

# MASTER RECYCLING, PROCESSING AND MARKETING SERVICES AGREEMENT

by and among

THE CITY OF AUSTIN

and

[VENDOR]

**This document is *Confidential Information* of the City and Vendor and subject to the confidentiality provisions in Section 16. Disclosure and copying of this document is strictly limited as provided therein.**

## Prohibition against personal interest in contract

Pursuant to Section 19.1, no personnel, consultant, or elected official of the City who is involved in the development, evaluation, or decision-making process of the performance of any solicitation may have any financial interest in this Agreement. The City at its sole discretion may void this Agreement if action by Vendor results in a violation of this provision.

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Exhibit A	Service Schedule - SFR Recyclable Materials Processing
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# MASTER RECYCLING, PROCESSING AND MARKETING SERVICES AGREEMENT

This **Master Recycling, Processing and Marketing Services Agreement** (this “**Agreement**”) is made and entered into as of \_\_\_\_\_, 2011 (the “**Execution Date**”), by and between [**Vendor Name**], a \_\_\_\_\_ company, having a principal place of business in Austin, Texas (“**Vendor**”), and City of Austin, a home-rule municipality incorporated by the State of Texas (the “**City**”).

## WITNESSETH:

WHEREAS, the City wishes to obtain from Vendor and Vendor wishes to provide to the City, certain services with respect to recycling of materials by the City and its residents, including the reuse and marketing of such materials, so that the City may devote its resources to its other business;

WHEREAS, Vendor intends to leverage its business processes, information technology services, and integration capabilities to enhance the quality of the services provided to the City, and to provide flexibility in both the type and amount of services provided to the City;

NOW, THEREFORE, in consideration of the foregoing and the mutual representations, warranties, covenants and agreements herein contained, the City and Vendor agree as follows:

### 1. PURPOSE OF THIS AGREEMENT.

**1.1 Service Schedules.** Simultaneously with the execution of this Agreement, the parties are also executing an Exhibit A (processing of collected residential recycling materials) (“**Processing Services**”), which describes in detail Vendor’s provision of certain recycling-related services and activities to the City. From time to time, additional exhibits describing other Services that Vendor may provide to the City (each a “**Service Schedule**”) may be executed between the parties, and annexed hereto, in which event, except to the extent expressly provided to the contrary in the applicable Service Schedule, the provision of the additional Services set forth thereon shall be subject to all of the terms and conditions set forth in this Agreement.

**1.2 Frame Agreement.** The parties intend this Agreement to serve as a master or frame agreement that sets forth certain terms applicable to Vendor’s provision of all Services, including additional services pursuant to future Service Schedules added to this Agreement from time to time. Section 19.8 also sets forth a process whereby the City and Vendor will periodically engage in strategic planning for the possible expansion of the Services that Vendor will provide and the execution of additional Service Schedules for such expanded Services. Such future expansions may, but not necessarily will, include mutually agreeable Service Schedules governing the direct collection of recyclable material from residences (“**Collection Services**”), the collection and processing of recyclable materials from commercial locations (“**Commercial Services**”), and such additional Services as the Parties shall hereafter adopt by mutual agreement. Nothing in this Agreement shall preclude or prohibit Vendor from providing the same or similar services outlined in this Agreement to third parties during the term of this Agreement. This Agreement is intended to be nonexclusive in nature.



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## 2. PARTIES' OBJECTIVES.

**2.1 Objectives.** In executing this Agreement, the Parties agree that Vendor shall use its reasonable best efforts to perform the Services at least at the same level and with the same degree of accuracy, quality, completeness, and responsiveness as is reasonably expected of third parties providing the same or substantially similar services to other municipalities in Central Texas.

**2.2 Purpose of Objectives.** The Parties do not intend Section 2.1 to (i) grant any rights or create any obligations apart from those provided for elsewhere in this Agreement, including those pertaining to Service Levels; or (ii) constitute or be evidence of an express or implied warranty by either Party. The Parties' rights and obligations under this Agreement, including those pertaining to Service Levels, warranties (including warranty disclaimers), and rights and remedies are as set forth expressly in this Agreement, and the relevant Exhibits and Schedules.

## 3. DEFINITIONS AND RULES OF CONSTRUCTION.

**3.1 Definitions.** Capitalized terms in this Agreement and the Service Schedules shall have the meanings ascribed to them in Schedule 3.1 or elsewhere in the Agreement or the Service Schedules.

**3.2 General Rules of Construction.** As used in this Agreement and the Service Schedules, (i) any reference to this Agreement, a Service Schedule, or other agreement shall mean a reference to the item as amended from time to time; (ii) any reference to a document means and includes information maintained in any medium, including electronic media; (iii) any reference to the word "or" means "and/or"; (iv) "including" means "including but not limited to"; and (v) "hereof," "herein," "hereunder," and words of similar meaning refer to this Agreement as a whole and not to any particular subdivision hereof.

**3.3 Order of Precedence.** This Agreement, the Schedules attached to this Agreement, the Service Schedules and the exhibits and attachments attached thereto, as modified by any Change Approvals executed by the parties pursuant to this Agreement, constitute a single agreement. In case of any ambiguity among the aforesaid agreement documents, the ambiguity will be interpreted in accordance with the following order of precedence:

**3.3.1** This Agreement, including Schedules 3.1, 6.1 and 13.1.

**3.3.2** The Service Schedules and exhibits and attachments thereto (including Change Approvals).

**3.3.3** The Schedules to this Agreement not listed in Section 3.3.1.

Notwithstanding the foregoing, a Service Schedule shall take precedence over this Agreement in the event of any ambiguity with respect to the description of Services to be performed under such Service Schedule or the price, cost, fees or revenue due to any Party pursuant to such Service Schedule. No provision of any Service Schedule is intended to modify the terms and conditions

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set forth in this Agreement or any of the Definitions set forth in Schedule 3.1 or elsewhere in this Agreement.

## 4. SERVICES TO BE PROVIDED.

**4.1 The Services.** The City intends to transfer and assign responsibility for the performance of certain recycling and marketing of recyclable materials services, disposal of Residual Material and activities related to the City's zero waste initiative (collectively "***Services***") to Vendor. The Services are described in detail in the Service Schedules.

**4.2 City Responsibilities.** The City's responsibilities to Vendor that are necessary for provision of the Services; including (i) dates by which such responsibilities must be discharged; (ii) all deliverables to be provided by the City to Vendor in connection with the Services; (iii) designation of all Premises that are to be made available to Vendor in connection with the Services; and (iv) any other responsibilities agreed upon by the parties (collectively "***City Responsibilities***") as set forth in the applicable Service Schedule.

**4.3 Services Inclusive.** The Services include the functions and activities set forth in the applicable Service Schedule and, at no additional charge to the City, all reasonably related ancillary functions and activities.

**4.4 Non-Exclusive Agreement.** This is a non-exclusive agreement. Without prejudice to Vendor's obligation to make any payment set forth on a Service Schedule, Vendor may perform services identical or comparable to the Services to any third party upon terms, rates and conditions determined by Vendor in its sole discretion. Likewise, except to the extent a certain volume of activity may be guaranteed under a Service Schedule, the City is under no obligation to offer any services or processes to Vendor, and may in its sole discretion provide itself or engage third parties to provide services comparable to the Services. Until the final Contract Year prior to a Reset Date, the City will use commercially reasonable efforts to offer Vendor the first review (which may be coincident with a review by a Designated Competitor) of opportunities for provision of additional services to the City that are the same as or similar in type to the Services or complementary to the Services. Nothing in this Section 4.4 is intended to provide Vendor with a right of first refusal. Vendor acknowledges that the City Procurement Department may not perform procurement of goods or services by all of the City Affiliates and business units and that some Affiliates and business units procure goods and services independently of the City Procurement Department, and agrees that the City shall not be in breach of this Section 4.4 should such a City Affiliate or business unit contract for services that are the same as or similar in type to the Services or complementary to the Services without first offering Vendor the opportunity to review such opportunity.

**4.5 Improvements and New Technology.** During the term of any Service Schedule, Vendor shall not be obligated, but will use reasonable efforts to inform the City of any new technology, new process, or other business development that Vendor believes will likely improve the Services. The Parties will discuss in good faith the incorporation of any such technology or processes into Vendor's provision of the Services; provided, however, any agreement to make such incorporation shall also be subject to the provisions of this Agreement and the City is under

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no obligation to accept any improvement or new technology that would either increase the price for any Services or require the City to make a capital investment.

**4.6 Mutual Cooperation.** In order to achieve the objectives of this Agreement, each Party shall provide the other Party with such cooperation and assistance as is reasonably required by the other Party to perform its obligations under this Agreement and the Service Schedules. Such cooperation and assistance shall not be construed to mean (i) that either Party must consent to requests for consent by the other Party; (ii) that either Party must agree to a modification of the provisions of this Agreement or the Service Schedules; or (iii) that either Party must agree to incur any expenses that it would not have reasonably contemplated in connection with such cooperation or assistance.

## 5. TERM.

**5.1 This Agreement.** This Agreement shall be binding on the parties upon the Execution Date, and shall become effective as of \_\_\_\_\_, 201\_\_, and, unless earlier terminated in accordance with its provisions, shall remain in force until the twentieth (20<sup>th</sup>) anniversary of the Acceptance Date (the “**Term**”) of the first Service Schedule executed between the parties. Nine (9) months prior to each Reset Date, the Parties will commence good-faith discussions to determine whether a change in the volume of material or types of services provided under the Agreement is mutually desirable. No later than six (6) months prior to each Reset Date, each Party shall give written notice to the other Party indicating whether such Party wishes to materially change the volume of material or increase the types of services provided under the relevant Service Schedule. Failure to provide such notice shall be deemed to be such Party’s indication of its desire to let the volumes and services remain unchanged under the applicable Service Schedule. Any proposed material Change to the volume of material or services provided under a specific Service Schedule shall be subject to the provisions of Section 20, below. At least one (1) year prior to the twentieth (20) anniversary of the applicable Acceptance Date, each Party shall notify the other in writing whether it desires to renew and extend the Agreement (or relevant Service Schedule) or to let it expire. The failure of a Party to provide such notice timely shall be deemed to be such Party’s election to let the Agreement (or relevant Service Schedule) expire subject to termination assistance under Section 22; provided that if a Party indicates its desire to renew the Agreement (or relevant Service Schedule), and the other Party may be willing to do so upon the mutual agreement as to a Change, then the provisions of Section 20 shall apply to the resulting negotiations, but without prejudice to a Party’s right to elect to permit the Agreement (or relevant Service Schedule) expire.

**5.2 Service Schedules.** Each Service Schedule will include (i) the date on which the Transition Period for the services covered by the applicable Service Schedule will commence (the “**Transition Commencement Date**”) and the duration of the Transition Period, and (ii) the date (the “**Trial Commencement Date**”) on which the Trial Period shall commence. Responsibility for the applicable SFR Recycling Processing Services will be transferred to Vendor on the date set forth in Exhibit A. Immediately after the applicable Transition Period, Vendor shall commence performance of the applicable Services. Each Service Schedule (including those added after the Execution Date) will become effective on the date designated thereon by the Parties, and will remain in force for the remainder of the Term (or such earlier date as specified on the relevant Service Schedule). Upon expiration or termination of this

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Agreement for any reason, all Service Schedules shall terminate automatically. Termination of any Service Schedule will not result in the automatic termination of this Agreement, and each Service Schedule shall continue in force and effect notwithstanding the termination of any other Service Schedule.

### 6. CHARGES.

**6.1 General.** Fees, charges, revenue sharing and other amounts due in consideration of the Services (collectively “**Charges**”), and payment terms are set forth on Schedule 6.1, which may be amended upon the Parties’ mutual agreement from time to time, or as otherwise provided for herein.

**6.2 Billing Procedures.** Charges based upon the composition of recyclable material, if any, specified in the Service Schedules shall be billed monthly in arrears, no later than the end of the following month. Any non-standard charges (such as commissions, incentive payments, bonuses, Service Level Credits, profit-sharing, cost reduction sharing, termination charges, payment for purchase of assets, reimbursable expenses, or any other amount due from one Party to the other arising under any Service Schedule) (“**Non-Standard Charges**”) shall be billed as provided in Schedule 6.1 or the applicable Service Schedule. To the extent that a charge is calculated using an estimated amount (for example, the estimated net charges for a particular period) prior to the Acceptance Date, then such charge shall be subject to a true-up or reconciliation no later than the end of the first complete calendar quarter following the Acceptance Date. After the applicable Cutover Date, such charge (if any) shall be subject to a quarterly true-up or reconciliation following the applicable calendar quarter, initiated upon the demand of either Party.

**6.3 Invoices.** Vendor shall provide an accounting statement for all Service volumes and Charges to the City each month (an “**Accounting Statement**”), which Accounting Statement shall separately identify the Services and volumes for all amounts owed by one Party to the other for such month (including any applicable true-ups). The monthly Accounting Statement shall be in a form reasonably acceptable to both parties that conforms to the City internal accounting system. All Accounting Statements must be submitted electronically to an address specified by the City either in the form of an electronic spreadsheet in a readily available COTS format, or in such other format as the Parties mutually agree from time to time.

**6.4 Payment Terms.** Payment of Charges of the undisputed portions of each Accounting Statement are due thirty (30) days after the City receipt of the Accounting Statement. Any amount due from one Party to the other that is not paid when due (including any refunds, revenue shares or other payments due to a Party of an estimated Charge in an amount in excess of the trued-up actual Charge) shall, after a fifteen-day grace period, be paid together with interest at a rate equal to the lower of (i) one per cent (1.0%) per month or (ii) the highest interest rate permitted by Applicable Law (the “**Interest Rate**”) from the date the amount was originally due through the date payment is received. Should the City in good faith dispute any portion of an Accounting Statement or other claim of amount due, the City shall (i) pay all non-disputed amounts on the invoice when due; (ii) notify Vendor in writing of the disputed amounts by when payment would otherwise have been due; (iii) cooperate with Vendor promptly to resolve the

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dispute; and (iv) pay the agreed-upon portion of the disputed amount (with interest) promptly upon resolution of the dispute.

**6.5 Funding Out. Notice is given Vendor of Article VIII, Section 1 of the Austin City Charter which prohibits the payment of any money to any Person who is in arrears to City of Austin for taxes, and of § 2-8-3 of the Austin City Code concerning the right of City of Austin to offset indebtedness owed City of Austin.**

**6.6 Appropriations.** Vendor acknowledges that the City is a municipal governmental entity, whose powers as a home rule city are governed by the Constitution of the State of Texas. The Texas Constitution contains certain requirements to ensure that certain types of municipal contracts have an identified source of funding. To the extent that such Texas Constitutional provisions are applicable, the City and Vendor agree that the City's Solid Waste Enterprise Fund provides an annual source of revenue of the City, which is expected to be in excess of any amount necessary to meet the obligations of the City to Vendor under this Agreement. However, if at any time during the term of this Agreement the City loses access to such funds to cover the cost of solid waste collection and disposal, the City shall promptly provide Vendor written notice of the loss of such access, and if the City is expected to make net payments to the Vendor pursuant to the applicable Service Schedule, the City should include in such notice any failure of the City to make an adequate appropriation for any fiscal year to pay the net amounts anticipated to be due from the City to the Vendor under the Service Schedule, or the reduction of any appropriation to an amount insufficient to permit the City to pay its obligations under the applicable Service Schedule. In the event that the City is reasonably likely under the applicable Service Schedule to owe in any relevant period a positive amount to the Vendor net of any credits or share of proceeds that will be owed to the City and there is an absence of appropriated or other lawfully available funds to make such payment, then the applicable Service Schedule shall be voidable by Vendor upon sixty (60) days notice to the City to the extent and only to the extent that such funding is not appropriated or available, with the City having a right to cure during such sixty (60) day period by either (i) restoring the availability of the Solid Waste Enterprise Fund to pay the reasonably foreseeable net obligations of the City to Vendor under such Service Schedule, or (ii) by council action making appropriations of City funds in an amount necessary to pay the reasonably foreseeable net obligations of the City to Vendor under such Service Schedule. The absence of appropriated or other lawfully available funds to pay all of the City's obligations under this Agreement or any relevant Service Schedule after the expiration of such sixty (60) day period will allow Vendor to terminate individual Service Schedules hereunder, or at Vendor's election, this Agreement in its entirety, by providing written notice to the City within ninety (90) days thereafter. If Vendor fails to terminate the relevant Service Schedule or this Agreement, the obligations of Vendor and the City thereunder and hereunder shall continue in effect, and at Vendor's written election made within such ninety (90) day period, the City shall reduce the processing volumes delivered to Vendor proportionately to coincide with the reduced funding level availability. In the event that Vendor terminates any Service Schedule as a result of the operation of this Section 6.6, the City shall be liable to the Vendor for the payment of liquidated damages, if any, as specified in the relevant Service Schedule pursuant to the terms of Section 22.2.3.

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**6.7 Dispute Not Grounds for Nonperformance.** The existence of a good-faith dispute over an invoice shall in no circumstances be grounds for either Party's failure to perform or delay in performing its obligations under this Agreement or any Service Schedule.

**6.8 Currency.** All invoices shall be stated, and all payments made, in United States dollars.

**6.9 Sales Taxes.** Charges and other compensation set forth in a Service Schedule do not include sales, use, and similar taxes levied on Vendor's provision or the City's use of the Services (collectively "***Sales Taxes***"). Generally, the City is exempt from all sales taxes. In the event there arises any question regarding the applicability of sale tax to any Charge, Vendor shall consult with the City prior to including any sales taxes on an Accounting Statement.

**6.10 Records.** Vendor will maintain complete and accurate records of any supporting documentation for all amounts on any Accounting Statement sent to the City under this Agreement, or which should have been involved on any Accounting Statement, and will retain each record for a period expiring upon the earlier of: (i) seven (7) years after the expiration or termination of this Agreement, or (ii) seven (7) years following the end of the calendar year during which such record was created. During the Term and any subsequent periods for which Vendor is required to maintain such records, the City may review such records pursuant to Section 18.

**6.11 Out-of-Scope Services.** Services not included hereunder or in a Service Schedule will be provided at prices and on terms agreed by the Parties.

**6.12 Vendor's Expenses.** Vendor is responsible for all of its out-of-pocket expenses incurred in its performance of the Services, except to the extent expressly provided in a Service Schedule.

**6.13 Adjustments and Reset.** All Charges may be subject to adjustment, reset, or renegotiation as provided in this Agreement, Schedule 6.1, or the applicable Service Schedule.

## 7. PERSONNEL.

**7.1 Vendor.** Vendor shall utilize in the performance of the Services such technical and administrative personnel as Vendor deems appropriate for the performance of the Services and Vendor's obligations hereunder. Vendor shall, at all times, designate a senior member of management to serve as the primary point of contact in the event a material dispute or issue should arise under this Agreement ("***Vendor Senior Officer***"), and shall promptly replace, and notify the City in writing, in the event there is any vacancy in the Vendor Senior Officer position. The Service Delivery Manager shall report directly to the Vendor Senior Officer.

