



## MEMORANDUM

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TO: Mayor and Council

FROM: Greg Guernsey, Director  
Planning and Development Review Department

DATE: April 7, 2011

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RE: **C14-2011-0014 – Heritage Oak Hill**  
Request for Postponement by the Staff

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The Staff is requesting a postponement of the above-referenced zoning case to May 12, 2011. This will provide time for the Staff to prepare a Neighborhood Traffic Analysis and prepare the case for the Zoning and Platting Commission meeting of May 3, 2011.

The postponement request was made in a timely manner and meets the City Council's policy.

Greg Guernsey, Director  
Planning and Development Review Department

- x. Marc A. Ott, City Manager  
Sue Edwards, Assistant City Manager