

AGENDA



Thursday, March 3, 2011

**Parks and Recreation
RECOMMENDATION FOR COUNCIL ACTION****Item No. 11**

Subject: Authorize negotiation and execution of an Interlocal Agreement between the City of Austin and Capital Area Council of Governments ("CAPCOG") for the service and delivery of congregate meals to seven (7) Parks and Recreation Department supported facilities by Meals on Wheels for one term beginning April 1, 2011 and ending September 30, 2011 in a total not to exceed \$145,000 and the option for annual one-year term renewals beginning October 1, 2011 until the contract is terminated by either party, in a per-renewal total not to exceed \$182,000.

Amount and Source of Funding: Funding is available in the Fiscal Year 2010-2011 Operating Budget of the Parks and Recreation Department in the amount of \$145,000. The Parks and Recreation Department will in good faith budget \$182,000 in future fiscal years for annual agreement renewal. Funding for the agreement is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Kimberly McNeeley, Assistant Director, 974-9490; April Thedford, Program Coordinator, 974-6716

The City of Austin Parks and Recreation Department has a long history of managing the Senior Congregate Meal Program. In the spring of 2010 the Department decided to seek alternative ways to provide congregate meals service and delivery by providing the physical location for meal service and seeking a partner agency to administer, prepare, deliver and serve meals at PARD supported locations.

Beginning March, 1, 2011 the Parks and Recreation Department will transition away from direct management of this program. The congregate meal service will continue under the management of a local government agency, the Capital Area Council of Governments ("CAPCOG").

The Parks and Recreation Department 1) seeks to reduce operating expenditures associated with the direct management of this program by partnering with a local non-profit agency that specializes in the provision of meal services and 2) direct available resources toward accomplishing the PARD's core services.

Based on available funds, staff recommends that the City partner with CAPCOG for the third party administration, preparation, delivery and service of congregate meals at seven (7) PARD supported sites.