### 7.2 Replacement of Personnel.

**7.2.1** If the either Party reasonably believes that the performance or conduct of any of the other Party's personnel assigned to the performance of the Services under this Agreement is unsatisfactory or unacceptable or if the City otherwise reasonably objects to any individual's assignment to performance of Services under this Agreement, such Party shall so

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notify the other Party in writing, and the other Party shall promptly take such steps as it deems appropriate to address the performance, conduct, or assignment of such person. In the event that such objectionable performance, conduct, or assignment is not cured to the objecting Party's reasonable satisfaction within thirty (30) days after receipt of such written notice, then upon the written request of the objecting Party, the other Party shall reassign such person to other duties not directly related to this Agreement or the performance of any Services or obligations under any Service Schedule. Replacement of any Vendor personnel shall in no event be grounds for any delay in performing or failure to perform the Services in the manner set forth in the applicable Service Schedule unless such replacement is carried out at the request of the City and such replacement directly results in a delay in performing or failure to perform the Services.

**7.2.2** Notwithstanding the provisions of Section 7.2.1, above, Vendor shall not have the right to request the reassignment by the City of any of the following persons from acting as a liaison with respect to any aspect of the Services, or as a manager of employees of the City in the performance of any obligations of the City under this Agreement or any Service Schedule:

**7.2.2.1** Any elected official;

**7.2.2.2** The City Manager or Assistant City Manager;

**7.2.2.3** Any director of a department of the City; or

**7.2.2.4** Any departmental manager of the City.

**7.3** **Transferred Employees.** If, and solely in the event that, any future Service Schedule requires Vendor to perform Services then currently being provided directly by City employees, then set forth on each applicable Service Schedule prior to its execution shall be the employees who will be transitioned to Vendor's employ pursuant to such Service Schedule (the "***Transferred Employees***"). Vendor will offer employment to the Transferred Employees. Vendor shall at a minimum provide terms and conditions that comply with the standards set forth in any applicable Schedule 7.3 for the relevant Service Schedule. The Parties intend that transition of the Transferred Employees shall occur by termination of their employment with the City and simultaneous reemployment by Vendor on the applicable Trial Commencement Date, for each Transferred Employees (the "***Transfer Date***"). Nothing in this Section is intended to apply to any persons that immediately prior to such transfer are employed by the City as either Temporary Workers or that are Probationary Workers.

**7.3.1** Offer of Employment; Retention. The terms and conditions of Vendor's offer of employment, including the minimum retention periods for each Transferred Employee, if any, shall be as negotiated and mutually agreed prior to and as set forth in the Schedule 7.3.1 that is specifically applicable to the relevant Service Schedule (meaning that for each Service Schedule for which there shall be any transfer of employees, there shall be a unique Schedule 7.3.1). During the applicable minimum retention period, Vendor will not transfer from the City account the Transferred Employees without the prior written approval of the City, such approval not to be unreasonably withheld or delayed; provided, however, that such restriction on transfer during the minimum retention periods will not limit the right of any Transferred Employee to

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resign or the right of Vendor to promote such Transferred Employee or to terminate or suspend the employment of any Transferred Employee for cause, performance, death, disability, illness or other personal reasons of similar urgency and gravity. Nothing in Section 7.3 or this Section 7.3.1 shall require Vendor to employ any such employee who refuses an offer of employment from Vendor.

**7.3.2 Cooperation.** The City shall reasonably cooperate with Vendor in its evaluation of the Transferred Employees and in making such offers of employment, including cooperating by providing Vendor with access to interview the Transferred Employees and with any information reasonably requested by Vendor and authorized for release in writing by the Transferred Employees regarding the salary, length of service, performance appraisals, disciplinary reports, background, history of sick and vacation days, and other benefits or issues applicable to each of the Transferred Employees through the Transfer Date. If a Transferred Employee does not authorize the release of such information, Vendor shall not be obligated to hire such Transferred Employee. The City shall also promptly inform Vendor of any terminations of employment, disciplinary actions, or other circumstances that occur prior to the Transfer Date with respect to any of the Transferred Employees. If Vendor, in good faith, objects to the hiring of a specific person as a Transferred Employee as a result of its interview and review of the City's records, then the City Liaison Officer and the Vendor Senior Officer shall meet and confer regarding such Transferred Employee, but Vendor shall not be obligated to hire such employee.

**7.3.3 Parties' Responsibilities to Transferred Employees.** Upon his or her respective employment by Vendor, Vendor shall be solely responsible for providing salaries and employee benefits to each Transferred Employee who is hired by Vendor upon terms and conditions and with benefits comparable to Vendor's other employees with similar skills, experience and tenure providing Services hereunder. Until termination of his or her respective employment by the City, the City shall be solely responsible for providing salaries and employee benefits to each Transferred Employee. If applicable, the City is responsible for payment of severance to each Transferred Employee, including any Transferred Employee who declines to accept employment with Vendor, except to the extent the severance claim is based upon Vendor's breach of its obligations under this Agreement. Vendor shall not be responsible for any vacation days, sick days or similar benefits that a Transferred Employee has accrued prior to the applicable transfer date.

**7.4 Independent Contractors.** The Parties are, and shall at all times be, independent contractors with respect to one another and with regard to all performance under this Agreement. Neither Party shall have the authority to enter into any agreement, nor to assume any liability, on behalf of the other Party, nor to bind or commit the other Party in any manner, except as expressly provided herein. Each Party shall have sole responsibility for such Party's employees at any given time, including responsibility for the management, supervision, direction, and control of such employees, the payment of all compensation to them, the provision of employee benefits to them and for injury to them that occurs in the course of their employment. Except with respect to the provisions of Section 7.6, each Party shall be solely responsible for all aspects of labor relations with such Party's employees, including their hiring, supervision, evaluation, discipline, firing, wages, employee benefits, overtime, job and shift assignments, and all other



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terms and conditions of their employment, and the other Party shall have no responsibility whatsoever for any of the foregoing.

**7.5 No Third Party Beneficiaries.** Without limiting the generality of Section 31.10, nothing in this Section 7 is intended to provide to any employee of either Party any benefit or right, or entitle any employee to any claim, cause of action, remedy, or right of any kind, the intent of the parties being that this Agreement will not be deemed to create any obligations of either Party to any individual employee or to create any right to any employee of either Party. No employee will have any rights to enforce any part of this Agreement including this Section 7, either for his or her own benefit or otherwise.

**7.6 Special Conditions Regarding Transferred Employees and Employees of Vendor Engaged in Provision of Services.** Notwithstanding that Vendor is an independent Vendor of the City and that Vendor alone is responsible for the obligations due any of its employees, including Transferred Employees, engaged in Services on behalf of the City, the City, as a governmental unit, has an interest in ensuring that all persons engaged in providing it Services are fairly treated, compensated, and protected from unreasonable danger. Accordingly, Vendor agrees that each person engaged in providing Services to the City, whether direct employees of Vendor, or of any of its Permitted Subcontractors, shall be entitled to protections under the following requirements:

### **7.6.1 Equal Opportunity.**

**7.6.1.1 Equal Employment Opportunity.** Neither Vendor nor Vendor's agent nor any Permitted Subcontractor, shall engage in any discriminatory employment practice as defined in chapter 5-4 of the City Code. No Bid submitted to the City shall be considered, nor any Purchase Order issued, nor any contract awarded by the City unless the Vendor has executed and filed with the City Purchasing Office a current Non-Discrimination Certification. The Vendor shall sign and return the Non-Discrimination Certification attached hereto as Schedule 7.6.1.1

**7.6.1.2 Americans With Disabilities Act (ADA) Compliance.** Neither Vendor nor Vendor's agent nor any Permitted Subcontractor shall engage in any discriminatory employment practice against individuals with disabilities as defined in the ADA.

**7.6.2 Living Wage and Health Benefits Election on Service Schedule.** If, and solely in the event that, negotiations leading to the execution of a particular Service Schedule result in the Parties having tentatively agreed (subject only to final approval by the appropriate City official or governing body) that the City of Austin's Living Wage ordinance will apply to the Services provided under such Service Schedule, then before presentation to the final City authority empowered to execute such Service Schedule, the applicable Service Schedule shall indicate the costs of providing the Services thereunder, with the cost of complying with the Living Wage ordinance of the City (both as to minimum wages and as to health benefits) shown as a separate cost from the provision of such Services absent compliance with the Living Wage ordinance. The City shall then have the right, to be made at or prior to the execution by the City

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of the applicable Service Schedule, to elect in writing to receive the Services to be provided by Vendor under the applicable Service Schedule with or without the Living Wage ordinance being applicable. Should the City elect to receive such Services with the Living Wage ordinance being applicable, then the cost to the City shall include such additional amounts shown on the Service Schedule as being applicable for minimum wage and benefits requirements and the provisions of Schedule 7.6.2 shall automatically apply to Vendor's obligations under the relevant Service Schedule (but not with respect to any Service Schedule for which such election has not been expressly made). If the City shall elect to receive the Services without the Living Wage ordinance being applicable, then the City shall avoid the costs associated therewith, and the provisions of Schedule 7.6.2 shall not apply. In the event that the Living Wage ordinance of the City is elected by the City to apply to a particular Service Schedule, and Vendor provides similar services to third parties as it provides to the City pursuant to that Service Schedule, Vendor shall have no obligation to apply the provisions of this Section 7.6.2 to those employees to the extent that they are performing services to such third parties, and the provisions of this Section 7.6.2 shall not apply to Temporary Workers or Probationary Workers, provided that Vendor shall not use persons with such status in an attempt reasonably calculated to evade the obligations of the City's Living Wage ordinance.

**7.6.3 Compliance with Health, Safety, and Environmental Regulations.** The Vendor, its Permitted Subcontractors, and their respective employees, shall comply fully with all federal, state, and municipal Applicable Law, health, safety, and environmental laws, ordinances, rules and regulations in the performance of the services, including but not limited to those promulgated by the City on a City-wide basis and by the Occupational Safety and Health Administration (OSHA). In case of conflict, the most stringent safety requirement shall govern. The Vendor shall indemnify and hold the City harmless from and against all claims, demands, suits, actions, judgments, fines, penalties and liability of every kind arising from the breach of the Vendor's obligations under this paragraph.

## 8. ASSETS.

**8.1 No Asset Transfer.** Except as may be specified on a Service Schedule, the City shall not transfer any assets to Vendor in connection with Vendor's provision of the Services. During the Term, should Vendor believe that additional City Property assets are required to provide the Services, Vendor shall so advise the City and, should the parties agree on terms and conditions of the acquisition, the City shall have the right, subject to applicable municipal procurement laws, to purchase and own the asset and then lease it to the Vendor for use in connection with the provisions of the Services.

**8.2 The City Property; Right to Use.** To the extent that use of any the City Property, including assets acquired as provided in Section 8.1, is required for Vendor's provision of the Services, upon request by Vendor, the City may grant to Vendor the right to use such Property solely for that purpose and the Charges between the Parties shall be reasonably adjusted to reflect the fair value of such use. Vendor may not use any the City Property for any purpose other than provision of the Services to the City or to the City's customers.

**9. MANAGED AND ASSIGNED CONTRACTS.** If there are any agreements between the City and any third-parties under which the City receives or provides recycling services, or

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receives or provides services reasonably related to recycling services, and a Service Schedule provides for Vendor to manage those arrangements on behalf of the City, the City and Vendor may enter into an agreement for Vendor to receive an assignment of such agreements or manage them on the City's behalf. In such event, Vendor and the City shall execute and attach a schedule to the relevant Service Schedule substantially in accordance with the obligations and requirements set forth on Schedule 9, hereto, or such modified Schedule 9 pertaining to the relevant Service Schedule as the Parties may mutually agree, which outlines the terms and conditions of such arrangement, and which may include, but not be limited to, accounting, indemnity, renewal and termination, and agency provisions to govern the rights and obligations of the Parties.

### 10. TRANSITION AND TRIAL PERIODS; ACCEPTANCE.

**10.1 Transition and Trial Periods.** Each Service Schedule sets forth a period (the applicable "***Transition Period***") from the Transition Commencement Date relevant for such Service through the applicable Trial Commencement Date during which the parties shall prepare for transfer of the applicable Services from the City or the City's then-current service provider, to Vendor, and a period (the "***Trial Period***") beginning at the applicable Trial Commencement Date for the services covered by and as set forth on the Service Schedule and ending on the date (the "***Cutover Date***") that the Service Schedule is Accepted (as provided in Section 10.4). The Transition Period and Trial Period for each Service Schedule are together the "***Trial***" for such Service Schedule. Within ten (10) days after the start of each applicable Transition Period Vendor will prepare for the City review and approval a document (the "***Transition Plan***" for such Service Schedule) that encompasses components of the transition process for such Service Schedule. Each Transition Plan shall:

**10.1.1** Include the overall transition and implementation process from and after the applicable Transition Commencement Date and show the manner of transition of each Service to Vendor.

**10.1.2** Specify each party's responsibilities during the Transition Period and Trial Period.

**10.1.3** Identify Vendor's transition team that will be in place for the Trial Period.

**10.1.4** Identify reports to be completed by Vendor and furnished to the City during the Trial Period and thereafter.

**10.1.5** Include a description of all data required for baseline calculations applicable to the Service Schedule and the methodology to be used to capture such data.

Such Transition Plan shall be promptly reviewed by the City and shall be either accepted promptly after its submission, or shall be rejected by the City in writing that sets forth in detail the reasonable reason(s) for such rejection. Thereafter, Vendor shall have ten (10) days to resubmit the revised Transition Plan, and the City shall have ten (10) days to either accept or reject such revised Transition Plan. If the Parties remain unable to agree on a Transition Plan, then either Party may invoke the dispute resolution process set forth in Section 30.

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**10.2 Responsibility for Services During the Transition Periods.** The City or the City's then-current service provider is responsible for provision of the applicable Services during the relevant Transition Periods.

**10.3 Trial Period.** During the relevant Trial Period:

**10.3.1** Vendor will provide the Services in accordance with the Service Levels set forth in the applicable Service Schedule, subject to the general requirements of the SLA.

**10.3.2** Service Level Credits will not apply. Nothing in this Section 10.3.2 is intended to affect the City's remedies (including termination) for Vendor's failure to meet the Success Criteria.

**10.4 Success Criteria; Acceptance.** Each Service Schedule sets forth performance criteria for the applicable Services during the applicable Trial Period ("***Success Criteria***"). Upon Vendor's meeting the Success Criteria for a Service Schedule within the Trial Period, the City shall notify Vendor that the Services as performed during the Trial Period are "***Accepted***" and the applicable Cutover Date shall be deemed to occur. The date that all Trials are Accepted with respect to a particular Service Schedule is such Service Schedule's "***Acceptance Date***."

**10.5 Overlapping Trials.** Notwithstanding any other provision of this Agreement, if (i) Vendor is in material breach of its obligations under a Trial, or (ii) in such Trial Vendor cannot meet the Success Criteria for such Trial (by way of example, if in the Processing Services Trial Vendor is required to meet certain Success Criteria for three consecutive months, and in the final month of the Trial it has met the Success Criteria for only two months), the City may by written notice to Vendor defer any subsequent Trial Period until the breach is cured or all Success Criteria for the earlier Trial are achieved. Nothing in this Section 10.5 shall be deemed to require the City to provide additional time for Vendor to meet the Success Criteria for any Trial, or be deemed a waiver of any right of the City at Applicable Law or hereunder.

**10.6 Trial Expenses.** Except as otherwise identified in a Service Schedule or other Schedule, each party shall bear its own expenses of each Trial.

## 11. SECURITY.

Vendor acknowledges and agrees that through the normal course of providing the Services Vendor may have access to and be in possession of City Data and City Confidential Information. Accordingly, Vendor will take actions reasonable under the circumstances to prevent the intentional or inadvertent disclosure of City Data and City Confidential Information, which actions will be no less than what Vendor would take to prevent disclosure of its own similar information. For purposes of this Section 11, Vendor's employees include all partners, employees, subcontractors, and agents of Vendor. Vendor will establish procedures to facilitate protection of City Confidential Information. These procedures will include the following:

Each Vendor employee working on the City account with access to City Confidential Information will sign a personal non-disclosure agreement on a form reasonably acceptable to the City and Vendor.

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City data (including City data created by Vendor as part of the Services) will be stored in a secured, partitioned area in Vendor's shared storage devices. Vendor warrants that City Confidential Information designated by the City as extremely confidential will in no event be available to any unauthorized person (including any employee of Vendor not authorized to have access to such information).

The Parties will review Vendor's security procedures as appropriate, but in no event less frequently than once in each Contract Year. The Parties intend Vendor's obligations in this Section 11 to supplement and not to limit Vendor's obligations under Section 16.

### **12. USE OF CITY FACILITIES.**

If any Services Schedule shall require Vendor to perform Services that reasonably necessitate Vendor having access to or using, in any way, any facility owned or under the control of the City:

**12.1 Access.** The City shall provide Vendor with reasonably unencumbered access to the Premises and to all other areas or sites that are necessary for Vendor to perform the Services, subject to the City's reasonable and customary security and access controls, rules and regulations.

**12.2 Limitation.** Vendor's access to any Premises, other areas or sites, equipment, systems, or other property shall be subject to (i) all existing regulations, rules, or guidelines applicable to user access by the City's vendors or contractors, and (ii) such additional restrictions, as determined by the City in the reasonable exercise of its governmental and business judgment, as reasonably necessary to protect the integrity and security of City property. If during the Term the City makes any modification to any such regulations, rules, or guidelines in effect as of the Execution Date and such modification significantly increases Vendor's cost or risk of providing the Services, the Parties will use the Change Approval process in Section 20 to determine an Equitable Adjustment.

**12.3 Prohibition.** Under no circumstances may Vendor (i) use any Premises or services furnished by the City for any purpose other than providing Services to the City, or (ii) store on any Premises any goods that will be used for other Vendor customers. Without limiting the generality of the foregoing, Vendor may not use any Premises or services furnished by the City for provision of services to or on account of any other Vendor customer.

**12.4 Hazardous Materials.** If either Party becomes aware of the existence of Hazardous Materials at or near any Premises in proximity to personnel of the other Party, such Party shall give prompt written notice of such condition to the other Party. In the event that Vendor becomes aware that Hazardous Materials are present at any time at any Premises in proximity to Vendor's personnel, Vendor may cease performing the portion of the Services that is affected by the presence of such Hazardous Materials if, in the reasonable judgment of Vendor, Vendor's ability to perform such portion of the Services safely and properly might be materially and adversely impacted thereby. Vendor shall give prompt written notice to the City of any such determination. As between Vendor or the City, the Vendor shall be solely responsible for all matters relating to the investigation, detection, abatement, and remediation of

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any Hazardous Materials present at the Premises to the extent the presence of such Hazardous Materials resulted from the conduct, acts or omissions of Vendor or its personnel, and Vendor shall not be liable or responsible for any expense incurred by the City in that regard except to the extent that the presence of the Hazardous Materials was caused by the conduct, acts or omissions of Vendor.

### 13. SERVICE LEVELS.

**13.1 Service Levels.** General service level requirements are set forth in Schedule 13.1 (the “*SLA*”) and specific Service Levels are set forth in each Service Schedule with respect to the applicable Services. Vendor will perform the Services in accordance with and subject to the applicable Service Levels.

**13.2 Service Level Credits.** Following the applicable Acceptance Date, the City will receive the Service Level Credits set forth in Schedule 13.1 or the applicable Service Schedule as its sole and exclusive pecuniary remedy for any failure by Vendor to satisfy any Service Level. Service Level Credits will be applied as a credit on no later than the second Accounting Statement from Vendor to the City after the right to the Service Level Credit arises, unless this Agreement is terminated prior to application of the credit, in which event Vendor will provide the City cash refund.

