



**Sustainable Food Policy Board  
APPROVED**

**NOVEMBER MEETING MINUTES  
Monday, November 22, 2010**

The Sustainable Food Policy Board (SFPB) convened on Monday, November 22, 2010 at Boards and Commissions Room, 301 W. Second Street, Austin, Texas

Chair Paula McDermott called the meeting to order at 12:36pm.

**Board Members in Attendance:**

Marla Camp, Vice-Chair	Max Elliott	Michele Murphy-Smith
Arthur D'Andrea	Katie Kraemer	Ronda Rutledge
David Davenport	Paula McDermott – Chair	Ellen Sweets

**Absent Board Members:**

Allison Beadle	Melanie McAfee
Brandi Clark Burton	Richard Pierce

**Staff in Attendance:**

Stephnie Connell, HHSD	Rusty Cobern, HHSD	Juanita Jackson, TCHHS
Vince Cobalis, HHSD	Paul DiGiuseppe, PARD	David Salazar, TCHHS

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION**

Greg Goeken.

**2. APPROVAL OF MINUTES FOR OCTOBER 25, 2010 MEETING.**

Item moved to next meeting. No action taken.

**3. DISCUSSION AND POSSIBLE ACTION**

**A. Update on actions taken related to council resolution 20091015-023 regarding facilitation of affordable water for sustainable farming (by Rusty Cobern)**

Rusty Cobern gave an update on the resolution. Resolution item is on the preliminary agenda for December 16<sup>th</sup> Council meeting but it may possibly be moved to the January agenda.

**B. Update on ordinances proposed by city staff resulting from resolution 20091119-065 regarding support for sustainable agriculture and community gardens (by Board support staff)**

**i. Change in leadership (by Margaret Russell )**

D'Anne Williams will be taking over for Margaret Russell

**ii. Timeline for final approval/execution of ordinances including code changes**

Subject to what the Council votes on.

**iii. Status of allocation of funds for full time equivalent (FTE), timeline, and Board input into position job description**

The City of Austin is committed to identifying a position and is looking for funding. Job description to be sent to Allison Beadle

**C. Update on executed council ordinance number 20101028-046 regarding special event temporary food establishment permits at certified farmers markets (by Arthur D'Andrea)**  
Ordinance passed on October 28<sup>th</sup> by Council. Farmers' markets permits can now have temporary food permits for 14 consecutive weekends.

**D. Update on permit changes affecting farmers markets (by Paula McDermott)**  
Food trailers in town prompted a change in mobile vendor permit. Board member Arthur D'Andrea made motion to have Chair, Paula McDermott, write a letter to propose to City Council to make change to mobile vendor permit cost. Board member Marla Camp seconded motion. Board member Ronda Rutledge abstained. Vote 8-0

**E. Brief overview of Travis County Commissioner's Court process for expiring board terms in February, 2011 and process for notifying stakeholders of opportunity to apply for potential open positions (by Sherri Fleming)**  
Sherri Fleming absent, Juanita Jackson mentions that a Member who wishes to be re-appointed has to notify the appointer by letter with his/her accomplishments and resume. Those who do not wish to be re-appointed at end of term are asked to send a letter to your appointer with the list of accomplishments and highlights of being on the Board and of wish not to continue at end of term. Please try to send the letter by November 30, 2010. It can then be entered as an agenda item in Decembers Travis County Council meeting to notify people of the openings coming up. Letter of interest, resume and supporting documents of qualifications can be sent to [Sherri.Fleming@co.travis.tx.us](mailto:Sherri.Fleming@co.travis.tx.us) or Travis County Health & Human Services, P.O. Box 1748, Austin, TX 78767.

**F. Recommendation by SFPB that the City of Austin implement a comprehensive and city-wide food waste and composting program (by Marla Camp.)**  
Member Marla Camp moved to make recommendations of composting to the City Council for a City wide food waste and composting program. Member Arthur D'Andrea seconded motion. Vote 9-0

**G. Presentation of SFPB work priorities as a synthesized brief for Communications Work Group (by Marla Camp)**  
An update and changes discussed on the synthesized briefs from the subcommittee. Stakeholders will be sent a link.

**H. Status of SFPB input into Imagine Austin plan and update on process.**  
Paul DiGiuseppe, COA Planning and Development Review Dept, how feedback has helped in process and is helping in writing the plan.

**I. Meeting dates for December and 2011.**  
SFP Board meeting moved to the 20<sup>th</sup> instead of the 27<sup>th</sup>. Maintain proposed dates for 2011.

#### **4. ANNOUNCEMENTS - EVENTS AND RESEARCH RELATED TO BOARD CHARGES AND WORK PLAN**

**A. Eat local week food events (by Marla Camp)**  
Member Marla Camp announced the events for the upcoming week.

**B. Other announcements (by board members)**

Sustainable Food Center was able to apply for a grant.

Access and Wellness will have their next meeting moved to City Hall.

**5. DISCUSS AND TAKE ACTION ON FUTURE AGENDA ITEMS**

**ADJOURNMENT**

Meeting adjourned at 2:38pm