



**DESIGN COMMISSION**  
**MONDAY, MARCH 28, 2011, 5:45PM-10:00PM**  
**AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101**  
**301 W. SECOND STREET, AUSTIN, TEXAS 78701**

**Current Commission Members**

_____ Bart Whatley (BW) – Chair	_____ Richard Weiss (RW)
_____ James Shieh (JS) – Vice Chair	_____ Juan E. Cotera (JC)
_____ David Knoll (DK)– Secretary	_____ Jeannie Wiginton (JW)
	_____ Jorge E. Rousselin (COA – PDRD) Staff Liaison
	_____ Christine Freundl (COA - PDRD)

**AGENDA**

**Please note: Posted times are for time-keeping purposes only. The Commission may take any item out of order and no express guarantee is given that any item(s) will be taken in order or at the time posted.**

	<b>Approx time</b>
<b>CALL TO ORDER AND ROLL CALL</b>	<b>5:45 PM</b>
<b>1. CITIZEN COMMUNICATION: GENERAL</b> The first five speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.	<b>5:45 PM</b>
<b>2. APPROVAL OF MINUTES (Discussion and Possible Action)</b> <ul style="list-style-type: none"> <li>a. Discussion and action on the February 28, 2011 Design Commission regular meeting minutes;</li> <li>b. Discussion and action on the March 21, 2011 Executive Committee meeting minutes.</li> </ul>	<b>6:00 PM</b>
<b>3. NEW BUSINESS (Discussion and Possible Action)</b> <ul style="list-style-type: none"> <li>a. Discussion and action on the Asian American Resource Center located at 8401 Cameron Road, presenting the schematic submittal for a multi-purpose building of 14,400 SF on undeveloped site to include assembly space, classrooms, offices and support spaces. (David Kim Taylor, COA-PW).</li> </ul>	<b>6:10 PM</b>

<b>4. OLD BUSINESS (Discussion and Possible Action)</b> <ul style="list-style-type: none"> <li>a. Discussion and action on Design Commission recommendations addressing Council resolution No. 20100819-035 regarding the formulation of recommendations for design guidelines for infrastructure projects commissioned by the City of Austin, including Austin Energy, the Austin Water Utility, and other city-owned enterprises and departments. Report from Non-Urban Project Review Working Group. (Commissioner Shieh).</li> <li>b. Discussion and action on directing the Bylaws/Policies &amp; Procedures Committee to craft draft procedures for internal administrative functions of the Design Commission. (Chair Whatley).</li> <li>c. Discussion and action on directing the Bylaws/Policies &amp; Procedures Committee to craft modifications to the Project Submittal Consideration Sheet to add field on Alternative Equivalent Compliance to submittal checklist. (Chair Whatley).</li> <li>d. Discussion and action on the Design Commission Workplan for 2011. (Chair Whatley).</li> </ul>	<b>6:45 PM</b>
<b>5. COMMITTEE AND TASK FORCE REPORTS (Discussion and Possible Action)</b> <ul style="list-style-type: none"> <li>a. Standing Committees Reports;</li> <li>b. Liaison Reports;</li> <li>c. Appointment of Committee members by Chair.</li> </ul>	<b>7:15 PM</b>
<b>6. STAFF BRIEFINGS</b> <ul style="list-style-type: none"> <li>a. Project updates – Downtown Austin Plan Update. (Jorge E. Rousselin, COA-PDRD);</li> </ul>	<b>7:20 PM</b>
<b>7. FUTURE AGENDA ITEMS</b> <ul style="list-style-type: none"> <li>a. Library Project</li> <li>b. AIA Liaisons by Design Commission</li> </ul>	<b>7:20 PM</b>
<b>8. ANNOUNCEMENTS</b> <ul style="list-style-type: none"> <li>a. Chair Announcements;</li> <li>b. Items from Commission Members;</li> <li>c. Items from City Staff.</li> </ul>	<b>7:25 PM</b>
<b>ADJOURNMENT</b>	<b>7:30 PM</b>

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 3 days before the meeting date. Please contact Annie Pennie in the Planning and Development Review Department, at [annie.pennie@ci.austin.tx.us](mailto:annie.pennie@ci.austin.tx.us) or (512) 974-1403, for additional information. TTY users route through Relay Texas at 711.

## **Design Commission Committees, Working Groups, and Liaisons**

### **Committees**

1. Bylaws/Policies & Procedures Committee: Wiginton (Chair), Cotera, Whatley
2. Executive Committee: Whatley (Chair), Shieh, Knoll

### **Working Groups**

1. Project Review Working Group: Refer to rotating list
2. Comprehensive Plan Working Group: Knoll(Chair), Weiss, Whatley
3. Non-Urban Project Review Working Group: Shieh (Chair), Cotera, Whatley
4. Urban Design Guidelines Working Group: Cotera (Chair), Shieh, Weiss
5. Urban Open Space Working Group: Whatley (Chair), Knoll
6. Nomination Working Group: Weiss (Chair), Cotera

### **Design Commission Liaisons**

- Affordable Housing Liaison: Wiginton
- Downtown Comm. Liaison / Downtown Austin Plan: Weiss
- South Congress Proj. Liaison: Knoll
- TOD Liaison: Shieh
- East Riverside Master Plan: Shieh
- Airport Boulevard Form-Based Code Initiative: Whatley

**Design Commission backup may be accessed at the following location:**

**[ftp://ftp.ci.austin.tx.us/GIS-Data/planning/Design\\_Commission/](ftp://ftp.ci.austin.tx.us/GIS-Data/planning/Design_Commission/)**