### 14. COMPLIANCE WITH LAW; PERMITS.

**14.1 Compliance with Applicable Law.** Each party shall comply with all Applicable Laws in its performance of its obligations hereunder.

**14.2 Permits.** The City shall be responsible for obtaining all permits or authorizations necessary for discharge of the City Responsibilities. Vendor shall be responsible for obtaining all permits or authorizations necessary for its performance of the Services.

**14.3 Safety.** Vendor shall (i) establish and maintain safety procedures for the protection of Vendor’s employees and all other persons at Vendor’s facilities consistent with applicable laws, customary industry practices and applicable U.S. Department of Transportation and OSHA requirements, (ii) establish and enforce reasonable safeguards at Vendor’s facilities for the safety and protection of any other person present at such facilities, (iii) comply with all Applicable Laws relating to the safety of persons or property at Vendor’s facilities, and (iv) designate a qualified officer or senior manager of Vendor to be responsible for safety and the prevention of fires and accidents resulting from the performance of the Services or at any of Vendor’s facilities, including that such designated person shall be the Vendor’s primary liaison with any City, state or federal agency related to safety.

### 15. INTELLECTUAL PROPERTY OWNERSHIP AND LICENSES.

**15.1 Vendor Property.** All Intellectual Property Rights in processes and products used by Vendor to provide the Services, and all other Intellectual Property Rights owned by Vendor prior to the applicable Transition Commencement Date or independently developed in connection with Vendor’s activities unrelated to this Agreement during and after the Term, (collectively “*Vendor Intellectual Property*”) are the property of Vendor or its licensor. Except

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to the extent provided in Section 15.2, Vendor Intellectual Property shall include all inventions, improvements, methods, developments, software, documents, processes or products protected by Intellectual Property Rights that were created, made or conceived by Vendor or its employees or agents in the course of or as a result of the Services being provided under this Agreement.

**15.2 City Property.** All Intellectual Property Rights (i) in processes and products used by the City and all other Intellectual Property Rights owned by the City prior to the applicable Transition Commencement Date or independently developed in connection with the City activities unrelated to this Agreement during and after the Term or provided by the City under this Agreement (including any Marks proprietary to the City or its affiliates) or (ii) identified as a Deliverable from Vendor to the City in a Service Schedule (collectively “***City Intellectual Property***”) are the property of the City or its licensor, except to the extent of any Vendor Intellectual Property incorporated into or used in connection with any Deliverable. Vendor shall have a non-exclusive, paid-up right and license to use, copy, modify, and prepare derivative works of the City Intellectual Property Rights identified in (ii) above to be used only in connection with the Services, and such license to automatically terminate upon the termination of this Agreement. City Intellectual Property shall include all inventions, improvements, methods, developments, software or documents protected by Intellectual Property Rights that were created, made or conceived by the City or its employees or agents (other than Vendor, or its employees, agents, contractors) in the course of or as a result of the Services being provided under this Agreement.

**15.3 Joint Property.** All improvements and derivative works of a Party’s Intellectual Property shall be the property of such Party. To the extent that a product or process developed for use as part of the Services is an improvement or derivative work of both Parties’ Intellectual Property (“***Joint Development***”), (i) such product or process will be jointly owned by the Parties and (ii) the Parties will agree, in the applicable Service Schedule or Change Order, or by separate agreement, upon each Party’s respective rights to provide, sell, license or transfer of the Joint Development to third parties.

**15.4 Vendor License to the City.** Vendor grants to the City a worldwide, non-exclusive, non-transferable (except in connection with a permitted assignment of this Agreement), fully paid, license to use as necessary any Vendor Intellectual Property incorporated into any Deliverable or the Services solely for the City’s internal business purposes or in connection with the City providing recycling or related services to Customers, and not for any other commercial exploitation or resale. This license shall be perpetual with respect to Deliverables and until the end of the Term (and any termination assistance services) with respect to Services. The City may make use of the license to provide transition services for a reasonable period to a third party that acquires a business unit of the City or assumes the privatized responsibilities of any City department that had received the Services. On Schedule 15.4, Vendor shall list any Marks relevant to the Services that Vendor claims to be proprietary to Vendor, together with any registrations (federal or state) validly issued and still in effect with respect to each Mark. For any Mark shown on Schedule 15.4 for which there does not exist a state or federal validly issued and still in effect registration, the City acknowledges that Vendor claims ownership rights (but no registration) to such Mark. Without the City acknowledging that any Mark listed on Schedule 15.4 is owned by Vendor, Vendor hereby licenses to the City the use of the Marks listed on Schedule 15.4 during the term of this Agreement.

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**15.5 City License to Vendor.** The City grants to Vendor a non-exclusive, fully paid license to use the City Intellectual Property made available to Vendor hereunder strictly for the purposes of providing the Services.

**15.6 Rights in Data.** All information and data of whatever nature that is (i) provided by the City to Vendor in connection with this Agreement (including those data incorporated into other documents by Vendor in connection with performing the Services or received by Vendor from third parties in connection with its administration of the Managed Contracts and New Contracts) or (ii) stored by Vendor as part of the Services (collectively “**City Data**”), including all Intellectual Property Rights included therein, is and shall remain the sole and exclusive property of the City. All reports that the City provides to Vendor in connection with this Agreement, or that are produced by Vendor specifically for the City under this Agreement, including all Intellectual Property Rights included therein, are and shall remain the sole and exclusive property of the City.

**15.7 No Implied Licenses.** The Parties do not intend in this Agreement to grant any licenses other than those expressly set forth in this Agreement or any Service Schedule, or to have anything in this Agreement or any Service Schedule considered to be evidence of any express or implied license. Without limiting the generality of the foregoing, neither Party grants to the other any right to use the other Party’s Marks for any purpose other than as expressly provided in this Agreement or Service Schedule.

**15.8 Residual Knowledge.** Each Party shall be free to use its Residual Knowledge for any purpose, including use in the development, manufacturing, marketing, and maintenance of its products and services, subject only to its obligations with respect to use and disclosure set forth herein and any Intellectual Property Rights of the other Party. The term “**Residual Knowledge**” means information in non-tangible form that, without the intent to use the other Party’s Confidential Information for a purpose prohibited by this Agreement, is retained in the unaided memories of those employees (i) of Vendor who have participated in providing the Services or (ii) of the City who have had access to Confidential Information of Vendor. Each Party may use the documents and other tangible materials containing the Confidential Information of the disclosing Party only for the purposes of this Agreement.

## 16. CONFIDENTIALITY.

**16.1 Confidential Information.** “**Confidential Information**” means all the information one Party receives from the other that by its nature is proprietary or confidential to the disclosing party. Confidential Information need not be marked as such.

**16.2 Duty to Maintain Confidentiality.** Subject to the provisions of the Texas Public Information Act, Chapter 552 of the Texas Government Code, each Party shall: (i) maintain the confidentiality of the Confidential Information of the other Party; (ii) take reasonable and appropriate steps to prevent the use, disclosure, dissemination, or copying of the Confidential Information of the other Party other than as necessary for such Party to perform its obligations under this Agreement; (iii) use the same care to prevent disclosure of the Confidential Information of the other Party to third parties as it employs to avoid disclosure, publication, or dissemination of its own Confidential Information of a similar nature, but in no event less than a



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reasonable standard of care; (iv) use the Confidential Information of the other Party solely as necessary in connection with this Agreement; (v) not acquire any express or implied right or license to any Intellectual Property Right or other proprietary right in or to, or assert any lien against, the Confidential Information of the other Party solely by virtue of its disclosure; (vi) inform its employees, agents, and subcontractors who perform duties with respect to this Agreement about the restrictions with regard to Confidential Information set forth in this Section 16.2; and (vii) notify the other Party promptly in the event of any use, disclosure, or loss of Confidential Information of the other Party other than as permitted by this Agreement.

**16.3 Permitted Disclosures.** Notwithstanding the restrictions of Section 16.2 each Party may disclose Confidential Information of the other Party to its employees, agents, vendors and subcontractors who have: (i) a bona fide need to know such Confidential Information in order to perform their assigned duties hereunder or to enable Vendor to provide the Services; and (ii) a legal or contractual duty to protect the Confidential Information that is no less than the obligations of confidentiality imposed upon such Party hereunder. A Party receiving Confidential Information of the other Party assumes full responsibility for the acts or omissions of its employees, agents, and subcontractors with respect to such Confidential Information. Notwithstanding anything to the contrary contained elsewhere in this Agreement, either Party may disclose the existence of this Agreement, or the terms of this Agreement, to the extent such disclosure is required to enforce the terms of this Agreement. In the event of any such disclosure, the disclosing Party shall request confidential treatment of this Agreement and, in particular, the provisions of this Agreement related to Charges and other compensation payable hereunder, unless the provisions of the Texas Public Information Act forbid such confidential treatment.

**16.4 Required Disclosures.** Either Party may disclose Confidential Information to the extent disclosure is required by Applicable Law or legal process. The Party proposing to disclose the other party's Confidential Information shall use reasonable efforts consistent with Applicable Law to maintain the confidentiality of such Confidential Information, including (i) giving the other Party prompt notice in order that the other Party has a reasonable opportunity to intercede in such process to contest such disclosure; and (ii) reasonably cooperating with the other Party to protect the confidentiality of such Confidential Information. The Party that discloses such Confidential Information shall use reasonable efforts to obtain, with the other Party's reasonable cooperation, a protective order or otherwise protect the confidentiality of such Confidential Information except to the extent that such protection is unavailable under the Texas Public Information Act.

**16.5 Injunctive Relief.** Each Party acknowledges that any breach of any provision of this Section 16.5 by a Party, or by its employees, agents, or subcontractors, may cause immediate and irreparable injury to the other Party that cannot be adequately compensated for in damages, and that, in the event of any such breach and in addition to all other remedies available at Applicable Law or in equity, the injured Party shall be entitled to seek injunctive relief from any court of competent jurisdiction, without bond or other security or undertaking.

**16.6 Exclusions.** This Section 16 shall not apply to information that is: (i) public information subject to Chapter 552 of the Texas Government Code, (ii) in the public domain; (iii) received by a party from a third party that is not under any confidentiality restrictions; or (iv)

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independently developed by the receiving Party in connection with activities not directly related to this Agreement.

**16.7 Maintenance of Certain Records by Vendor.** Neither Vendor nor its Permitted Subcontractors shall be obligated to maintain any records in accordance with Chapter 552 of the Texas Government Code, provided, however, Vendor acknowledges that all or certain reports filed Vendor with the City may be subject to open records requests under Chapter 552.

## **17. ASSIGNMENT AND SUBCONTRACTING.**

**17.1 Limitation upon Assignment.** This is a personal services contract. Neither Party shall assign, delegate, sell, or otherwise transfer or dispose of, whether as a result of a single transaction or a series of related transactions, this Agreement or any of such Party's rights, duties, or obligations hereunder without the prior written consent of the other Party, except that:

**17.1.1** Vendor may assign its rights under this Agreement, including any amounts due or to become due to it under this Agreement, without the City's consent, provided that (i) the City payment to an assignee shall relieve the City of its corresponding obligation to Vendor for the payment in question, (ii) any such assignment does not have the effect of expanding the City's obligations, (iii) Vendor promptly notifies the City of such assignment (including providing a direction letter to the City as to the place and payee for any payments), and (iv) such assignment does not relieve Vendor of any of its obligations hereunder, or its performance obligations under a Service Schedule (including the right of the City to receive Service Level Credits based upon the performance of Vendor).

**17.1.2** City may assign this Agreement, in whole and not in part, without Vendor's consent, to any entity created by the City as a local government corporation pursuant to Texas Transportation Code Section 431.101 et. seq., or similar non-profit corporation permitted to be formed and owned, in whole or in part, by a Texas Home-rule Municipality ("**LGC**") or any department of the City that is receiving the Services, subject to the City or the assignee's bearing or reimbursing Vendor for all reasonable out-of-pocket costs incurred by Vendor in connection with the assignment. If, in accordance with the preceding sentence, the City desires to assign this Agreement, it shall give Vendor at least thirty (30) days' advance written notice thereof (identifying the proposed assignee) prior to any such assignment becoming effective.

Any assignment or transfer, or attempted assignment or transfer of this Agreement, including a transfer by operation of law, in contravention of this Section 17 shall be void *ab initio* and of no force or effect without the written consent of the Parties.

**17.2 Subcontracting.** Except to the extent set forth in this Section 17.2, or as the City may otherwise agree in writing, Vendor will not delegate or subcontract any material portion of its obligations under this Agreement. If Vendor proposes to subcontract any material portion of Vendor's obligations under this Agreement (a "**Material Subcontract**") to a third party, Vendor will clearly set forth in writing to the City: (i) the specific portions of the Services that Vendor proposes to subcontract; (ii) the scope of the proposed subcontract; (iii) the identity, background, and qualifications of the proposed subcontractor; and (iv) the type of contract that exists or will exist between Vendor and the subcontractor. For each Material Subcontract, the City will have

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the right reasonably to approve or disapprove the use of the proposed third party subcontractor and only Vendor, its Direct Employees, and subcontractors approved by the City (each a “**Permitted Subcontractor**”) shall perform the Services hereunder. The City approves each subcontractor named in any Service Schedule with respect to the Material Subcontract set forth therein as Permitted Subcontractor. With respect to any obligations of Vendor under this Agreement performed by Permitted Subcontractors, Vendor will remain responsible for such obligations to the same extent Vendor would be responsible for Vendor’s employees. A Permitted Subcontractor’s default or inability to perform shall not constitute Force Majeure, except to the extent such default or inability results from Force Majeure.

**17.3 Customers of the City.** Except where expressly prohibited in a Service Schedule, the City may resell, re-provide, or otherwise make available any Services to a third party (a “**Customer of the City**”), by means of a service agreement or similar arrangement between the Customer of the City and Vendor. In addition, the City may make the Services available to any of its Affiliates by means of a service agreement or similar arrangement between the Affiliate and the Vendor. The City may not expand or alter the terms of this Agreement or the nature of Vendor’s obligations without the prior written approval of Vendor, and shall promptly notify Vendor of each third party that becomes a Customer of the City. In the event that Vendor’s obligations to any Customer of the City would be able to survive any termination of the applicable Service Schedule, regardless of how such termination would arise, then Vendor shall have the right to review and approve the terms, conditions and rates for any service agreement or similar arrangement by which the Customer of the City would receive the Services.

**17.4 Binding on Successors.** This Agreement is binding upon the Parties and their permitted successors and assigns.

**17.5 Limitation.** Nothing in Sections 17.2 and 17.3 shall be construed (i) to prohibit or otherwise limit the use by the City of third party service providers, or (ii) to apply to Assigned Contracts, Managed Contracts, or New Contracts, which shall be governed by Section 9.

## **18. AUDIT RIGHTS.**

**18.1 General.** In addition to the City’s audit rights as set forth in the individual Service Schedules and Schedule 6.1, upon commercially reasonable notice to Vendor and during normal business hours, the City has the right to audit and review the records of Vendor, any Permitted Subcontractor or a third party that relate to: (i) any variable Charges charged to the City hereunder; (ii) the City consumption of the Services, (iii) the City use of Service Request or Project hours (as defined in the Service Schedules); (iv) any Service Level Credits payable or paid to the City; (v) any payment or credit obligation hereunder. Such audit or review (a) is subject to the terms and conditions in Sections 18.2, 18.3 and 18.4. City’s right to audit and review the records of Vendor does not entitle the City to review rates charged by third-party providers to Vendor for any goods or services except: (i) in connection with any Managed Contracts, New Contracts, or where such third-party provider is an Affiliate of Vendor; or (ii) where Vendor utilizes a third-party provider with respect to activities other than the provision of Services, and there is a significant disparity as to the rates Vendor receives from such third-party provider between goods or services used in the performance of the Services and substantially similar goods and services used for other purposes. The City may conduct such audit and

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reviews itself or with the assistance of a third party organization (provided that the third party organization executes a confidentiality agreement reasonably acceptable to Vendor), at the City expense, no more than once per calendar quarter, provided that all such audits or reviews must be conducted contemporaneously. Vendor will make available, at its Austin area offices, to the City or the City designated representatives requested information relating to such audits or reviews on a timely basis, and will cooperate with the City to the extent reasonably necessary to fulfill this obligation. All audits and reviews performed pursuant to this Section 18 and elsewhere in this Agreement will be performed in a manner intended to minimize the disruption to the Parties' respective businesses.

**18.2 Limitations on the City Audit Rights.** In conducting audits and investigations pursuant to this Section 18, the City will not (i) be entitled to review any Confidential Information or other information about Vendor's business or any third party not directly related to this Agreement or (ii) materially interfere with Vendor's ability to perform its obligations under this Agreement or to conduct its other operations in the ordinary course of business.

**18.3 Expenses.** The City will bear its own expenses relating to any audit performed pursuant to this Section 18; provided, however, that Vendor will reimburse the City any reasonable expenses incurred by the City in connection with any audit that results in the correction of an error by Vendor that resulted in an overcharge to the City or underpayment to the City of an amount equal to or greater than five percent (5%) of the net Charges that were subject to such audit for the period audited. The City will compensate Vendor for any reasonable costs associated with auditing or inspection demands that Vendor reasonably identifies to the City as excessive upon submission of supporting documentation to the City.

**18.4 Review.** Vendor and the City will meet promptly after the issuance of any audit report by the City or Vendor to review the report and to agree upon the appropriate manner to address any changes proposed by the audit report. The City and Vendor shall develop mutually acceptable operating procedures for the sharing of audit and regulatory findings and reports produced by auditors or regulators of either party. Vendor may obtain an audit from an additional source at Vendor's expense.

**18.5 Adjustments.** If any audit pursuant to this Section 18 indicates the need for adjustments in the Charges owed either Party in connection with the Services, the audit results and recommendations will be used as the basis for the negotiation of Equitable Adjustments. Any such adjustments will be paid by or credited to the appropriate Party within sixty (60) days after the Parties' written agreement as to the Equitable Adjustments.

## **19. RELATIONSHIP MANAGEMENT.**

**19.1 Prohibition Against Personal Interest In Contract.** No officer, employee, independent consultant, or elected official of the City who is involved in the development, evaluation, or decision-making process of the performance of any solicitation shall have a financial interest, direct or indirect, in the Agreement resulting from that solicitation. Vendor acknowledges that if it takes any action, directly or indirectly, that results in a violation of this provision, the City at its sole discretion may void this Agreement.

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**19.2 Vendor's Service Delivery Manager.** Promptly after the Execution Date, Vendor shall designate in writing to the City the name of its employee who will serve as Vendor's "***Service Delivery Manager***" for the Services in connection with a Service Schedule. A single Direct Employee of Vendor may be the Service Delivery Manager with respect to more than one Services Schedule, but each Service Delivery Manager shall be an experienced, trained and qualified manager with respect to the Services in question and shall report directly to the Vendor Senior Officer. The Service Delivery Manager shall manage all Vendor personnel who are assigned to the performance of such Service Schedule. While assigned to such position, the Service Delivery Manager shall reside in the same general geographical area as that in which the Services are primarily performed under such Service Schedule. The Service Delivery Manager shall: (i) act as the primary liaison between the City and Vendor; (ii) have overall responsibility for directing and coordinating all of Vendor's activities under the applicable Service Schedule and shall be vested with all necessary authority to fulfill that responsibility; (iii) provide guidance to the City on issues that relate to Vendor's organizational structure; (iv) provide the City with insight regarding Vendor's business strategy; and (v) assist the City in appropriately prioritizing both the City's business needs and any projects undertaken hereunder. Vendor shall devote at least a substantial portion of each Service Delivery Manager's working time to the performance of the functions and responsibilities of the Service Delivery Manager described in this Section 19 and elsewhere in this Agreement.

