



MEMORANDUM

TO: Mayor and Council Members

FROM: Stephen Elkins, Chief Information Officer
Financial and Administrative Services Department

DATE: March 8, 2011

SUBJECT: Ratification: Contract with Time Warner Cable

The City has contracted with Time Warner Cable for a number of years to provide broadband high-speed data and internet services for nine City departments at 57 locations, including Austin Energy, Communications and Technology Management, Wireless Communication Services, Watershed Protection, Neighborhood Housing and Community Development, Small and Minority Business Resources Department, PARD, Police, Health and Human Services, and Emergency Medical Services.

The broadband services provided through this contract are for either 1) remote department locations where a City network solution is not feasible or 2) locations that require a redundant internet connection in case of principal network failures or scheduled downtime.

The City had a contract directly with Time Warner Cable, which expired in August 2007. From that time until last fiscal year, these services were purchased through the cooperative purchasing agreement with the State of Texas Department of Information Resources (DIR). The cost of these services was erroneously omitted from the Council Recommendation for Action (RCA) requested in October 2010, which established the DIR software and services spending authority for the current fiscal year. This omission was discovered this past December and a quote was requested from Time Warner in order to bring a request to Council to negotiate and execute a new contract. Several vendor-related delays prevented timely RCA preparation. As a result, the contract through DIR for these types of services will expire at the end of February without a new contract yet approved. Time Warner has and will continue to provide these services to maintain the broadband connections, which are vital to many of the City's critical business operations. An RCA to approve negotiation and execution of a new Time Warner Contract is scheduled to be on the agenda April 7, 2011.

xc: Mark A. Ott, City Manager
Leslie Browder, Chief Financial Officer