Member Cole has agreed to apply \$110 to her fee waiver allocation budget, Mayor Pro Tem Martinez has agreed to apply \$110 to his fee waiver allocation budget and Council Member Riley has agreed to apply \$110 to his fee waiver allocation budget.

Although budgeted revenue for fees is based upon historical data and not necessarily upon specific events, the waiver of these fees reduces potential revenues that could be realized.