**19.3 City Liaison.** Promptly after the Execution Date, the City shall designate in writing to Vendor the name of its employee who will serve as the City liaison (the "***Liaison Officer***") who shall: (i) act as the primary liaison between the City and Vendor; (ii) have overall responsibility for directing and coordinating all of the City activities hereunder and shall be vested with all necessary authority to fulfill that responsibility; (iii) provide guidance to Vendor on issues that relate to the City organizational structure; (iv) provide Vendor with insight regarding the City business strategy; and (v) assist Vendor in appropriately prioritizing both the City's business needs and any projects undertaken hereunder.

**19.4 Regular Meetings.** The Service Delivery Manager and the Liaison Officer shall confer regularly (at least once a month) until the first Reset Date to discuss the performance of the Services and any problems that have occurred or that are anticipated. Such conference may be in the form of face-to-face meetings, telephone or video conference or, upon the mutual consent of both Parties, by e-mail exchange. At each Reset Date, the Service Delivery Manager and the Liaison Officer shall designate in writing the frequency of the regular meetings until the next Reset Date, but in no event shall such frequency be less than monthly.

**19.5 Management Report.** By the fifteenth (15<sup>th</sup>) day of the month following the reporting period, the Service Delivery Manager shall deliver to the Liaison Officer a management report containing the various sections, provisions, contents, and material information indicated or described in each Service Schedule (each, a "***Management Report***"). Each Management Report shall summarize the current status of the performance of the applicable Services and any ongoing projects, describe any problems encountered during the previous month, and identify any open issues that require either discussion by the parties or any decisions to be made, or actions to be taken, by the City. The Liaison Officer shall provide the Service Delivery Manager with any information or assistance reasonably requested for the

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preparation of any Management Report and shall facilitate the scheduling of any meetings that may be necessary or appropriate to follow up on any issues in any Management Report.

**19.6 Steering Committee.** Within thirty (30) days after the Execution Date, each party shall designate three (3) representatives, in the case of Vendor including an executive, and in the case of the City, including either the City Manager, Assistant City Manager, or the head of either the Solid Waste or Public Works departments, to a committee (the “***Steering Committee***”) that thereafter throughout the Term shall address, and be responsible for defining and implementing a structure for handling, any matters of governance and administration that may arise in connection with this Agreement, including matters involving: (i) monitoring the general progress of the performance of the Services; and (ii) discussing and attempting to resolve problems referred by the Service Delivery Manager or the Liaison Officer. Each Party may upon reasonable notice to the other party replace its Steering Committee members, at any time, in its discretion, if the replacement is an employee with comparable knowledge, experience, and familiarity with this Agreement, provided that at all times, at least one member must be a senior executive of the Party and that at least one representative of Vendor is the Vendor Senior Officer. Any other replacement is subject to the other Party’s consent, which shall not be unreasonably withheld or delayed. The Steering Committee shall meet quarterly, in person, at such place and time as determined by the Parties’ agreement.

**19.7 Quarterly Meetings.** The Liaison Officer shall meet with the Service Delivery Manager quarterly prior to each Steering Committee meeting to produce a joint report to be delivered to the Steering Committee in advance of its meeting, which report shall discuss, at a minimum, the performance of the Services to date and any problems or other events that have occurred or that are anticipated.

### **19.8 Strategic Planning Process.**

**19.8.1 Services Strategic Plan.** The City and the Vendor shall create a plan (the “***Services Strategic Plan***”) on a rolling 3-year basis, that anticipates additions to or reductions in Services Vendor is to supply the City during the Planning Period (defined below), based upon trends, markets, technological improvements, facility developments, growth in the City’s population, needs of residents of the City, market changes and new market opportunities. The Services Strategic Plan is a non-binding roadmap designed to guide the planning efforts of the Vendor and the City throughout the Term of this Agreement, and shall, to the maximum extent permitted by Applicable law shall be kept confidential and proprietary by both Parties hereto, except that the City may share its retained knowledge from the Services Strategic Plan (but not Vendor’s specific budgets, financial information or planned acquisitions) with the City’s staff, its consultants, and with any other vendor executing an agreement substantially similar to this Agreement.

**19.8.2 Strategic Planning Process.** Each calendar year, beginning with the year starting on January 1st of the year following the year in which the first Cutover Date under any Services Schedule occurs hereunder, the Steering Committee shall meet during the months of April, May or June (as the City shall designate), on a date mutually convenient to the Parties, for the purpose of discussing the strategic planning for the expansion or contraction of the Services for the succeeding three (3) years (the “***Planning Period***”), and the revision to any then-existing

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Services Strategic Plan. Approximately 2 weeks prior to the date on which the Parties are to meet, the City's Liaison Officer shall deliver (i) the prior year's Services Strategic Plan and (ii) a list of items to be discussed at such meeting, including any new Services or Service Schedules the City anticipates may become applicable during the Planning Period. During such 2-week period, Vendor shall suggest additional Services it would like to begin providing, as well as prospective capital purchases to enhance the Services and the revenue earned by the City hereunder. At the meeting of the Steering Committee, the Parties shall discuss and then draft a revision to the Services Strategic Plan to guide the Parties' internal planning and budgeting process for the Planning Period. Notwithstanding the foregoing, in no event shall the Vendor be entitled to rely on the Services Strategic Plan as a commitment from the City as to any future Services to be provided by the Vendor hereunder (whether under an existing Services Schedule or the execution of a new Services Schedule), or as to any pricing or volume changes or Service Level changes under an existing Services Schedule at the next Reset Date.

### 20. CHANGES.

#### 20.1 Change Initiated by the City.

**20.1.1 General.** At any time during the Term, the City may request a change or request to modify an individual Service, the scope of a Service Schedule or the provision by Vendor of a new Service Schedule for additional services related to recycling and its zero waste plan (a "**Change**") by notifying Vendor of its Change Request. The City-requested Changes may be in response to a Significant Event.

**20.1.2 Innovation.** If during the Term, the City proposes a Change that modifies the means by which Vendor will provide a Service and requires an investment to implement (an "**Innovation Change**"), the Parties will negotiate in good faith to resolve (i) whether the Innovation Change will be implemented, (ii) each party's responsibilities in implementing the Change, (iii) which party shall make the necessary investment, (iv) ownership of any components of the Innovation Change, (v) each Party's right to use the Innovation Change or any component thereof independently of the Services, (vi) a timetable for implementation, and (vii) Equitable Adjustments to this Agreement or any affected Service Schedule. In resolving these issues it is understood that if a Party directly bears the entire cost of an Innovation Change (including that there is no Equitable Adjustment to Charges under this Agreement), such Party shall own such Innovation Change and the other party shall have no right to use such Innovation Change independently of this Agreement. Subject to Vendor's good faith duty to negotiate any Innovation Changes sought by the City, Vendor may decline to accept any such proposed Innovation Change if a substantial cost would be incurred by Vendor in agreeing to such Innovation Change.

**20.2 Change Initiated by Vendor.** Vendor may from time to time during the Term, including during the Transition Periods, review the operations required to support the City and may recommend to the City re-engineering of particular procedures, processes, and tools, or otherwise submit a Change Request. Vendor shall (i) present the proposed Change to the City; (ii) discuss with the City the requirements of implementing the proposed changes, including any changes to the City business methods, practices, or policies and the Parties' respective costs; and (iii) identify the projected benefits to both the City and Vendor. Except upon an emergency

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basis or a sudden and rapid change in market conditions or technological advancements, Vendor shall, in good faith, make reasonable efforts to limit any Changes proposed by Vendor to be accordance with the applicable and most-recent Services Strategic Plan developed by the parties pursuant to Section 19.8. The Parties shall discuss the proposed Change and possible modifications prior to granting approval, and work in good faith to determine the costs, benefits, and proper level of commitment by both Vendor and the City for implementing any such re-engineering project or Change. The City is under no obligation to accept any Change proposed by Vendor that (i) would increase the price for any Services, reduce any revenue that the City is entitled to under this Agreement, or require the City to make a capital investment, (ii) is inconsistent with the City's previously adopted strategies or public policies, or (iii) entails a change in the City practices that, in the exercise of the City's reasonable judgment, would materially and adversely impact the City's business or the benefits to be obtained by its residents under this Agreement.

**20.3 Change Required by Mistake or Inadvertence.** If a particular Service or Deliverable is inadvertently omitted or not clearly specified in a Service Schedule but the Service or Deliverable is reasonably determined by either Party to be operationally necessary and is verified to have been performed by the City within the 12 months before the execution of the applicable Service Schedule, such Service or Deliverable will be provided by the Vendor pursuant to a Change, but the Parties shall use the procedures set forth in this Section 20 to modify the applicable Service Schedule and to allocate fairly the responsibility for any additional cost incurred by Vendor as an Equitable Adjustment resulting from such Change.

**20.4 Negotiations.** Vendor shall furnish data appropriate for the City to evaluate any proposed Change Request (including, where appropriate, Benchmark Results) and the respective benefits to the Parties. In the event that the City initiates a Change Request, the City shall furnish such information as is necessary for Vendor to provide a response. In all events, the Parties shall work promptly and in good faith to determine the costs, benefits, and proper level of commitment by both Vendor and the City for implementing any proposed Change and to agree on such terms and conditions to be set forth in a Change Approval. Change Request procedures are set forth in Schedule 20.4.

**20.5 Nature of Adjustments.** If either Party is of the opinion that a Change materially alters its costs of performance of this Agreement or the scope of its obligations under this Agreement, the Parties will negotiate revisions to this Agreement or an affected Service Schedule that reflect such Change ("***Equitable Adjustments***"). Equitable Adjustments may increase or decrease either Party's obligations, duties, or Charges under this Agreement, and may include modification of Service Levels, delivery times for Services, or either Party's responsibilities in respect to a particular Service.

**20.6 Dispute Resolution.** If the Parties are unable to agree (i) on the terms of an Equitable Adjustment; or (ii) whether any of the conditions in Section 20.1 through Section 20.5 has been met; within thirty (30) days after either Party gives written notice to the other Party that such a disagreement exists, then either Party may invoke the dispute resolution procedures set forth in Section 30 in order to resolve the dispute, and, if the use of the dispute resolution procedures does not result in agreement, litigation.



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### **20.7 Changes May Not Include Amendment to Terms and Conditions.**

Notwithstanding any other provision of this Section 20, the Change and Change Approval process in this Section 20 shall be used only to modify the scope of Services or related Charges, and may not be used to modify the terms and conditions in the body of this Agreement; provided, however, that the Parties may elect to amend this Agreement to the extent necessary to be consistent with any Change. The City and Vendor acknowledge that it is the City's intent that initially this Agreement will also be executed with other vendors providing similar services. The City shall use its reasonable good-faith efforts to provide Vendor with written notice and a copy of any amendment to the terms and conditions of this Agreement (but not those set out in any Service Schedule unless such terms and conditions shall be considered public information which may not be withheld from disclosure under any of the exceptions set forth in Chapter 552 of the Texas Government Code) each time it is amended with another vendor. Should the City, acting in good faith, fail or neglect to provide any such amendment to Vendor, the City shall promptly make such amendment to Vendor upon Vendor's request or the discovery by the City of its failure or neglect.

### **20.8 Change in Applicable Law.**

**20.8.1** If during the Term there is a change in Applicable Law directly affecting the cost or risk of providing a particular Service, which cost would have been borne by the City if the City had been providing the Service, or directly affecting the revenue generated from the Services in which the City is entitled to and share for a credit against other Charges, the Parties will negotiate an Equitable Adjustment in accordance with the provisions of this Section 20, it being understood that the City will bear any additional cost to or loss in revenue by Vendor occasioned by such change in Applicable Law but remain a share in or credit for any additional revenue created as a result of such Charge.

**20.8.2** Except for Changes initiated by the City for its convenience, Vendor shall bear the costs and risks of any change in Applicable Law that affects Vendor's business or the provision of the Services generally including changes in taxes on its gross or net income, such as the Texas Margin Tax or similar franchise-type taxes, or for the right to conduct business in a particular location, if such cost would not have been borne by the City if the City had been providing the Service.

**20.8.3** If a change in Applicable Law imposes, removes, or modifies a fee or other levy imposed by a governmental authority other than on the gross or net income of Vendor or as a cost for the right to conduct business in a particular location (a "**Levy**") that the parties used to calculate Charges under this Agreement, or which is passed through to the City, or which is included in any formula used to calculate Non-Standard Charges, the parties shall revise the applicable charges or formula in a manner consistent with the then-existing calculation of charges to avoid a windfall to either party as a result of the new, eliminated, or modified Levy.

**20.8.4** If a change in Applicable Law (a) imposes Sales Taxes on the City acquisition or use of any Service, and (b) materially increases the City cost to acquire the Services hereunder, and (c) as a result the price of the Services is not reasonably competitive with the City providing the Services itself, then, notwithstanding any other provision of this Agreement (including Section 6.9 and this Section 20.8), the City and Vendor shall use

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reasonable efforts to negotiate an Equitable Adjustment to this Agreement. If the Parties are unable to reach an agreement as to an Equitable Adjustment the terms within sixty (60) days, either Party may then terminate this Agreement upon written notice to the other Party, without either Section 22.2.3 or Section 22.4, hereunder, applying.

### 21. CUSTOMER SATISFACTION AND BENCHMARKING.

**21.1 Initial City Satisfaction Survey.** If indicated in the applicable Service Schedule that a customer satisfaction survey is applicable, then during the ninety (90) day period after the applicable Transition Commencement Date, Vendor shall submit to the City, for the City's approval, the identity of an unaffiliated third-party qualified by experience and training that shall conduct a initial customer satisfaction survey of Residents or other affected End-Users. Upon the City's approval of such third party, Vendor shall engage such third party to conduct a initial customer satisfaction survey as approved by the City from a statistically meaningful sample of Residents (or other affected End-Users, if the applicable Service Schedule is not primarily related to city-wide activities for Residents) approved by the City (the "***Initial City Satisfaction Survey***"). The Initial City Satisfaction Survey shall be (1) of the content and scope set forth in Exhibit 21.1, (2) administered in accordance with the procedures set forth in Exhibit 21.1 and (3) subject to the City's approval. The results of the Initial City Satisfaction Survey shall be the baseline for measurement of the performance improvements described in Section 21.2.

#### **21.2 City Satisfaction Survey.**

**21.2.1** No later than 360 days prior to a Reset Date, Vendor shall, upon the City's request, engage an unaffiliated third-party qualified by experience and training and approved by the City to conduct an End-User satisfaction survey in respect of those aspects of the Services designated by the City. The survey shall, at a minimum, cover a representative sampling of End-Users and senior management of the City, in each case as specified by the City. The timing, content, scope, and method of the survey shall be consistent with the Initial City Satisfaction Survey and subject to the City's approval.

**21.2.2** In the event that the City or Vendor disputes the results of the customer satisfaction survey, the City may engage a third party, reasonably acceptable to Vendor, to conduct the customer satisfaction survey pursuant to this Section 21.2.2. The results of such survey shall be binding on the Parties.

**21.3 Benchmarking Overview.** The Benchmarking Process shall be conducted by the Benchmarking Process only in the event of failed good-faith negotiations between the City and Vendor. In the event (1) a Benchmarking Process is no longer providing the services required to conduct the Benchmarking Process, (2) the City and Vendor agree that the Benchmarking Process should be replaced or (3) the City and Vendor determine that another Benchmarking Process would be needed to take advantage of another system or methodology utilized by such Benchmarking Process to conduct the Benchmarking Process, the City shall promptly designate a replacement Benchmarking Process. The reasonable fees and expenses charged by the Benchmarking Process shall be divided and paid in equal amounts by the Parties.

#### **21.4 Benchmarking Process.**

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**21.4.1 Generally.** If necessary, the Benchmarker shall conduct the Benchmarking Process with respect to a specific Service Schedule during the one hundred eighty (180) day period ending no later than six (6) months prior to an applicable Reset Date. Within ninety (90) days after each Reset Date, or such later date agreed upon by the Parties, the City and Vendor shall (1) agree upon the period during which the Benchmarking Process shall be conducted prior to the next Reset Date, and (2) review the Benchmarking Process used prior to the preceding Reset Date and adjust the Benchmarking Process as may be agreed upon by the Parties for the upcoming Reset Date.

**21.4.2 Insurance.** In the event that in accordance with the procedures set forth in Section 28.1, the City has requested that Vendor provide any insurance policy with policy limits greater than the policy limits then in force, and Vendor asserts that such the policy limits are unreasonable, then Vendor shall request and pay for the costs of Benchmarker to determine if the proposed policy limits by the City are unreasonable, and if the Benchmarker determines that such proposed policy limits are unreasonable, then the City shall reimburse Vendor for the reasonable costs of the Benchmarker, and shall establish the policy limits at such amounts as determined by the Benchmarker to be reasonable, but in no event lower than the policy limits then in force.

**21.5 Benchmark Results Review Period and Adjustments.** City and Vendor shall review the Benchmark Results during the Benchmark Review Period. In the event the Steering Committee agrees with the Benchmark Results, the terms (e.g., the Charges or the Service Levels) Equitable Adjustments to this Agreement shall be made accordingly.

## **22. TERMINATION.**

### **22.1 Termination for Cause by the City.**

**22.1.1 Termination Events.** The City may terminate this Agreement for cause upon the occurrence of any of the following events:

**22.1.1.1** Except as otherwise provided in this Section 22.1.1, Vendor breaches any of its material duties or obligations under this Agreement or a Service Schedule, which breach is not cured within thirty (30) days after written notice thereof.

**22.1.1.2** Vendor performs its duties and obligations under this Agreement or a Service Schedule in such a manner that:

**22.1.1.2.1** Vendor fails to achieve any two (2) particular Services-related Services Levels for three (3) consecutive months following the applicable Acceptance Date;

**22.1.1.2.2** Vendor fails to achieve a particular Services-related Service Level more than three (3) times per month for three (3) consecutive months following the applicable Acceptance Date; or

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**22.1.1.2.3** Vendor performs below a CRITICAL Service Level for any Services-related Service Level more than once following the applicable Acceptance Date;

and in any of the preceding three clauses, without opportunity to cure.

**22.1.1.3** Except with respect to breaches of any Service Levels (which breaches are governed by Section 22.1.1.2), Vendor commits at least three (3) material breaches of the same, material obligation to the City hereunder within any six (6) month period, and is unwilling or unable to remedy the breach after a reasonable opportunity to do so.

**22.1.1.4** Vendor fails to perform any duty or obligation under this Agreement or a Service Schedule and such failure constitutes a Critical Failure, which breach is not cured within thirty (30) days after written notice.

**22.1.1.5** Vendor fails to perform any duty or obligation under this Agreement or a Service Schedule and such failure constitutes a Safety Failure, without an opportunity to cure such breach.

**22.1.1.6** Vendor without reasonable cause fails to make timely payment to a service provider or seller of goods under a Managed, Assigned, or New Contract, and such failure results in such counterparty giving written notice of suspension, discontinuance or termination of any service or use of goods from such counterparty, provided that: (i) such failure does not result from the City's failure or refusal to pay any corresponding amount to Vendor; (ii) the suspension, discontinuance, or termination is not requested or otherwise initiated by the City; and (iii) Vendor does not cure such failure prior to the suspension, discontinuance, or termination of the service or use of goods.

