



EXECUTIVE COMMITTEE

MEETING A G E N D A

March 1, 2011 ~ 6:00 p.m.

Meeting Location: 1520 Rutherford Lane Building 1, 2nd Floor, Austin, TX 78754

All topics below will be discussed by the Executive Committee of the HIV Planning Council, with the possibility of Recommendations and/or motions made for consideration by the full Planning Council membership.

CALL TO ORDER *(Christopher Hamilton, Chair)*

- 1) Citizen Communication *(Community Announcements)*
- 2) Approve Previous Meeting Minutes *(February 1, 2011)*
- 3) Highlights of Administrative Agent Report
- 4) Chair Report
 - a) Discuss attendance policy and Review Attendance Report
 - b) Overview of Executive Retreat and Objectives
 - c) Chair Observations *(Programmatic, Staffing, Membership)*
- 5) Committee Reports
 - a) Allocations Committee (Courtney McElhaney, Chair)
 - b) Comprehensive Planning Committee (Joseph Collins, Chair)
 - c) Evaluations/Quality Management Committee (Paul Hassell, Chair)
 - d) Care Strategy Committee (Christopher Hamilton, Chair)
 - e) Needs Assessment Committee (Tim Bailey, Chair)
- 6) Review proposed administrative mechanism assessment instrument
- 7) HIV Planning Council Support Staff Report
 - a) Debriefing: State of the Epidemic Symposium
 - b) Health Planner Update Report of Work Assignment and Deliverables
 - c) Orientation Schedule and Planning Council In-House Skills building Opportunities

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. For assistance, please call (512) 974-3419.