

AGENDA



Thursday, March 24, 2011

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 34**

Subject: Authorize award and execution of a 36-month requirements service contract with LIQUID ENVIRONMENTAL SOLUTIONS OF TEXAS LLC, Austin, TX to provide grease trap and sediment tank cleaning services in an estimated amount not to exceed \$90,000, with three 12-month extension options in an estimated amount not to exceed \$30,000 per extension option, for a total estimated contract amount not to exceed \$180,000.

Amount and Source of Funding: Funding in the amount of \$15,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Austin Convention Center Department. Funding for the remaining 30 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sai Xoomsai, Buyer I, 972-4016

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide for the regular cleaning of four grease traps installed at the Austin Convention Center Department (ACCD). ACCD uses these grease traps in their commercial kitchen operations to filter grease and food solids from its wastewater before it enters the sanitary sewer system. This contract will include grease removal and the proper disposal of all waste material, including food solids.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Thirty-five notices were sent. There are no known MBE/WBEs for this commodity code. Two bids were received.
- c. This is the first contract for these services; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Austin Convention Center Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.