

## AGENDA



Thursday, March 24, 2011

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 36**

**Subject:** Authorize award and execution of a 36-month requirements supply contract with LANFORD EQUIPMENT CO. INC., Austin, TX to provide repair parts and services for Massey Ferguson and Kubota equipment in an estimated amount not to exceed \$438,166, with three 12-month extension options in estimated amounts not to exceed \$204,923 for the first extension option, \$245,907 for the second extension option, and \$295,089 for the third extension option, for a total estimated contract amount not to exceed \$1,184,085.

**Amount and Source of Funding:** Funding in the amount of \$72,970 is available in the Fiscal Year 2010-2011 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 30 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Sharon Patterson, Senior Buyer, 972-4014

**Purchasing Language:** Sole bid received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the supply of repair parts used by the Fleet mechanics for preventative maintenance and repairs of City-owned Massey Ferguson and Kubota tractors and mowing equipment.

The Contractor will also provide repair services on an as-needed basis. The repair services will be used to supplement the repairs performed by the Fleet mechanics at the Fleet Service Centers.

The reliable supply of repair parts and repair services is necessary to ensure the continuity of fleet services to City departments. MBE/WBE solicited: 1/1 MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Sole bid. The bid opening for this solicitation was extended nine days. There are few registered vendors capable of providing these parts and services in the Austin area. Other vendors made the business decision not to submit a bid response.
- b. Thirty-two notices were sent, including one MBE and one WBE. One bid was received, with no response from the MBE/WBEs.
- c. This is the first contract of its type; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Sole bid received.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.