In the event that the City seeks to terminate this Agreement for cause without giving Vendor the opportunity to cure, the matter shall be immediately escalated to the Vendor's CEO and the City Manager for their review and good faith attempts at resolution. If the parties' respective executives fail to resolve the matter within thirty (30) days, despite their good faith efforts, then the effective date of the termination shall be the date set forth in the City notice of termination (subject to the terms of Section 22.1.2 below).

**22.1.2 Notice.** The City will provide to Vendor written notice of termination for cause that specifies a date for termination, which date will not be less than thirty (30) days or more than one hundred eighty (180) days after the date of such notice.

**22.1.3 City Obligations.** If the City terminates this Agreement for cause or because Vendor becomes Insolvent, the City will be relieved of any and all of the City's obligations arising from or relating to this Agreement, except for the City's confidentiality obligations under Section 16, its obligations under Section 22.9, its indemnification obligations hereunder, and its obligation to pay Vendor for Services rendered prior to the effective date of such termination.

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**22.1.4 Limitation.** Vendor's non-performance of Vendor's obligations under this Agreement will not be grounds for termination of this Agreement by the City if and to the extent it is caused by Force Majeure (except as provided in Section 26.1) or the failure of the City to perform the City's Responsibilities, so long as Vendor provides the City with reasonable notice of any such nonperformance and Vendor uses commercially reasonable efforts or, if authorized by the City, takes such additional actions (at the City's expense) to perform Vendor's obligations notwithstanding such failure to perform the City's Responsibilities.

### **22.2 Termination for Cause by Vendor.**

**22.2.1 Termination for Non-Payment.** Vendor may terminate this Agreement for cause if the City fails to pay Vendor undisputed amounts due under such a Service Schedule as set forth in an accurate and timely delivered monthly Accounting Statement, provided that the City continues to fail to make such payment or provide evidence of the dispute within ten (10) days after the City receipt of Vendor's written notice of termination for cause. Upon such termination the Party with the net payment obligation as of the time of termination shall be responsible for paying any unpaid amounts that accrue prior to or as a result of such termination, plus interest, if not timely paid.

**22.2.2 Termination for Other Breach.** Vendor may terminate this Agreement if the City breaches any of its material duties or obligations hereunder (other than by the failure to pay amounts that are not disputed in good faith in accordance with Section 6.4), which breach is not cured within thirty (30) days after notice thereof, unless a longer time is specifically provided for curing such breach by another section of this Agreement or as expressly set forth in the relevant Service Schedule.

**22.2.3 Liquidated Damages.** If Vendor terminates a Service Schedule or this Agreement in its entirety for cause, the City shall pay to Vendor the liquidated damages set forth on the applicable Schedule 22.2 relevant for each Service Schedule then being terminated. The Parties agree that such liquidated damages are not a penalty, and intend such liquidated damages to include Vendor's mobilization and demobilization costs (including costs related to termination of third party agreements), recovery of unamortized or unrecovered investment, opportunity and lost opportunity costs, employee-related costs, and a portion of anticipated profits from this Agreement, and that such damages shall constitute Vendor's sole damages, to the exclusion of all others for the City's breach giving rise to termination of the relevant Service Schedule or this Agreement as a whole. Vendor may seek recovery of such liquidated damages first from the City's Solid Waste Enterprise Fund and then from the general fund if the Solid Waste Enterprise Fund is inadequate. Should the City fail to pay the liquidated damages in full, Vendor shall be entitled to seek any other remedy at law or in equity, to the extent permitted according to the Texas Constitution or Texas law. If the City does not promptly pay Vendor the liquidated damages, the City shall be liable for Vendor's attorneys' fees and costs of collection.

**22.3 Intentional Acts.** Solely for purposes of a Party's right to terminate this Agreement under this Section 22 and for purposes of determining a Party's intentional breach for the purposes of Section 24, the intentional act of a Party's employee, subcontractor, or agent shall not be deemed the intentional act of that Party so long as that Party (i) undertook all commercially reasonable efforts in hiring or engaging such employee, subcontractor, or agent,

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(ii) did not know and had no reasonable basis to believe such employee, subcontractor, or agent committed or was likely to commit the act constituting the breach; and (iii) was in compliance with its obligations under Section 11 and, except for such act, Section 16. Nothing in this Section 22.3 is intended to limit either party's liability to the other party for any breach of this Agreement.

**22.4 Termination for the City Convenience.** At any time after the first Reset Date, the City may terminate this Agreement, for convenience and without cause, by providing written notice to Vendor at least three (3) months prior to the termination date designated in such notice and paying to Vendor the liquidated damages specified in Schedule 22.2. The parties agree that such liquidated damages are not a penalty, and intend such liquidated damages to include Vendor's mobilization and demobilization costs (including costs related to termination of third party agreements), recovery of unamortized or unrecovered investment, opportunity and lost opportunity costs, employee-related costs, and a portion of anticipated profits from this Agreement, and that such damages shall constitute Vendor's sole damages for the City's termination for convenience.

**22.5 Termination upon Change of Control of Vendor.** In the event of a change in Control of Vendor where such Control is acquired, directly or indirectly, in a single transaction or series of related transactions occurring within a consecutive twelve (12) month period, or in the event all or substantially all of the assets of Vendor are acquired by any entity, or in the event Vendor is merged with or into another entity to form a new entity, and, due to such change of Control or the occurrence of such acquisition or merger transaction, as the case may be, the City has a commercially reasonable basis for believing that (i) the creditworthiness of Vendor is thereby materially and adversely affected, (ii) that the Services, or Vendor's ability to perform the Services, is thereby materially and adversely affected, or (iii) control of Vendor is transferred to a third party with a history of poor operations, then, at any time within thirty (30) days after the date on which the City is notified in writing or otherwise obtains actual knowledge of the occurrence of any such event(s) constituting a change of Control, or of the acquisition or merger transaction, as applicable, the City may terminate this Agreement or any of the Service Schedules contemplated by providing written notice to Vendor of such of such termination (specifying in such notice and with reasonable particularity the basis by which the City deems such termination to be warranted -- i.e., the City's "stated concern") at least sixty (60) days prior to the termination date specified in the notice, provided that such termination shall be ineffective and of no force or effect if, within said 60-day period, Vendor, or an entity acting on its behalf, provides to the City commercially reasonable assurances addressing the City's stated concern. This section shall not prevent Vendor from making any changes in ownership that arise out of death, divorce or in connection with estate planning purposes, nor will this section be deemed to preclude any of the existing shareholders (or other equity interest owners) of Vendor from freely exchanging shares of stock (or other equity interests) in Vendor amongst themselves or their Affiliates (even if a change in Control would otherwise thereby be deemed to have occurred), provided that such changes are not reasonably calculated to cause any successor to Vendor to be materially less creditworthy. Any termination by the City pursuant to this provision shall not be a cause for Vendor to be entitled to liquidated damages pursuant to Schedule 22.2.

**22.6 Termination for Insolvency.** Either Party may terminate this Agreement by written notice to the other party specifying a date for termination if the other Party becomes

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Insolvent; provided, however, that Vendor may not terminate this Agreement pursuant to this Section 22.6 if the net Charges are such that City is unlikely to owe Vendor any fund or otherwise pays for the Services in advance on a month-to-month basis.

**22.7 Termination for Failure to Satisfy Success Criteria.** The City may terminate any Service Schedule if Vendor fails to meet the Success Criteria within the applicable Trial Periods for such Service Schedule, without any opportunity to cure such breach.

**22.8 Obligations of the City upon Termination or Expiration.** Upon any expiration or termination of this Agreement, the City will pay Vendor for all Services performed prior to the effective date of such termination or expiration, in accordance with Section 6, and, if applicable, pay Vendor all amounts due Vendor under Section 22.9.

### **22.9 Termination Assistance.**

**22.9.1 Generally.** Commencing upon (i) the effective date set forth in any notice of termination with respect to any particular Service Schedule or this Agreement as a whole, (ii) expiration of this Agreement, and continuing through up to one hundred eighty (180) days after the effective date of such termination or expiration, Vendor will provide to the City, or to the City's designees, at the City's request (including to one or more third parties), any and all applicable Services and reasonable assistance requested by the City to allow the applicable Services to continue without material interruption or adverse effect, and to facilitate the orderly transfer of the Services to the City or the City's designee.

**22.9.2 Compensation.** For any period during the Term or for up to one hundred eighty (180) days following the termination or expiration of this Agreement for any reason, the City will compensate Vendor for any assistance furnished by Vendor to facilitate the transfer of the applicable Services to the City or the City's designee that is beyond the Services contemplated by this Agreement. Such compensation will be determined consistently with the Charges set forth in this Agreement for the Services; except that (i) if the City terminates for convenience as permitted under Section 22.4 or this Agreement expires, Vendor shall be entitled to increase the processing component of the Charges for the applicable Services by ten percent (10%); and (ii) if Vendor terminates this Agreement for cause or following the City becoming Insolvent, Vendor shall be entitled to increase the processing component of such Charges by twenty percent (20%) and may demand from the City any and all assurances reasonably deemed adequate by Vendor to demonstrate the City's ability and willingness to pay such compensation (and if such adequate assurance is not received by Vendor, the City may receive termination assistance only if payments for such assistance are received by Vendor monthly in advance). Any such assistance furnished by Vendor after such one hundred eighty (180) day period (other than surviving obligations or incomplete Services) will be furnished only upon Vendor's prior written agreement, and charged to the City at Vendor's then-current commercial time and materials rates for such services.

**22.9.3 Vendor Employees.** Except for a termination by the City for convenience and without cause, upon expiration or termination by the City of this Agreement or relevant Service Schedule, the City or the City's designees may offer employment to any Vendor employees who regularly spend 65 percent or more of their working hours performing any of the

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Services for the City as of the expiry date or the date that the City gives notice of termination, as applicable. To the extent any such employee has signed any employment agreement or other arrangement precluding or hindering such employee's ability to be recruited or hired by the City, Vendor agrees that such restriction will be null and void with respect to the employee's dealing with the City and Vendor will not seek to enforce such restriction or to otherwise preclude or hinder such employee from being recruited or hired by the City or the City's designees. Vendor will provide the City and the City's designees' reasonable access to such employees for the purposes of interviews, evaluations, and recruitment. Notwithstanding the foregoing, Vendor may upon notice to the City designate up to five (5) of such employees for secondment to the City for a period of time reasonable in the circumstances (in no case less than three months or more than six months), in lieu of permitting the City to offer employment to such employees. During the period of secondment the City shall reimburse Vendor for the salary and fully-loaded benefits allocated to all seconded employees.

**22.9.4 Assets.** Except for a termination by the City for convenience and without cause, upon expiration or termination of this Agreement, Vendor will make available to the City or its designees, pursuant to reasonable terms and conditions, any of the City assets used by Vendor in Vendor's performance of the Services (but for the avoidance of doubt, this shall exclude the Designated Processing Facility and the equipment and facilities directly related thereto that were acquired by Vendor from third parties).

**22.9.5 Third Party Services.** Vendor will make available to the City or the City's designees, pursuant to reasonable terms and conditions, any third party services then being utilized by Vendor in the performance of the Services, provided that necessary consents of such third parties are obtained, such consents to be obtained at the City's expense unless the Agreement is terminated by the City for cause under Section 22.1. Vendor will be entitled to retain the right to utilize any such third party services in connection with the performance of services for any other Vendor customer. Should the City so elect by written notice to Vendor, subject to the consent requirement described in the first sentence of this Section 22.9.5, and subject to the City's consent, Vendor will assign to the City the applicable portions of all contracts with third party providers that cover goods or services used by Vendor solely or in majority part to provide Services to the City. Vendor will use all commercially reasonable efforts to obtain the third party provider's consent to provide its goods or services directly to the City on the same terms and conditions applicable to Vendor's acquisition from such contractor; in each case subject to the City's assumption of Vendor's obligations to the contractor in respect to acquisition of such goods or services, provided, however, that if Vendor uses such commercially reasonable efforts, Vendor shall not have any liability for its failure to obtain such consents. In the event that Vendor has been unable to obtain the clauses set forth in Schedule 9 (if applicable) in any New Contract, Vendor shall reasonably assist the City in accordance with this Section 22 in making commercially reasonable efforts to secure for the City contracts with terms, conditions, and prices substantially similar to the terms, conditions, and prices under which Vendor has provided Services to the City under such New Contract. All assignments contemplated by this Section shall be subject to the City's consent, any consent required by any applicable third party, and the City's payment of any fees or charges required by such third parties in connection with such assignment unless this Agreement is terminated by the City for cause under Section 22.1. In the event that such consent is not obtained, Vendor shall have the right, in its sole discretion, to terminate the subject agreement following the expiration of the



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termination assistance period hereunder at any time. Vendor will provide the City an opportunity to negotiate a replacement agreement until the end of the termination assistance period hereunder. During the termination assistance period, so long as the third-party agreement has not been terminated, the City shall continue to pay Vendor the Charges relating to the third-party agreement. Notwithstanding anything to the contrary in this Section or elsewhere in this Agreement, the City shall be responsible for the satisfaction and performance of all obligations (including all financial obligations) under any third-party agreements that may be assigned and accepted, or conveyed to the City pursuant to this Section with respect to periods after the date of any such assignment or conveyance, and the City shall indemnify and hold Vendor harmless from and against, and reimburse Vendor for, any Losses resulting from any claim that the City did not perform such obligations; and Vendor shall indemnify and hold the City harmless from and against, and reimburse the City for, any Losses arising from any such agreements prior to the assignment and acceptance of the agreement. This Section 22.9.5 is in addition to Vendor's obligations under Section 9.

**22.9.6 Working Papers.** If the City terminates this Agreement or a Service Schedule for Vendor's default or upon Vendor becoming Insolvent, Vendor shall immediately deliver to the City (A) all the City Property in its possession, custody, or control, and (B) all other work in process and documentation (other than Vendor Intellectual Property) reasonably necessary or appropriate, in the City's reasonable judgment, for the City to acquire the benefit of all Deliverables previously delivered or work in process, or to provide the Services.

**22.9.7 Further Assurances.** The parties shall take such other actions as reasonably necessary to effect a transfer of the Services from Vendor to the City.

**22.10 Termination Not Exclusive Remedy.** Any termination right provided to a Party in this Agreement is not intended as such Party's exclusive remedy for the other Party's breach that gave rise to the termination right, but is intended to be in addition to any other rights available to such Party at law, in equity, or under this Agreement.

**22.11 Equitable Remedies.** Vendor acknowledges that, in the event Vendor breaches, or attempts or threatens to breach, its obligation to provide the City assistance in accordance with this Section 22, then, notwithstanding Section 30, the City may seek an injunction, order of specific performance, or other equitable relief in any court of competent jurisdiction, without bond or other security or undertaking.

## 23. INDEMNIFICATION.

**23.1 Injury and Property Damage.** Vendor shall indemnify, defend, and hold the City harmless from and against any and all Losses for bodily injury (including death) or damage to tangible personal or real property, to the extent based upon, or arising out of, the negligence, willful misconduct, or violations of Applicable Law by Vendor but not for any Losses caused in whole or substantial part by the negligence of the City.

**23.2 Breach of Contract.** Vendor shall indemnify, defend, and hold the City harmless from and against any and all Losses to the extent caused by the Vendor's breach or default of this Agreement or any Service Schedule, unless another provision of this Agreement expressly

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provides for an exclusive remedy as a result of the Vendor's breach or default. Without limiting the generality of the foregoing, Vendor shall indemnify, defend, and hold the City harmless from and against any and all Losses arising out of or relating to Transferred Employees, to the extent that such claims or demands relate to events occurring on or after the date that Vendor hires such Transferred Employees (including any Losses relating to any failure by Vendor to pay compensation, or provide benefits, to such individual with respect to periods during which such individual was in the employ of Vendor, or any Losses relating to the termination of such individual's employment with Vendor). Vendor shall not be responsible for any Losses relating to Transferred Employees to the extent that such Losses relate to events occurring prior to the date that Vendor hires such Transferred Employees (including any Losses relating to any failure by the City to pay compensation, or provide benefits, to such individual with respect to periods during which such individual was in the employ of the City, or any Losses relating to the termination of such individual's employment with the City).

**23.3 Compliance with Health, Safety, and Environmental Regulations.** Vendor shall, and shall use commercially reasonable efforts to ensure that its Permitted Subcontractors and their respective employees comply fully with all federal, state, and municipal Applicable Law, health, safety, and environmental laws, ordinances, rules and regulations in the performance of the services, including but not limited to those promulgated by the City and by the Occupational Safety and Health Administration (OSHA). In case of conflict, the most stringent safety requirement shall govern. Vendor shall indemnify and hold the City harmless from and against all claims, demands, suits, actions, judgments, fines, penalties and liability of every kind arising from the breach of Vendor's or any Permitted Subcontractors obligations under this paragraph.

### **23.4 Other Vendor Indemnification**

#### **23.4.1 Definitions.**

**23.4.1.1 "Indemnified Claims"** shall include any and all claims, demands, suits, causes of action, judgments and liability of every character, type or description, including all costs and expenses of litigation, mediation or other alternate dispute resolution mechanism, including attorney and other professional fees for:

**23.4.1.1.1** damage to or loss of the property of any person (including, but not limited to the City, Vendor, their respective agents, officers, employees and Subcontractors; the officers, agents, and employees of such Subcontractors; and third parties); and/or;

**23.4.1.1.2** death, bodily injury, illness, disease, worker's compensation, loss of services, or loss of income or wages to any person (including but not limited to the agents, officers and employees of the City, Vendor, Vendor's Subcontractors, and third parties),

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**23.4.1.2 “Fault”** shall include the provision of defective or non-conforming Services or deliverables, ordinary or gross negligence, willful misconduct, or a breach of any legally imposed strict liability standard.

**23.4.2 VENDOR SHALL DEFEND (AT THE OPTION OF THE CITY), INDEMNIFY, AND HOLD THE CITY, ITS SUCCESSORS, ASSIGNS, OFFICERS, EMPLOYEES AND ELECTED OFFICIALS HARMLESS FROM AND AGAINST ALL INDEMNIFIED CLAIMS ARISING OUT OF, INCIDENT TO, CONCERNING OR RESULTING FROM THE FAULT OF VENDOR, OR VENDOR’S AGENTS, EMPLOYEES, TEMPORARY WORKERS OR SUBCONTRACTORS, IN THE PERFORMANCE OF VENDOR’S OBLIGATIONS UNDER THE CONTRACT WHICH ARE NOT CAUSED IN MATERIAL PART BY THE FAULT OF THE CITY. NOTHING HEREIN SHALL BE DEEMED TO LIMIT THE RIGHTS OF THE CITY OR VENDOR (INCLUDING, BUT NOT LIMITED TO, THE RIGHT TO SEEK CONTRIBUTION) AGAINST ANY THIRD PARTY WHO MAY BE LIABLE FOR AN INDEMNIFIED CLAIM.**

### **23.5 Infringement.**

**23.5.1 Indemnification for Infringement.** Vendor shall indemnify, defend, and hold the City harmless from and against any and all Losses related to any claims or demands by any third party for actual or alleged infringement of any Intellectual Property Right of any third party, to the extent based upon any item provided by Vendor (including software) as part of the Services under any Service Schedule. In the event of such a claim of infringement, Vendor may, in its reasonable discretion, either procure a license to enable the City to continue to use the alleged infringing item or develop or obtain a non-infringing substitute that is not reasonably expected to increase the cost or difficulty for the City to use the Services. Notwithstanding the foregoing, Vendor shall not be liable to the City for any and all Losses related to any claims or demands by any third party for actual or alleged infringement of any Intellectual Property Right of any third party, to the extent based upon Vendor’s use of any item provided or made available by the City (including software). In the event of such a claim of infringement, the City may, in its discretion, either procure a license to enable Vendor to continue to use the alleged infringing item or develop or obtain a non-infringing substitute that is not reasonably expected to increase the cost or difficulty for Vendor to perform the Services.

