

AGENDA



Thursday, March 24, 2011

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 29

Subject: Authorize award and execution of a 36-month requirements supply contract with 24 HR SAFETY, LLC., Deer Park, TX for gas monitors and parts for the Austin Water Utility in an estimated amount not to exceed \$120,000, with two 12-month extension options in an estimated amount not to exceed \$40,000 per extension option, for a total estimated contract amount not to exceed \$200,000.

Amount and Source of Funding: Funding in the amount of \$20,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Austin Water Utility. Funding for the remaining thirty months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Brenda Helgren, Sr. Buyer/974 9141

Purchasing Language: Lowest bid of eight bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Prior Council Action: Recommended by the Water and Wastewater Commission.

This requirements contract will provide the Austin Water Utility a readily available supply of gas monitors and parts. The gas monitors will be ordered on an as needed basis and stored at the various treatment plants and facilities around the City. The gas monitors will be used by the Treatment Program area of the Austin Water Utility for assessing the atmospheric conditions of dangerous confined spaces prior to entry in order to protect the lives of AWU employees who maintain the water and wastewater systems of the City on an as needed basis. The parts will be used to maintain the monitors in operational condition at all times. MBE/WBE solicited: 4/3 MBE/WBE bid: 0/0 PRICE ANALYSIS

- a. Adequate competition.
- b. Seventy five notices were sent, including two MBEs and two WBEs. Eight bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 0% increase from the last contract award September 2006.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised on the Internet.