



**THE LIBRARY COMMISSION
MINUTES**

**REGULAR MEETING
24, January, 2011**

The Library Commission convened in a regular Meeting on Monday, January 24, 2011 at the Austin History Center at 810 Guadalupe St. in Austin, Texas.

Chair Carol Martin called the Board Meeting to order at 7:01 p.m.

Board Members in Attendance: Chair Carol Martin, Vice Chair Wendy Price Todd, Gretchen Hoffmann, David Kobierowski, Gloria Meraz and Ben Ornelas

Board Members Absent: Carolyn Goldston

Staff in Attendance: Brenda Branch, Director of Libraries; Toni Lambert, Assistant Director of Libraries; John Gillum, Facilities Planning Manager; Toni Grasso, Administrative Manager

1. Citizen Communication: Jane Manaster, the Austin Public Library's Lay Representative to Central Texas Library System, Inc (CTLIS) informed the Commission that CTLIS is redoing its bylaws to include schools and universities. She will return at a later date to present a more formal presentation to the Commission.

2. Approval of Minutes

The minutes from the Special Called Meeting of 12/13/2010 were approved on Commission Member Hoffmann's motion and Commission Member Kobierowski's second on a 5-0-1 vote. Those members voting aye were: Chair Martin, and Commission Members Hoffman, Kobierowski, Meraz and Ornelas

Abstained – Vice Chair Price Todd abstained

Other –Commission Member was Goldston absent

3. Unfinished Business: None

4. New Business

- a. Discussion and Action on the Revised Bylaws: Due to the changes with the attendance policy and voting each Commission Member is responsible for making sure they sign in so that their vote is counted.

Motion to approve the bylaws with the following changes:

Article 3. Membership. add to (C) those appointed through a special City Council election will serve the term of the Council Member

Article 8. Committees/Working Groups. add to Working Groups (B) are temporary bodies created by a majority vote of the board; (C) are assigned specific assignments; (F) may consist of members who are not members of the board; (H) are automatically dissolved once the assignment is complete.

Was approved on Commission Member Hoffman's motion and Commission Member Meraz's second on a 6-0 vote.

Those members voting aye were: Chair Martin, Vice Chair Price Todd, and Commission Members Hoffman, Kobierowski, Meraz and Ornelas

Other –Commission Member was Goldston absent

- b. Finalize the 2011 Meeting Schedule

Motion to adopt the 2011 Meeting Schedule with the time and day added, the 4th Monday of the month at 7pm, was approved on Vice Chair Price Todd's motion and Commission Member Ornelas's second on a 5-0-1 vote. Schedule attached.

Those members voting aye were: Chair Martin, Vice Chair Price Todd and Commission Members Kobierowski Meraz and Ornelas

Abstained – Commission Member Hoffmann abstained

Other –Commission Member Goldston was absent

- c. Nominations for APL Employee Recognition Awards

The annual APL Employee Appreciation Luncheon will be held on Thursday, April 7. Commission Members will determine the award winners at the next meeting.

- d. Gifts for Library Staff – staff is not allowed to accept gifts that have been offered with the intent to reward official conduct.

Vice Chair Price Todd suggested that a gift be made to the Friends Foundation in the staff member's name. The Director will discuss with John Steiner, the City's Ethics Officer about an update to the policy.

- e. Branch Liaison Briefings

Vice Chair Price Todd thanked the Director for the inclusion of the incident reports in the monthly Director's Report; it helps to keep an eye on things for City Council.

Commission Member Ornelas stated that when he visits his branches he organizes the Community Information Section because the staff is usually so busy.

Chair Martin met with four branch managers who had positive things to say about the regional branches.

- f. Staff Briefings –

- 1) **Facilities Update:** see Director's Report

- 2) The Library's Operating Budget Proposal is due the COA Budget office June 6. The City Manager wants the Commission to discuss the budget at the May meeting and let citizens know it will be discussed.

- 3) The State proposes to eliminate: Loan Star funding which pays for four positions at APL; federal funding for CTLS and TX Share databases which is about fifty databases.

- 4) Update of February calendar of events

5. Future Agenda Items

Adjourn: Chair adjourned the meeting at 8:59 p.m. without objection.



**2011 Approved Meeting Schedule
for Library Commission**
The Library Commission shall meet monthly

<u>MEETING DATES & TIMES</u>		<u>LOCATION</u>
Monday, January 24, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, February 28, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, March 28, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, April 25, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, May 23, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, June 27, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, July 25, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, August 22, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, September 26, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, October 24, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, November 28, 2011	7 p.m. – 9 p.m.	Austin History Center, 810 Guadalupe St.
Monday, December 12, 2011	11:30 a.m. -1:30 p.m.	Austin History Center, 810 Guadalupe St.

The purpose of the board is make recommendations to the City Council on matters relating to the establishment, maintenance, and operation of the public libraries. § 2-1-150