**23.5.2 Limitation on Indemnity.** Vendor’s indemnification obligation under this Section 23.5 does not extend to the extent a claim is based upon any of the following (an “**Exclusion**”): (A) a modification of software, hardware, or equipment by the City, other than modifications made at the request of Vendor; (B) the use by the City of any software products other than in accordance with relevant software licenses, provided that written copies of such licenses were provided to the City by Vendor reasonably prior to when such claim arose; or (C) Vendor’s use, in accordance with the applicable license agreement, of software products licensed or sublicensed or made available to it by the City.

**23.6 Indemnitees.** Vendor’s indemnification obligations under this Agreement extend to the City and the City’s Affiliates, and their respective officers, directors, employees, agents, successors, and assigns (collectively, such party’s “**Indemnitees**”).

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**23.7 Indemnification Procedures.** If any Indemnitee incurs any Loss or receives any notice of a third party claim or other allegation with respect to which Vendor (the “*Indemnifying Party*”) may have an obligation of indemnity hereunder, then the Indemnitee will, as soon as reasonably possible following receipt of such notice (but in no event more than thirty (30) days after such notice is received), give the Indemnifying Party written notice of such third party claim or allegation setting forth in reasonable detail the facts and circumstances surrounding the third party claim. The Indemnifying Party shall be permitted to assume and control the defense and settlement of the third party claim, including the selection and employment of counsel; provided, however, that the Indemnitee may participate in such defense and settlement at its own expense and through its own counsel; the Indemnitee will not make any admission of liability or take any other action that limits the Indemnifying Party’s ability to defend the third party claim; and the Indemnitee will cooperate fully, at the Indemnifying Party’s expense, in the defense or settlement of the third party claim. The Indemnifying Party shall have no liability for any payments made, or costs or expenses incurred, by the Indemnitee that are not authorized by the Indemnifying Party or necessary to comply with this procedure.

### **24. LIMITATIONS OF LIABILITY.**

**24.1 Exclusion of Consequential Damages.** EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS SECTION 24, NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, SPECIAL, INCIDENTAL, PUNITIVE, EXEMPLARY, INDIRECT, OR SIMILAR DAMAGES (INCLUDING LOSS OF PROFIT, REVENUE, BUSINESS OPPORTUNITY, BUSINESS ADVANTAGE, EXPECTED SAVINGS, OR DATA) IN CONNECTION WITH CLAIMS AND ACTIONS ARISING UNDER OR RELATING TO THIS AGREEMENT, INCLUDING CLAIMS BASED UPON A BREACH OF THIS AGREEMENT OR UPON SUCH PARTY’S PERFORMANCE OR NON-PERFORMANCE OF ITS OBLIGATIONS HEREUNDER, NOTWITHSTANDING EITHER THE FORM IN WHICH ANY CLAIM OR ACTION IS BROUGHT OR ANY FAILURE OF ESSENTIAL PURPOSE, EVEN IF SUCH PARTY WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

**24.2 Cover; Liquidated Damages.** Cost of cover shall be deemed direct damages and not subject to Section 24.1. Liquidated damages payable under Section 22.2.3 shall be deemed direct damages and not a consequential or similar damage excluded pursuant to Section 24.1.

**24.3 Exceptions.** THE LIMITATIONS SET FORTH IN SECTION 24.1 SHALL NOT APPLY TO CLAIMS (I) WITH RESPECT TO A BREACH OF ANY CONFIDENTIALITY OBLIGATIONS SET FORTH IN SECTION 16; (II) WITH RESPECT TO ANY FAILURE BY EITHER PARTY TO FULFILL ITS PAYMENT OBLIGATIONS TO THE OTHER OR TO A SERVICE PROVIDER HEREUNDER ; (III) WITH RESPECT TO FAILURE BY VENDOR TO FULFILL ITS OBLIGATION TO PROVIDE SERVICE LEVEL CREDITS TO THE CITY; (IV) BASED UPON WILLFUL MISCONDUCT OF A PARTY; (V) BASED UPON A PARTY’S INTENTIONAL BREACH OF THIS AGREEMENT; OR (VI) BASED UPON EITHER PARTY’S OBLIGATIONS RESPECTING DATA PROTECTION AND PERSONALLY IDENTIFIABLE DATA.

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### 25. REPRESENTATIONS AND WARRANTIES OF THE PARTIES; DISCLAIMER.

**25.1 Organization.** Each party represents to the other that it is duly organized, validly existing and possessing all requisite power and authority to execute and deliver this Agreement and to grant the rights granted by it, and perform the obligations undertaken by it, in this Agreement. Vendor represents that it is a corporation organized in the State of Texas and is in good standing under the law of such State, and each State in which it is conducting business.

**25.2 Authority; Binding Agreement.** Each party represents to the other that this Agreement has been duly executed and delivered by an appropriately authorized representative of such party and that this Agreement is a valid and binding obligation of such party, enforceable against such party in accordance with the terms and conditions set forth herein.

**25.3 Disclaimers.** EXCEPT AS EXPRESSLY STATED IN THIS AGREEMENT, INCLUDING ITS EXHIBITS, SCHEDULES OR OTHER ATTACHMENTS, ALL REPRESENTATIONS, CONDITIONS, ENDORSEMENTS OR OTHER WARRANTIES (WHETHER IMPLIED BY STATUTE, COMMON LAW, OR OTHERWISE) ARE EXCLUDED TO THE EXTENT PERMITTED BY LAW, INCLUDING ANY UNINTERRUPTED OR ERROR-FREE OPERATIONS, IMPLIED WARRANTIES OF SATISFACTORY QUALITY, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY WARRANTIES OF TITLE OR NON-INFRINGEMENT.

### 26. EXCUSABLE DELAY.

**26.1 Force Majeure.** If either Party is rendered unable by any event beyond its reasonable control and that by the exercise of due diligence it is unable to overcome or obtain or cause to be obtained a commercially reasonable substitute therefore ("*Force Majeure*") to carry out, in whole or part, such Party's obligations under this Agreement and such party gives written notice and full details of the Force Majeure to the other Party as soon as practicable after the occurrence of the Force Majeure, then during the pendency of such Force Majeure but for no longer period, the obligations of the Party affected by the Force Majeure (other than the obligation to make payments then due or becoming due with respect to performance prior to the Force Majeure) will be suspended to the extent required by the Force Majeure and such Party will not be liable for any damages incurred by the other Party as a result thereof. The Party affected by the Force Majeure will remedy the Force Majeure to the extent possible with all due diligence. During any period that Vendor is unable to provide the Services by reason of Force Majeure and as a result the City's activities are severely and adversely affected (as determined by the City in its reasonable judgment), or the City reasonably believes that such a failure is likely to occur, the City may obtain substitute services from a replacement vendor on a temporary basis until the Force Majeure is cured, including the right to cause a greater volume of the Services in question to be performed by the Designated Competitor. If such replacement services cannot be obtained on commercially reasonable terms on a temporary basis, the City may terminate such Services in its sole discretion. A termination for Force Majeure shall not require the City to pay liquidated damages.

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**26.2 Predicate Obligations.** The parties acknowledge that certain of each Party's obligations depend upon the timely and compliant performance by the other Party of its obligations hereunder ("***Predicate Obligations***"). Each Party's performance of an obligation hereunder shall be excused to the extent its failure to perform that obligation results from the other Party's or its respective representatives' or agents' failure to perform its Predicate Obligations as required hereunder.

### **27. DATA RETENTION AND RIGHTS IN DATA.**

**27.1 Document Retention.** During the Term Vendor will retain all the City Data for as long as the City is required by Applicable Law or its policies and practices to retain such data associated with this Agreement. The City shall inform Vendor of any new requirements of Applicable Law and changes in the City policies, all of which shall be incorporated into this Agreement. Nothing in this Section 27 shall relieve Vendor of (i) other document retention requirements expressly provided in this Agreement, or (ii) its obligation to modify the Services to conform to any requirement of Applicable Law.

**27.2 Rights in Data.** The City Data will be and remain the property of the City. After the Term, or upon request by the City at any time with respect to particular data not required by Vendor to perform Vendor's obligations under this Agreement, Vendor will return to the City the City Data (complete and unaltered) in a form and format reasonably acceptable to the City and maintained by Vendor, or Vendor will destroy the City Data if the City so elects by written notice to Vendor. Vendor will use the City Data solely to perform Vendor's obligations under this Agreement. Vendor will not sell, assign, lease, disseminate, or otherwise dispose of the City Data or any part thereof to any other person, nor will Vendor commercially exploit any part of the City Data. Vendor will not possess or assert any property interest in or any lien or other right against or to any the City Data.

**27.3 Access to the City Data.** Notwithstanding any other provision of this Agreement, Vendor will make all the City Data (complete and unaltered) available to the City at all times in accordance with the City guidelines for data retention in effect from time to time (the "***Data Guidelines***"), at no additional charge. During the Term the City shall furnish Vendor any new or modified Data Guidelines, and Vendor shall immediately implement procedures to conform its data storage thereto. Vendor will not destroy any the City Data (other than as otherwise permitted under this Agreement), without the prior express written consent of the City. If the City record retention policy and this Section 27 conflict, this Section 27 will control. This Section 27 will survive the termination or expiration of this Agreement for any reason.

### **28. INSURANCE.**

**28.1 Insurance Requirements.** At all times during the Term, Vendor shall procure and maintain in force the insurance coverage as described in and at the policy limit amounts as set forth on Schedule 28. Any additional insurance required by a Service Schedule shall be set forth therein. In addition, on the third (3<sup>rd</sup>) anniversary of the first Cutover Date under any Services Schedule, and every three (3) years thereafter, the City has the right to reasonably reset the policy limits that Vendor is to maintain under any of the policies of insurance required in Schedule 28. In the event of any dispute as to the reasonableness of the policy limits required by

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the City as of such date, Vendor may either initiate a Benchmarking Process with respect to such policy limits within thirty (30) days of the date the City provides notice of the new policy limits, or Vendor shall promptly procure insurance with such revised policy limits.

**28.2 Insurance Does Not Limit Liability.** The provisions of this Section 28 are not intended to limit Vendor's obligations hereunder to insurance proceeds or coverage limits.

**28.3 Release and Waiver of Subrogation.** The parties hereto release each other, and their respective agents and employees, from any liability for injury to any person or damage to property that is caused by or results from any risk insured against under any insurance policy required to be carried by either of the parties hereunder that contains a waiver of subrogation by the insurer and is in force at the time of such injury or damage; subject to the following limitations: (i) the foregoing provision will not apply to the commercial general liability insurance; and (ii) neither party will be released from any such liability to the extent any damages resulting from such injury or damage are not covered in full by the recovery obtained by the other from such insurance, but only if the insurance in question permits such partial release in connection with obtaining a waiver of subrogation from the insurer. This release will be in effect only so long as the applicable insurance policy contains a clause to the effect that this release will not affect the right of the insured to recover under such policy. Each party will use reasonable efforts to request that the insurer waives all right of recovery by way of subrogation against the other party and its agents and employees in connection with any injury or damage covered by such policy. However, if any insurance policy cannot be obtained with such a waiver of subrogation, or if such waiver of subrogation is only available at additional cost and the party for whose benefit the waiver is to be obtained does not pay such additional cost, then the party obtaining such insurance will notify the other party of that fact and thereupon will be relieved of the obligation to obtain such waiver of subrogation rights from the insurer with respect to the particular insurance involved.

## **29. DISASTER RECOVERY.**

Upon the Processing Services Transition Commencement Date, Vendor will develop, as part of the Transition Plan for each Service Schedule, a written plan addressing business continuity and disaster recovery activities. This plan (when approved by the City, the "***Disaster Recovery Plan***") will include the business continuity and disaster recovery activities that Vendor will implement upon the Processing Services Trial Commencement Date. The Disaster Recovery Plan will address Vendor's ability to provide each of the Services in the event of a disaster. Nothing in the Disaster Recovery Plan will limit Vendor's responsibilities hereunder in the event of a disaster or other event. Vendor will review the adequacy of the Disaster Recovery Plan no less frequently than annually, and will revise or augment the Disaster Recovery Plan as necessary to ensure its currency. Vendor shall deliver a copy of such Disaster Recovery Plan and each revision thereto to the City, redacting only those portions of the plan that contain business proprietary and confidential information. Notwithstanding such redaction, the City's Liaison Officer or designee may inspect the unredacted plan of at the offices of Vendor located in the Austin, Texas area upon reasonable notice.

# MASTER RECYCLING, PROCESSING AND MARKETING SERVICES AGREEMENT

## 30. DISPUTE RESOLUTION.

**30.1 General.** If any dispute arises between the Parties with respect to the interpretation of any provision of this Agreement, or with respect to the performance of either of the Parties hereunder, such dispute shall be addressed in accordance with this Section 29. Each Party shall continue to perform its obligations under this Agreement in good faith while the Parties are attempting to resolve a dispute.

**30.2 Designated Representatives.** In connection with any dispute, at the written request of either party (a “*Dispute Notice*”), the Liaison Officer and Service Delivery Manager shall meet as often as they deem appropriate to exchange and discuss all information that is appropriate and germane with regard to the dispute in issue and shall negotiate in good faith to attempt to resolve the dispute without the need for any formal proceeding. During such negotiations, all reasonable requests made by a Party’s designated representative for non-privileged information of the other Party that is reasonably related to performance under this Agreement shall be honored, so that each Party may be fully informed of the other Party’s position. The specific format of such meetings and negotiations shall be left to the discretion of the designated representatives, but may include the preparation of mutually agreed upon statements of fact or written statements of a Party’s position that are then furnished to the other Party.

**30.3 Dispute Escalation.** If the designated representatives of the parties fail to resolve a dispute in accordance with the process set forth in Sections 30.1 and 30.2, within fifteen (15) days after the delivery of the applicable Dispute Notice regarding such dispute (or such other period of time as the parties mutually agree in writing), the dispute shall be deemed escalated to the Assistant City Manager or Department head who is directly responsible for the Services and Vendor’s Senior Officer for their review and good faith attempts at resolution. If such executives fail to resolve such dispute within fifteen (15) days after the delivery of the applicable Dispute Notice (or such other period of time as the Parties mutually agree in writing), the dispute shall then be deemed escalated to the Vendor’s CEO, or designees and the City Manager or designee, for their review and good faith attempts at resolution. If the Parties fail to resolve a dispute within forty-five (45) days after the delivery of the applicable Dispute Notice (or such other period of time as the Parties mutually agree in writing), then, each Party shall have the right to pursue its legal and equitable rights and remedies under and in connection with this Agreement. Except as expressly set forth in Section 30.4, below, the Parties hereby irrevocably agree that the good faith use of the pre-suit procedures set forth in Section 30.3 is a requisite to a Party bringing a lawsuit arising under or related to this Agreement or the Services and Charges governed hereby, and in the event either Party should initiate such a lawsuit prior to pursuing in good faith such mandatory pre-suit procedures, then the Parties hereby irrevocably agree that (i) any such suit shall be abated upon the application of a Party, whether or not such Party has otherwise appeared in the lawsuit, until the good faith exercise of the pre-suit procedures are accomplished, and (ii) the suit shall be restyled by the court so that the Party seeking damages or performance from the other Party is listed as Plaintiff, unless both Parties are in good faith seeking substantial damages or equitable relief.

**30.4 Exceptions.** Neither party shall be obligated to comply with the procedures set forth in Sections 30.1 through 30.3 with respect to (i) any third party claims; (ii) any disputed



## MASTER RECYCLING, PROCESSING AND MARKETING SERVICES AGREEMENT

matters for which less than thirty (30) days remain before the period provided by the applicable statute of limitations governing the claim or cause of action underlying the disputed matter shall expire, unless the party alleged to have breached agrees in writing to extend the expiry date to a date thirty (30) days after the procedures set forth in are Sections 30.1 through 30.3 concluded; or (iii) any breach or threatened breaches hereof as to which the non-breaching party reasonably believes that it will suffer substantial and irreparable injury absent equitable relief. Nothing in this Section 30 shall be deemed to limit or delay either party's rights to seek injunctive or other equitable relief. Nothing herein shall be construed as the City waiving its rights to sovereign immunity set forth in the Texas Constitution.

### 31. GENERAL PROVISIONS.

**31.1 Notices.** All notices or other communications to a party that this Agreement requires or permits shall be in writing and addressed to the recipient at its address set forth in Schedule 31.1 (or at such other address as may be designated by such party, in accordance herewith), and shall be transmitted by personal delivery, nationally recognized overnight express carrier, or by U.S. registered or certified mail, return receipt requested, postage prepaid. All notices shall be deemed given when received.

**31.2 Waiver Not Presumed.** No waiver of any provision of this Agreement or of any rights or obligations of either party hereunder will be effective unless in writing and executed by the party waiving compliance, and any such waiver will be effective only in the specific instance and for the specific purpose stated in such writing. No waiver of any breach of, or default under, any provision of this Agreement shall be deemed a waiver of any other provision, subsequent breach, or default of this Agreement.

**31.3 Severability.** If any provision of this Agreement is deemed invalid or unenforceable by a court of competent jurisdiction, such provision shall be deemed severed from this Agreement and replaced by the valid, enforceable provision that most closely approximates the intent of the parties, as expressed herein and all valid and enforceable provisions of this Agreement, so modified, shall continue in full force and effect according to their terms. In litigation between the parties the court shall have the power to reform any severed provision in accordance with this Section 31(c).

### 31.4 Marketing and Publicity.

**31.4.1 Authorized Marketing and Publicity.** Notwithstanding the confidentiality provisions of Section 16 or any other provision of this Agreement to the contrary, the City agrees that Vendor may refer to this Agreement (including by name, nature, scope, and term), and may refer to the City by its Marks, subject to the City's prior consent, which consent will not be unreasonably withheld or delayed, for purposes of referencing this Agreement in Vendor's sales and marketing efforts, including making such references on Vendor's websites, in sales presentations, in press releases, in Vendor fact sheets, in any other marketing, promotional, and sales materials, and to third parties, such as analysts and the press, for such purposes. Notwithstanding the foregoing, Vendor may not represent that the City in any way endorses Vendor or approves of Vendor's performance under this Agreement, without the City's prior

## MASTER RECYCLING, PROCESSING AND MARKETING SERVICES AGREEMENT

consent. The City or Vendor may provide copies of this Agreement or release the terms of this Agreement to third parties anytime after it becomes a final draft acceptable to both Parties.

