

AGENDA



Thursday, March 3, 2011

**Parks and Recreation
RECOMMENDATION FOR COUNCIL ACTION****Item No. 10**

Subject: Approve the negotiation and execution of a lease agreement between the City of Austin and Meals on Wheels and More for the lease of two(2) city meal-delivery vehicles to Meals on Wheels and More for the purpose of service and delivery of congregate meals to seven (7) Parks and Recreation Department facilities.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Kimberly McNeeley, Assistant Director, 974-9490; April Thedford, Program Coordinator, 974-6716

The City of Austin Parks and Recreation Department has a long history of managing the Senior Congregate Meal Program. In the spring of 2010 the Department decided to seek alternative ways to provide congregate meals service and delivery by providing the physical location for meal service and seeking a partner agency to administer, prepare, deliver and serve meals at PARD supported locations.

Beginning March, 1, 2011 the Parks and Recreation Department will transition away from direct management of this program. The congregate meal service will continue under the management of the Capital Area Council of Governments (CAPCOG). Meals on Wheels and More is CAPCOG's subcontractor for meal service and delivery, but lacks the vehicles needed to physically deliver meals to seven (7) PARD.

The Parks and Recreation Department has two (2) meal delivery cargo vans that are no longer needed by PARD. Staff recommends that the City lease the two (2) meal delivery cargo vans to Meals on Wheels and More for one dollar each (\$1.00) to assist Meals on Wheels and More with the delivery and service of congregate meals at seven (7) PARD supported sites. Meals on Wheels and More will be required to carry all insurance and comply with City vehicle policies.