

AGENDA



Thursday, March 3, 2011

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 21**

Subject: Authorize award and execution of a 36-month requirements service contract with BODY WORKS FITNESS EQUIPMENT, INC., Austin, TX for maintenance and repair of exercise equipment in an estimated amount not to exceed \$145,600, with three 12-month extension options in estimated amounts not to exceed \$69,120 for the first extension option, \$82,944 for the second extension option, and \$99,533 for the third extension option, for a total estimated contract amount not to exceed \$397,197.

Amount and Source of Funding: Funding in the amount of \$23,333 is available in the Fiscal Year 2010-2011 Operating Budget of Austin Fire Department (\$14,583); Parks and Recreation Department (\$5,833); Aviation Department (\$2,917). Funding for the remaining 29 months of the original contract period is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Colleen Athey, Buyer II, 972-4012

Purchasing Language: Lowest bid of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide maintenance and repair services for exercise equipment such as treadmills, stair steppers, and exercise bikes currently used by the Austin Fire Department (AFD) in 44 fire stations and 6 administrative locations.

This exercise equipment is used by firefighters to maintain a fitness level sufficient to safely perform their job duties and to assist in meeting the Fire Department's physical fitness standards which are monitored by the AFD Wellness Center. Firefighter safety is a primary focus of AFD and the exercise equipment needs to be inspected and serviced on a regular basis in order to assure that the equipment remains safe for the firefighters' use.

This contract will also provide maintenance and repair services for exercise equipment to be used by Aviation Department employees, as well as, users of various recreational facilities operated by the Parks and Recreation Department.

MBE/WBE solicited: 0/0 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred and eleven notices were sent, there are no known MBE/WBEs for this commodity code. Three bids were received.
- c. The pricing offered represents a 3% increase from the last contract award in August 2004.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Austin Fire Department, Parks and Recreation Department, and Aviation Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.