**31.4.2 Right to Use.** Subject to Section 31.4.1, the City hereby grants to Vendor a worldwide, royalty-free and nontransferable license to refer to and use the Marks of the City on Vendor's websites, in sales presentations, in press releases, in Vendor fact sheets, in any other marketing, promotional, and sales materials, and to third parties, such as analysts and the press, solely for the purposes set forth in Section 31.4.1 or for such other purposes as the City shall approve in writing. Such use includes use in print, video, electronic media and transmission, such as on the Internet, provided that in no way shall such license to use be construed as a transfer of any other rights, or any ownership interests, in such Marks to Vendor, and provided further that Vendor uses such Marks in accordance with the guidelines set forth in Schedule 31.4. The licenses granted herein shall continue until this Agreement is terminated pursuant to Section 22 or if, in the City's reasonable determination, Vendor misused the City's Marks or used the City's Marks illegally. Upon the termination of this Agreement, Vendor agrees to (i) promptly discontinue all use of the City's Marks (ii) promptly take all steps to refrain from referencing or using the City's Marks on Vendor's websites, in sales presentations, in press releases, in Vendor fact sheets, in any other marketing, promotional, and sales materials, and to third parties, such as analysts and the press.

**31.4.3 Limitation.** Except as otherwise set forth above, neither Party may use the other's Marks except to the extent required by Applicable Law, without the other Party's prior written consent in each instance.

**31.5 Governing Law; Exclusive Venue.** This Agreement shall be governed by, subject to, and interpreted in accordance with, the laws of the State of Texas, without regard to the conflicts of law provisions thereof. The exclusive venue for all actions or proceedings arising out of, or related to, this Agreement shall be in an appropriate federal or state court located in Austin, Travis County, Texas, and each Party hereby irrevocably consents to the personal and subject matter jurisdiction of such courts and waives any claim that such courts do not constitute a convenient and appropriate venue for such actions or proceedings.

**31.6 Survival.** Any provisions of this Agreement that impose continuing obligations upon a Party or, by their nature or terms, would be reasonably understood to have been intended to survive and continue in force and effect after expiration or termination of this Agreement, shall remain in force and effect after such expiration or termination for so long as intended, including the provisions of Sections 3, 6.5, 6.10, 7.4, 7.5, 8.2, 11, 13, 15, 16, Section 22.3 through 22.7, 24, 25.3, 27, 30 and 31.

**31.7 Neither Party Considered Drafter.** Despite the possibility that one Party may have prepared the initial draft of this Agreement or played the greater role in the preparation of subsequent drafts, the Parties agree that they have negotiated at arm's length and have had the opportunity to engage legal counsel of their choice. Therefore, neither Party shall be deemed the drafter of this Agreement and this Agreement shall be construed as though jointly prepared by the Parties, without favor to either Party.

## MASTER RECYCLING, PROCESSING AND MARKETING SERVICES AGREEMENT

**31.8 Agreement Expenses.** Except as otherwise expressly provided herein, each Party shall bear its own costs and expenses of negotiating this Agreement and the Service Schedules.

**31.9 Cumulative Remedies.** Unless expressly provided to the contrary, no remedy set forth in this Agreement or any Service Schedule is intended to be, nor shall be, exclusive of, or mutually exclusive with regard to, any other remedy and each such remedy shall be in addition to every other remedy given hereunder, or now or hereafter existing or available at law, in equity, by statute, or otherwise, individually or in any combination thereof.

**31.10 No Third Party Beneficiaries.** This Agreement is an agreement by and between the Parties and neither confers any rights upon any person or entity not a Party hereto nor precludes any actions or claims against, or rights of recovery from, any person or entity not a Party hereto.

**31.11 Time is of the Essence.** The parties expressly acknowledge and agree that time is of the essence with respect to the provision of Services and all other obligations of the Parties under this Agreement.

**31.12 Further Assurances.** Each of the Parties shall from time to time, at the request of the other Party and without further consideration, execute and deliver such other documents and take such other actions as the other Party may reasonably request to consummate more effectively the transactions contemplated by this Agreement.

**31.13 Counterparts; Facsimile.** This Agreement may be executed in duplicate counterparts. Each such counterpart so executed, when delivered, shall be deemed an original document, and both such counterparts together shall constitute one and the same instrument. This Agreement shall not be deemed executed unless and until at least one such counterpart bears the signature of each Party's designated signatory. The signature of a Party transmitted by facsimile shall be deemed to be its original signature for all purposes.

**31.14 Amendment and Consents to be in Writing.**

**31.14.1 Amendments.** This Agreement may not be amended orally. The terms of this Agreement (including any Service Schedule) may only be amended by a written document executed by both the City and Vendor.

**31.14.2 Consents.** Any consent of a Party required by this Agreement shall be in writing and signed by the Party whose consent is required.

**31.15 Entire Agreement.** THIS AGREEMENT CONSTITUTES THE ENTIRE UNDERSTANDING AND AGREEMENT BETWEEN VENDOR AND THE CITY AND SUPERSEDES ALL PRIOR AGREEMENTS, NEGOTIATIONS, REPRESENTATIONS, AND COMMUNICATIONS, WRITTEN AND ORAL, WITH REGARD TO THE SUBJECT MATTER HEREOF.

[SIGNATURES FOLLOW ON NEXT PAGE]

# MASTER RECYCLING, PROCESSING AND MARKETING SERVICES AGREEMENT

**[Vendor]**

**City of Austin**

By:
Name:
Title:

By:
Name:
Title:

### **SCHEDULE 3.1 DEFINITIONS**

For purposes of this Agreement, the following capitalized terms will have the following meaning.

**“Acceptance Date”** means as set forth in Section 10.4.

**“Accepted”** means as set forth in Section 10.4.

**“Accounting Statement”** means as set forth in Section 6.3.

An **“Affiliate”** of a party (in adjective form, **“Affiliated”**) means any person or entity, directly or through one or more intermediaries, that controls, is controlled by, or is under common control with such party. Control may be exercised by equity ownership, control of a board of directors or other governing body of an entity, voting agreement, or otherwise.

**“Agreement”** means as set forth in the Preamble.

**“Applicable Law”** means, as of the date in question any then-existing federal or state constitutional provision, law, statute, rule, or regulation, any permits, approvals, orders, registrations or licenses of any state, federal or local governmental authority issued in connection with the activities contemplated by this Agreement and any Service Schedule, and all municipal ordinances and duly adopted municipal regulations which are applicable by law from a governmental authority of competent jurisdiction.

**“Aseptic Containers”** refers to the multi-layer plastic, paper and metal packaging that usually contains juice, soy milk and other liquids. Examples of aseptic containers include milk paperboard containers, gable-top drink containers, juice pouches, liquid food service containers, and foil based pouches.

**“Assigned Contracts”** shall have the meaning given to such term in Schedule 9.

**“Benchmarker”** means the third party designated by the City that is reasonably acceptable to Vendor upon sixty (60) days’ notice to Vendor to conduct the Benchmarking Process. The failure of Vendor to object to the proposed Benchmarker within thirty (30) days of the City’s notice shall be irrevocably deemed to be acceptance of the Benchmarker designated by the City.

**“Benchmarking Process”** means the objective measurement and comparison process (utilizing baselines and industry standards agreed upon by the City and Vendor) established by the City and Vendor.

**“Benchmark Results”** means the final results of the Benchmarking Process delivered by the Benchmarker in a written report to each of the City and Vendor, including any supporting documentation requested by the City or Vendor to analyze the results of the Benchmarking Process.

**“Benchmark Review Period”** means the ninety (90) period following receipt by the City and Vendor of the Benchmark Results.

### **SCHEDULE 3.1 DEFINITIONS**

“**City**” means as set forth in the Preamble.

“**City Data**” means as set forth in Section 15.6.

“**City Intellectual Property**” means as set forth in Section 15.2.

“**City Property**” means any tangible or intangible property owned or leased, or which the City has the right to use (other than any tangible or intangible property owned, leased, or licensed by Vendor).

“**City Responsibilities**” means as set forth in Section 4.2.

“**Colored High Density Polyethylene**” or “**CHDPE**” shall mean opaque plastic containers labeled with the #2 code of the SPI resin identification coding scheme. If the United States shall adopt a different coding scheme for recyclable plastic material, CHDPE shall mean items coded with the most analogous code or codes to the current #2 code.

“**Change**” means as set forth in Section 20.1.1. For the avoidance of doubt, the term Change does not include or refer to minor adjustments to working hours, number of residents served, or incremental growth or decline in volumes, or to any Service Requests or Projects (as defined in Annex A to Schedule 6.1).

“**Change Approval**” means an agreed Change to this Agreement that is documented in accordance with Section 20 and Schedule 20.3.

“**Change Request**” means written a request made by either party for a Change, setting forth in reasonable detail the Change proposed, the purpose for such Change, and its impact on the then-existing Services.

“**Collection Services**” means as set forth in Section 1.1.

“**Commercial Services**” means as set forth in Section 1.1

“**Confidential Information**” means as set forth in Section 16.1.

“**Contract Year**” means each one-year period commencing on the Acceptance Date and each anniversary thereof.

“**Control**” and its derivatives will mean, with regard to any entity, the legal, beneficial, or equitable ownership, directly or indirectly, of fifty percent (50%) or more of the capital stock (or other ownership interest, if not a corporation) of such entity ordinarily having voting rights; or control of such entity by means of voting agreement or otherwise.

“**Critical Failure**” means a failure resulting predominantly from an act or omission of Vendor in performing an obligation under this Agreement or a Service Schedule that causes a critical and measurable economic impact on a material portion of the City business or operations.

### **SCHEDULE 3.1 DEFINITIONS**

**“Customer”** means those Persons with whom the City from time to time has a contract to collect or process Material.

**“Cutover Date”** means as defined in Section 10.1.

**“Data Guidelines”** means as set forth in Section 27.3.

**“Deliverable”** means any tangible work product created specifically for the City under a Service Schedule.

**“Designated Competitor”** shall mean one or more third party entities that, with respect to a specific Service Schedule, also will have executed an agreement substantially in the same format, and subject to substantially similar terms and conditions as this Agreement, and which will provide Services to the City under a Service Schedule that are substantially similar to those provided by Vendor under a Service Schedule, but such Services may be provided by a Designated Competitor on price, revenue and other financial terms that may or may not be similar to those agreed to by the City and Vendor for such services.

**“Designated Processing Facility”** shall mean that single piece of contiguous real property, the improvements thereon, and the equipment therein, all of which is owned by Vendor or leased to Vendor by third parties at which the processing of SFR Recyclable Materials occurs as a result of the Processing Service Schedule. The Designated Processing Facility shall not include any equipment of the City that may be used or stored on such parcel of real estate, or which is expressly stated to be owned or reclaimed by the City as a result of any termination of a Service Schedule or this Agreement. Vendor shall have only a single Designated Processing Facility for the purposes of Section 22.9.4, notwithstanding that the Vendor may actually perform the Services from more than a single location. Vendor shall provide a written declaration of its Designated Processing Facility to the City within forty-five (45) days of the Execution Date, and may change such declaration from time to time upon sixty (60) days advance written notice to the City.

**“Direct Employee”** means with respect to Vendor any natural person that is a Temporary Worker, Probationary Worker or who receives regular instruction, supervision and control from Vendor, and for whom Vendor is responsible for paying (or reimbursing for) their salary and any direct or indirect benefits, even if such person is an employee of a staff leasing company or similar arrangement, but whose primary work is dedicated to Vendor.

**“Disaster Recovery Plan”** means as set forth in Section 29.

**“Disposal”** means any of the following: (i) placing in a landfill, (ii) converting to a refuse-derived fuel, (iii) use as a landfill liner fill, (iv) use as a landfill alternative daily cover, (v) biofuels conversion, or (vi) similar means that do not involve the incorporation of the material in question into useful products and does not involve thermal destruction.

**“Dispute Notice”** means as set forth in Section 30.2.

### **SCHEDULE 3.1 DEFINITIONS**

**“End-User”** means either (i) the Residents of the City, or (ii) for Services other than SFR Processing or SFR Collection Services, the one or more principal Persons that are affected by the Services in question, which may include a City departments, an LGC, a Customer, or a commercial facility located in the City or its ETJ that is a beneficiary of the Services in question.

**“Equitable Adjustment”** means as set forth in Section 20.5.

**“ETJ”** means the area lying outside the incorporation limits of the City, but within the area then currently designated as being within the City’s extra-territorial jurisdiction established pursuant to the provisions Texas Local Government Code Section 42.001, et. seq.

**“Exclusion”** means as set forth in Section 23.5.2.

**“Execution Date”** means as set forth in the Preamble.

**“Fines”** means items of Collected Material that as of the date in question, and using best available technology that is commercially feasible, such items of Collected Material are not reasonably capable of being usefully recycled due to their small size or the failure of the best available commercially feasible technology to meaningfully sort such items of Collected Material apart from Trash or Residual.

**“Force Majeure”** means as set forth in Section 26.

**“GHG Reduction”** means the use of any Collected Material as a fuel or otherwise for the production of energy in a manner that would otherwise constitute a Disposal, but which results in substantially lower greenhouse gas emissions than the traditional fuel or production of energy that would likely otherwise be used in such process as measured by comparing the number of tons emitted of CO<sub>2</sub> equivalent per unit of work or output from the process in question using such Collected Material compared to the number of tons emitted of CO<sub>2</sub> equivalent by such traditional fuel or production of energy used to produce the same quantity of work or output.

**“Glass”** means glass jars, bottles, and containers.

**“Hazardous Materials”** means any materials the use, manufacture, or storage of which are regulated by a Applicable Law primarily directed at environmental protection.

**“High Density Polyethylene”** or **“HDPE”** shall mean clear plastic containers, bottles, grocery bags, milk jugs, recycling bins, agricultural pipe, base cups, car stops, playground equipment, and plastic lumber labeled with the #2 code of the SPI resin identification coding scheme. If the United States shall adopt a different coding scheme for recyclable plastic material, HDPE shall mean items coded with the most analogous code or codes to the current #1 code.

**“Indemnifying Party”** means as set forth in Section 23.7.



### **SCHEDULE 3.1 DEFINITIONS**

***“Indemnitees”*** means as set forth in Section 23.6.

***“Innovation Change”*** means as set forth in Section 20.1.2.

***“Insolvent”*** means that a Party or other Person (as applicable): (i) is dissolved (other than pursuant to a consolidation, amalgamation or merger); (ii) becomes insolvent or is unable to pay its debts or fails (or admits in writing its inability) generally to pay its debts as they become due; (iii) makes a general assignment, arrangement or composition with or for the benefit of its creditors; (iv) has instituted against it a proceeding seeking a judgment of insolvency or bankruptcy or any other relief under any bankruptcy or insolvency law or other similar law affecting creditor’s rights, or a petition is presented for its winding-up, reorganization or liquidation, which proceeding or petition is not dismissed, stayed or vacated within 30 days thereafter; (v) commences a voluntary proceeding seeking a judgment of insolvency or bankruptcy or any other relief under any bankruptcy or insolvency law or other similar law affecting creditors’ rights; (vi) seeks or consents to the appointment of an administrator, provisional liquidator, conservator, receiver, trustee, custodian or other similar official for it or for all or substantially all of its assets; (vii) has a secured party take possession of all or substantially all of its assets, or has a distress, execution, attachment, sequestration or other legal process levied, enforced or sued on or against all or substantially all of its assets; (viii) causes or is subject to any event with respect to it which, under the Applicable Laws of any jurisdiction, has an analogous effect to any of the events specified in clauses (i) to (vii) inclusive; or (ix) takes any action in furtherance of, or indicating its consent to, approval of, or acquiescence in, any of the foregoing acts.

***“Intellectual Property”*** means any tangible or intangible property that may be protected by an Intellectual Property Right.

***“Intellectual Property Rights”*** means any and all worldwide intangible rights existing from time to time under the Applicable Law of any jurisdiction, including patent law, copyright law, trade secret law, unfair competition law, trademark law, or other similar laws or principles.

***“Interest Rate”*** means as set forth in Section 6.4.

***“Joint Development”*** means as set forth in Section 15.3.

***“Letters of Agency”*** shall have the meaning given to such term in Schedule 9.

***“Levy”*** means as set forth in Section 20.8.3.

***“LGC”*** shall have the meaning assigned such term in Section 17.1.2.

***“Liaison Officer”*** means as set forth in Section 19.3.

***“Losses”*** means (i) final judgments and awards actually paid, or due and payable, to non-Affiliated third parties by the applicable Indemnitees; (ii) costs of defense, reasonable attorneys’ fees and court costs reasonably incurred by the applicable Indemnitees in

### **SCHEDULE 3.1 DEFINITIONS**

connection with such judgments and awards; and (iii) out-of-pocket expenses reasonably incurred by the applicable Indemnitees in connection with the investigation, defense, or litigation of the applicable claims or demands relating to such final judgments and awards.

**“Low Density Polyethylene”** or **“LDPE”** shall mean squeezable bottles, such as honey and mustard, with the #4 code of the SPI resin identification coding scheme. If the United States shall adopt a different coding scheme for recyclable plastic material, LDPE shall mean items coded with the most analogous code or codes to the current #4 code.

**“Managed Contracts”** shall have the meaning given to such term in Schedule 9.

**“Management Report”** means as set forth in Section 19.5.

**“Marks”** means a Party’s name and any and all trademarks, service marks, trade names, trade dress, service names, domain names, logos, icons, and graphic images used by that party to identify its business, products, or services.

**“Material Subcontract”** means as set forth in Section 17.2.

**“Mixed Paper”** shall mean recovered paper that is not sorted in specific categories including junk mail, magazines, Old Corrugated Containers (OCC), folding boxes (cereal box), telephone books, wrapping paper and other paperboard products (U.S. EPA, 1993a).

**“New Contract”** shall have the meaning given to such term in Schedule 9.

**“Non-Standard Charges”** means as set forth in Section 6.2.

**“Old Corrugated Containers”** or **“OCC”** means corrugated containers having liners of either test liner, jute, or kraft. (Paper Stock Industries Chapter Standards and Practices Circular).

**“Old Newspaper”** or **“ONP”** means newspaper, containing not more than the normal percentage of rotogravure and colored sections. (Reference: Paper Stock Industries Chapter Standards and Practices Circular).

**“Other Plastics”** with the #7 code of the SPI resin identification coding scheme means a wide variety of plastic resins that don’t fit into plastic numbers 1 through 6 of the SPI resin identification coding scheme.

**“Party”** means either Vendor, the City, or their respective successors and assigns, and **“Parties”** means all of them.

**“Permitted Subcontractor”** shall have the meaning assigned to such term in Section 17.2, and shall include any person or organization that will provide on behalf of the Vendor any portion of the Services, excluding from this definition only (a) regular or seasonal Direct Employees of the Vendor, (b) direct employees of a Permitted Subcontractor, and

### **SCHEDULE 3.1**

#### **DEFINITIONS**

(c) Temporary Workers (as such term is defined herein). All potential subcontractors, prior to beginning any work on, or in preparation with respect to, any aspect of the Services, must first be identified to the City, and shall provide all of the certifications and documents required herein for any such Permitted Subcontractor, and may not commence work on any aspect of the Services until such notification and submission have occurred.

***“Planning Period”*** shall have the meaning set forth in Section 19.8.2.

***“Plastics”*** means CHDPE, HDPE, LDPE, PETE, PP, PS, PVC, or any other plastic resin (whether currently a part of the SPI resin identification coding scheme or some future coding scheme) for which a viable and commercially feasible market exists for recycled products composed of such resin.

