



BUSINESS MEETING

January 11, 2011 ~ 6:00 p.m.

City Hall ~ Executive Session Meeting Room

MINUTES

The HIV Planning Council convened on Tuesday, January 11, 2011 for the monthly Business Meeting held in the Executive Session Meeting room of City Hall, 301 W. 2nd Street, Austin, TX.

The meeting was called to order at 6:14 p.m. by Christopher Hamilton, Planning Council Chair.

PLANNING COUNCIL MEMBERS IN ATTENDANCE: Christopher Hamilton, Chair; Tim Bailey, Vice Chair; Paul Hassell, Secretary; Joseph Collins, David Barstow, Brandi Bodenheimer, Justin Irving, Victor Martinez, Courtney McElhaney, Winifred Muhammad, Jeremy Riddle, Charlotte Simms-Sattiewhite.

CITY OF AUSTIN EMPLOYEES IN ATTENDANCE: Mark Peppler, Program Manager - Health Resources Administration Unit; John Waller, Health Planner – HIV Planning Council; Amy Everhart, Mayor Representative; Melissa Wiggins, Administrative Assistant – HIV Planning Council; Kimberly Pemberton, Program Manager – HIV Planning Council.

COMMUNITY MEMBERS IN ATTENDANCE: Sylvia Lopez, Women Rising Project; Mathilde Hyams-Flores, AIDS Services of Austin.

COMMUNITY ANNOUNCEMENTS SHARED:

- Hill Country Ride, Thursday evening at Austin City Music Hall.
- State of the Epidemic Symposium, February 18th & 19th, 2011.
- Capital Metro meeting to discuss changes in STS transportation services.

MINUTES APPROVED:

- Minutes from the November 9, 2010 & December 14, 2010 Business Meeting were approved contingent upon cited corrections being made.

RYAN WHITE PART A ADMINISTRATIVE AGENT REPORT:

- Mark Peppler shared highlights from the current month's Administrative Agent Report, informing Planning Council about the January 18, 2011 deadline for submitting unobligated balance (UOB) and carryover requests. It was reported that the Administrative Agent is currently in the process of determining exact amounts and status of UOB and potential carryover funds.

CHAIR BRIEFING:

- Christopher Hamilton shared that the Executive Retreat held December 16, 2010 was successful. He further expressed plans to conduct follow-up Executive Retreat sessions on a quarterly basis. According to Mr. Hamilton, the Executive Retreats help guide and inform the plans, goals, and activities of the HIV Planning Council. The next retreat is scheduled for March 2, 2011.
- Mr. Hamilton stated that the Planning Council should work to accomplish three goals: (1) Reduce new HIV infections; (2) Increase access to care and improve health outcomes for people living with HIV/AIDS; and (3) Reduce HIV health disparities.
- Additionally, Mr. Hamilton provided information about upcoming meeting dates: Executive Committee meets 1st Tuesday monthly; Business meeting held 2nd Tuesday monthly; and Committee meetings will resume on 4th Tuesday monthly, with the first scheduled meeting to be held on January 25, 2011. Each committee's scope of responsibility was briefly discussed.
- The Chair Briefing concluded with an announcement from Mr. Hamilton that the Planning Council's next upcoming task would be to update the current bylaws.

RYAN WHITE PART B:

- Courtney McElhaney, Brazos Valley Part B Health Planner, provided an update on health insurance, stating that the service was under funded. Ms. McElhaney further provided that a grant for \$25,000 was issued to a particular provider to off-set health care needs.
- Ms. McElhaney spoke briefly about transportation services, stating providers were assessing client needs for transportation to attend medical appointments.

NEW BUSINESS :

- A recommendation from the Executive Committee, who serves a dual role of Planning Council Nominating Committee, was made for Planning Council membership. Membership Candidates previously interviewed by the Executive Committee were introduced to the full Planning Council for vote and consideration to the Mayor's office:
 - * Tom Schnorr: Recommended to the Mayor for full Planning Council membership (12-Affirmative Votes)
 - * Kenneth Placke: Recommended to the Mayor for full Planning Council membership (12-Affirmative Votes)
 - * Josiah Ingalls: Recommendation made to the Mayor to not appoint Planning Council membership at this time. (12-Affirmative Votes)

STAFF REPORT:

- Kimberly Pemberton provided details about the "State of the Epidemic Symposium." The date for this event is scheduled for Friday, February 18, 2011, and Saturday, February 19, 2011. The general purpose of the event is to mobilize community stakeholders in a collaborative forum to exchange information and begin the process of creating targeted solutions for the identified issues facing the Austin Transitional Grant Area.

Meeting Adjourned 8:18 p.m.

Approved