

AGENDA



Thursday, March 3, 2011

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 19

Subject: Authorize award and execution of a 24-month requirements supply contract with J & E COMPANY, Pflugerville, TX for the purchase of epoxy cement manhole seal surface kits for the Austin Water Utility in an estimated amount not to exceed \$52,625, with three 12-month extension options in an estimated amount not to exceed \$26,313 per extension option, for a total estimated contract amount not to exceed \$131,564.

Amount and Source of Funding: Funding in the amount of \$15,349 is available in the Fiscal Year 2010–2011 Operating Budget of the Austin Water Utility. Funding for the remaining 17 months of the initial contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Stephen Aden, Purchasing Manager, 974-2021

Purchasing Language: Lowest bid meeting specifications of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

Boards and Commission Action: Recommended by Water and Wastewater Commission.

This contract is to supply an estimated 250 epoxy cement manhole seal surface kits per year for the Austin Water Utility. The manhole epoxy kits will be delivered to Central Stores Warehouse and will be used by utility crews to adhere the manhole castings to the manholes. This product has been tested and approved for use by utility crews.

MBE/WBE solicited: 3/0

MBE/WBE bid: 1/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Eight notices were sent, including three MBE firms. There were no WBE firms listed under this commodity. Three bids were received, one of which was a MBE firm.
- c. The pricing offered represents a 6% increase from the last contract awarded November 2006.

APPROVAL JUSTIFICATION

- a. Lowest bidder meeting specifications.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.