***“Polyethylene Terephthalate”*** or ***“PETE”*** is clear plastic containers which as of the Execution Date are labeled with the #1 code of the SPI resin identification coding scheme. PETE container use includes soft drinks, water, sports drinks, mouthwash and salad dressing. (U.S. EPA 1995c). If the United States shall adopt a different coding scheme for recyclable plastic material, PETE shall mean items coded with the most analogous code or codes to the current #1 code.

***“Polypropylene”*** or ***“PP”*** shall mean packaging, film and containers with the #5 code of the SPI resin identification coding scheme. PP containers include catsup, yogurt, magazine, and medicine containers. If the United States shall adopt a different coding scheme for recyclable plastic material, PP shall mean items coded with the most analogous code or codes to the current #5 code.

***“Polystyrene”*** or ***“PS”*** shall mean clear, hard and brittle plastics with the #6 code of the SPI resin identification coding scheme and is usually used for plastic cutlery and food containers. If the United States shall adopt a different coding scheme for recyclable plastic material, PS shall mean items coded with the most analogous code or codes to the current #6 code.

***“Polyvinyl Chlorine”*** or ***“PVC”*** shall mean vinyl products with the #3 code of the SPI resin identification coding scheme and its application can be for pipe fittings, floor tiles, food and non-food packaging. If the United States shall adopt a different coding scheme for recyclable plastic material, PVC shall mean items coded with the most analogous code or codes to the current #3 code.

***“Predicate Obligations”*** means as set forth in Section 26.2.

***“Premises”*** means an the City facility or portion of an the City facility from which Vendor provides any portion of the Services.

***“Probationary Worker”*** shall mean a person employed by either Vendor or a Subcontractor not previously employed by a Vendor or Subcontractor during the 12 months prior to the current hire date, and that has been employed since their most recent

### **SCHEDULE 3.1**

#### **DEFINITIONS**

hire date for less than the shorter of (a) 90 days or (b) the Vendor's or Subcontractor's stated probationary period.

***"Processing Services"*** means as set forth in Section 1.1

***"Prohibited Provider"*** shall have the meaning given to such term in Schedule 9.

***"Recyclable Material"*** shall mean Glass, Plastics, Mixed Paper, ONP, Steel, UBC and such other material as the City may, from time to time, designate as being Recyclable Material in accordance with the terms and conditions of this Agreement.

***"Required Consents"*** shall have the meaning given to such term in Schedule 9.

***"Reset Date"*** shall mean the date or dates designated on a Services Schedule when the price for the Services provided and the Service Level Agreements are to be revised through good-faith negotiations, or failing that, in accordance with the Benchmarking Process set out herein, and at which the City may revise the guaranteed minimum volumes (if any) to be provided to Vendor of set forth in the applicable Services Schedule (with any ranges established on such Services Schedule), based upon Vendor performance and future arrangements.

***"Residual Material"*** or ***"Trash"*** means non-recyclable waste such as disposable diapers, animal waste, soiled paper plates, toilet tissue and any other materials that are rendered non-recyclable due to residual contamination as well as Fines. The amount of Residual Material shall be based upon the weight of the Residual Material measured prior to any Disposal. Until the Parties agree on, or the Benchmarking Process shall establish, other measurement systems, use of the then-current material composition ratios to the total volume of Collected Material delivered to Vendor by the City shall constitute measurement.

***"Safety Failure"*** means a failure resulting predominantly from an act or omission of the Vendor in performing an obligation under this Agreement or a Service Schedule that any governmental authority (including a relevant municipality, acting in good faith) determines poses a material risk of injury or death to any employee of the City, or any employee of Vendor or a Permitted Subcontractor that is performing Services hereunder for the benefit of the City or an End User.

***"Sales Taxes"*** means as set forth in Section 6.9.

***"Scrap Metals"*** means a mixture of ferrous and non-ferrous metal consumer products added to the single-stream recyclables from residential sources. Examples of scrap metals include various metal car parts, aluminum window and door frames, metal toys, metal tool implements, etc.

***"Services"*** means as set forth in Section 4.1.

***"Service Delivery Manager"*** means as set forth in Section 19.2.

## **SCHEDULE 3.1**

### **DEFINITIONS**

**“Service Level”** means the standards for performance, availability, reliability, quality and responsiveness that Vendor will be required to meet in its performance of the Services.

**“Service Level Credits”** means credits to Customer that accrues upon Vendor’s failure to meet the applicable Service Level.

**“Service Schedules”** means as set forth in Section 1.1.

**“Services Strategic Plan”** shall have the meaning set forth in Section 19.8.1.

**“Significant Event”** means a circumstance in which an event or discrete set of events has occurred or is planned with respect to the business of the City that results or will result in a significant change in the scope or nature of the Services that will be required from Vendor. Examples of the kinds of events that might cause such significant changes are: (i) changes in the method of the City service delivery; or (ii) changes in the City market priorities; or (iii) a substantial acquisition or divestiture of a substantial portion of the City’s population within a twelve (12) month period.

**“SFR”** means single family residential.

**“Steel”** means containers made of tin-coated steel such as cans for food packaging (U.S. EPA 1995c) including food cans, beverage cans, aerosol cans and lids from bottles and jars.

**“Steering Committee”** means as set forth in Section 19.6.

**“Success Criteria”** means as set forth in Section 10.4.

**“Temporary Worker”** shall mean a natural person that is employed, hired, or utilized by Vendor or any Subcontractor with the intent that such person perform any activities that constitute any portion of the Services on a temporary basis and is actually so employed, hired or utilized for less than ten (10) business days in a calendar year. A person that is employed, hired or utilized by Vendor or any Subcontractor on a part time basis but performs activities that constitute any portion of the Services for more than any portion of ten (10) business days in a calendar year shall not be considered to be a Temporary Worker.

**“Term”** means as set forth in Section 5.1.

**“Texas Public Information Act”** means Chapter 522 of the Texas Government Code, as in effect from time to time.

**“Transfer Date”** means as set forth in Section 7.3.

**“Transferred Employees”** means as set forth in Section 7.3.

**“Transition Commencement Date”** means as set forth in Section 5.2.

### **SCHEDULE 3.1 DEFINITIONS**

***“Transition Period”*** means as set forth in Section 10.1.

***“Transition Plan”*** means as set forth in Section 10.1.

***“Trial”*** means as set forth in Section 10.1.

***“Trial Commencement Date”*** means as set forth in Section 5.2.

***“Trial Period”*** means as set forth in Section 10.1.

***“Used Aluminum Beverage Cans”*** or ***“UBC”*** means beverage containers made of aluminum material.

***“Vendor”*** means as set forth in the Preamble.

***“Vendor Intellectual Property”*** means as set forth in Section 15.1.

## **SCHEDULE 7.6.1.1**

### **City of Austin, Texas EQUAL EMPLOYMENT/FAIR HOUSING OFFICE NONDISCRIMINATION CERTIFICATION**

I hereby certify that our firm conforms to the Code of the City of Austin, Section 5-4-2 as reiterated below:

**Chapter 5-4 of the Code of the City of Austin (Discrimination in Employment by City Contractors) requires that at all times while acting as a Vendor (as defined under Chapter 5-4) a Vendor must agree:**

- (1) Not to engage in any discriminatory employment practice defined in this chapter (including any later amendments or modifications).
- (2) To take affirmative action<sup>1</sup> to ensure that applicants are employed and that employees are treated during employment, without discrimination being practiced against them as defined in this chapter including affirmative action relative to employment, promotion, demotion or transfer, recruitment or recruitment advertising; layoff or termination, rate of pay or other form of compensation and selection for training or any other terms, conditions or privileges of employment.
- (3) To post in conspicuous places, available to the employees and applicants for employment, notices to be provided by the City setting forth the provisions of this chapter.
- (4) To state in all Solicitations or advertisements for employees placed by or on behalf of the Vendor, that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, national origin, sexual orientation, gender identity, disability, sex or age.
- (5) To obtain a written statement from any labor union or labor organization furnishing labor or service to Contractors in which said union or organization has agreed not to engage in any discriminatory employment practices as defined in this chapter and to take affirmative action to implement policies and provisions of this chapter.
- (6) To cooperate fully with the City's Human Rights Commission in connection with any investigation or conciliation effort of said Human Rights Commission to insure that the purpose of the provisions against discriminatory employment practices are being carried out.
- (7) To require compliance with provisions of this chapter by all subcontractors having fifteen or more employees who hold any subcontract providing for the expenditure of \$2,000 or more in connection with any contract with the City subject to the terms of this chapter.

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<sup>1</sup> For the avoidance of doubt, any reference to "affirmative action" in this Schedule 7.6.1.1 does not mean any affirmative action obligation under federal or state law, including but not limited to pursuant to Executive Order 11246, 3 C.F.R. §339 (1964-1965), as amended by Exec. Order No. 11375, 3 C.F.R. §684 (1966-1970), Exec. Order No. 12086, 3 C.F.R. §230 (1978), Section 503 of the Rehabilitation Act of 1973, 29 U.S.C. §793, the Vietnam Era Veterans' Readjustment Act of 1974, 38 U.S.C. §4212 as amended by the Veterans' Employment Opportunities Act of 1998, P.L. 105-339 (1996), the Veterans Benefits and Health Care Improvement Act of 2000 P.L. 106-419 (2000) or other law under or enforced by the Office of Federal Contract Compliance Programs.

## SCHEDULE 7.6.1.1

**Please check one of the following:**

- ☐ Our firm's nondiscrimination policy conforms to the requirements of City Code, Chapter 5-4-2-B, items (1) through (7) and will be sent to the City upon request.
- ☐ Our firm does not have an established nondiscrimination policy and will adopt the City's minimum standard shown below. Our firm will send the adopted policy on company letterhead to the City upon request.

**Minimum Standard Nondiscrimination in Employment Policy:**

As an Equal Employment Opportunity (EEO) employer, the \_\_\_\_\_ (company name) will conduct its personnel activities in accordance with established federal, state and local EEO laws and regulations.

The \_\_\_\_\_ (company name) will not discriminate against any applicant or employee based on race, creed, color, national origin, sex, age, religion, veteran status, gender identity, disability, or sexual orientation. This policy covers all aspects of employment, including hiring, placement, upgrading, transfer, demotion, recruitment, recruitment advertising, selection for training and apprenticeship, rates of pay or other forms of compensation, and layoff or termination.

Employees who experience discrimination, sexual harassment, or another form of harassment should immediately report it to their supervisor. If this is not a suitable avenue for addressing their complaint, employees are advised to contact another member of management or their human resources representative. No employee shall be discriminated against, harassed, intimidated, nor suffer any reprisal as a result of reporting violation of this policy. Furthermore, any employee, supervisor or manager who becomes aware of any such discrimination or harassment should immediately report it to executive management or the human resources office to ensure that such conduct does not continue.

*A COPY OF THE FIRM'S NONDISCRIMINATION POLICY WILL BE REQUIRED UPON CONTRACT AWARD.*

**Sanctions:**

Our firm understands that non-compliance with Chapter 5-4 of the Municipal Code of the City of Austin may result in sanctions, including termination of the Agreement and suspension or debarment from participation in future City contracts until deemed compliant with this chapter.



**SCHEDULE 7.6.1.1**

Vendor's Name: \_\_\_\_\_

Signature of  
Officer or  
Authorized  
Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title \_\_\_\_\_

**SCHEDULE 28**  
**INSURANCE REQUIREMENTS**

**1. INSURANCE. The following insurance requirements apply.**

**1.1 General Requirements**

**1.1.1** The Vendor shall at a minimum carry insurance in the types and amounts indicated herein for the duration of the Agreement term and during any warranty period.

**1.1.2** The Vendor shall provide to the City a certificate of insurance with respect to each required insurance policy as verification of coverages required below prior to contract execution and within fourteen (14) calendar days after any future written request from the City. In addition, the Vendor shall promptly obtain and provide to the City new certificates of insurance (i) annually, (ii) within ten (10) days after the renewal date for any policy, and (iii) within ten (10) days after any replacement or supplemental policy is obtained.

**1.1.3** All certificates of insurance must be originals, duly endorsed by an authorized representative of the carrier, and be in such form as the City shall reasonably require.

**1.1.4** The Vendor shall not commence work until the required insurance is obtained and has been reviewed by City. The Vendor shall provide the City with an electronic Excel spreadsheet in the form of Exhibit G listing all policies obtained by it in compliance with the requirements set forth in this Schedule 28 and shall send to the City a revised electronic copy of the spreadsheet each time there is a change to the information set forth therein. Approval of insurance by the City shall not relieve or decrease the liability of the Vendor hereunder and shall not be construed to be a limitation of liability on the part of the Vendor.

**1.1.5** The Vendor must submit certificates of insurance to the City for each Subcontractor prior to the Subcontractor commencing work on the project.

**1.1.6** The Vendor's and all Subcontractors' insurance coverage shall be written by companies licensed to do business in the State of Texas at the time the policies are issued and shall be written by companies with A.M. Best Financial Strength Rating of B+ or better, and A.M. Best Financial Size Category of VII or better. The City will accept workers' compensation coverage written by the Texas Workers' Compensation Insurance Fund and other carriers approved by the City.

**1.1.7** All endorsements naming the City as additional insured, waivers, and notices of cancellation endorsements as well as the Certificate of Insurance shall contain the contract reference number, the Buyer's name, and the Vendor's email address, and shall be mailed to the following address:

**SCHEDULE 28**  
**INSURANCE REQUIREMENTS**

Attn: \_\_\_\_\_  
Agreement Ref: Single-Stream Recycling  
City Of Austin  
Purchasing Office P. O. Box 1088  
Austin, Texas 78767

**1.1.8** The “other” insurance clause shall not apply to the City where the City is an additional insured shown on any policy. It is intended that policies required in the Agreement, covering both the City and the Vendor, shall be considered primary coverage as applicable.

**1.1.9** If insurance policies are not written for amounts specified in this Schedule 28, the Vendor shall carry Umbrella or Excess Liability Insurance for any differences in amounts specified. If Excess Liability Insurance is provided, it shall follow the form of the primary coverage.

**1.1.10** The City shall be entitled, upon request, at an agreed upon location, and without expense, to review documents that provide proof of insurance, scope of coverage and all material policy terms, conditions and exclusions and may make any reasonable requests with the consent of the Vendor for deletion or revision or modification of particular policy terms, conditions, limitations, or exclusions except where policy provisions are established by law or regulations binding upon either of the parties hereto or the underwriter on any such policies. The Vendor shall have the right to protect its proprietary information such as gross revenues, equipment, contract pricing, etc.

**1.1.11** The City reserves the right to review the insurance requirements set forth during the effective period of the Agreement and to make reasonable adjustments to insurance coverage, limits, and exclusions when deemed necessary and prudent by the City based upon changes in statutory law, court decisions, the claims history of the industry or financial condition of the insurance company as well as the Vendor. The City shall reimburse Vendor for any additional cost incurred due to material changes in the City’s insurance requirements from those set forth in this Agreement.

**1.1.12** The Vendor shall not cause any insurance to be canceled nor permit any insurance to lapse during the term of the Agreement or as required in the Agreement.

**1.1.13** The Vendor shall be responsible for premiums, deductibles and self-insured retentions, if any, stated in policies. All deductibles or self-insured retentions shall be disclosed on the Certificate of Insurance.

**1.1.14** The Vendor shall endeavor to provide the City thirty (30) calendar days written notice of erosion of the aggregate limits below occurrence limits for all applicable coverages indicated within the Agreement.

**1.2 Specific Coverage Requirements.** The Vendor shall at a minimum carry insurance in the types and amounts indicated below for the duration of the Agreement, including extension options and hold over periods, and during any warranty period. These insurance coverages are required minimums and are not intended to limit the responsibility or liability of the Vendor.

## **SCHEDULE 28**

### **INSURANCE REQUIREMENTS**

**1.2.1** Commercial General Liability Insurance. The minimum bodily injury and property damage per occurrence are \$2,000,000 for coverages A (Bodily Injury and Property Damage) and B (Personal and Advertising Injuries). The policy shall contain the following provisions and endorsements.

**1.2.1.1** Blanket contractual liability coverage for liability assumed under the Agreement and all other Contracts related to the project.

**1.2.1.2** Independent Contractor's Coverage.

**1.2.1.3** Products/Completed Operations Liability for the duration of the warranty period.

**1.2.1.4** Waiver of Subrogation, Endorsement CG 2404, or equivalent coverage.

**1.2.1.5** Thirty (30) calendar days Notice of Cancellation, Endorsement CG 0205, or equivalent coverage.

**1.2.1.6** The City of Austin listed as an additional insured, Endorsement CG 2010, or equivalent coverage.

**1.2.2** Business Automobile Liability Insurance. The Vendor shall provide coverage for all owned, non-owned and hired vehicles with a minimum combined single limit of \$2,000,000 per occurrence for bodily injury and property damage. Alternate acceptable limits are \$500,000 bodily injury per person, \$2,000,000 bodily injury per occurrence and at least \$250,000 property damage liability per accident. The policy shall contain the following endorsements:

**1.2.2.1** Waiver of Subrogation, Endorsement TE 2046A, or equivalent coverage.

**1.2.2.2** Thirty (30) calendar days Notice of Cancellation, Endorsement TE 0202A, or equivalent coverage.

**1.2.2.3** The City of Austin listed as an additional insured, Endorsement TE 9901B, or equivalent coverage.

**1.2.3** Worker's Compensation and Employers' Liability Insurance. Coverage shall be consistent with statutory benefits outlined in the Texas Worker's Compensation Act (Section 401). The minimum policy limits for Employer's Liability are \$100,000 bodily injury each accident, \$500,000 bodily injury by disease policy limit and \$100,000 bodily injury by disease each employee. The policy shall contain the following provisions and endorsements:

**1.2.3.1** The Vendor's policy shall apply to the State of Texas.

**1.2.3.2** Waiver of Subrogation, Form WC 420304, or equivalent coverage.

**SCHEDULE 28**  
**INSURANCE REQUIREMENTS**

**1.2.3.3** Thirty (30) calendar days Notice of Cancellation, Form WC 420601, or equivalent coverage.

**1.2.4** Environmental Impairment Liability Insurance. with a minimum limit of \$2,000,000 per claim to pay on behalf of the insured all sums which the insured shall become legally obligated to pay as damages by reason of sudden and accidental or non-sudden and accidental pollution arising out of the transportation, storage, or permanent disposal of hazardous and non-hazardous wastes.

**1.2.4.1** With respect to sudden and accidental occurrences, all Contractors and/or Subcontractors who own or operate a treatment, storage and disposal facility must demonstrate financial responsibility for bodily injury and property damage to third parties of at least \$2,000,000 per occurrence.

**1.2.4.2** With respect to non-sudden and accidental occurrences, all Contractors and/or Subcontractors who own or operate a surface impoundment, landfill or land treatment facility that is used to manage hazardous wastes must demonstrate financial responsibility for bodily injury and property damage to third parties of at least \$2,000,000 per occurrence. The amounts of coverage must be exclusive of legal defense costs.

**1.2.5** Endorsements. The specific insurance coverage endorsements specified above, or their equivalents must be provided. In the event that endorsements, which are the equivalent of the required coverage, are proposed to be substituted for the required coverage, copies of the equivalent endorsements must be provided for the City's review and approval which will not be unreasonably withheld.

**1.2.6** Certificate. The following statement must be shown on the Certificate of Insurance.

The City of Austin is an Additional Insured on the general liability and the auto liability policies. A Waiver of Subrogation is issued in favor of the City of Austin for general liability, auto liability and workers compensation policies.