

**RESOLUTION NO. 20110503-4B**

**WHEREAS**, the duties of the Small and Minority Business Resources Department (“SMBR”) include (1) formulating and adopting rules for the further development, implementation and monitoring of the City of Austin’s Minority-Owned and Women-Owned Business Enterprise Procurement Program (the “Program”); (2) assuring that Minority-Owned Business Enterprises (“MBEs”), Women-Owned Business Enterprises (“WBEs”), and Disadvantaged Business Enterprises (“DBEs”) are informed of City of Austin contracting opportunities; (3) providing information and assistance to MBEs, WBEs, and DBEs relating to City of Austin procurement practices and procedures and bid specifications, requirements and prerequisites; (4) certifying businesses as MBEs, WBEs, and DBEs; (5) monitoring contractors’ compliance with the Program; (6) ensuring contractors for City of Austin projects promptly pay MBEs, WBEs, and DBEs; (7) establishing annual and project goals consistent with the policies of the Program; (8) reviewing and acting upon complaints and suggestions relating to the Program; (9) providing the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Enterprise Procurement Program Advisory Committee (the “Advisory Committee”) with staff support and reports; and (10) compiling a list of available MBEs, WBEs, and DBEs certified by the City; and

**WHEREAS**, the Advisory Committee receives monthly reports from SMBR and is aware of the positive economic impact of SMBR’s services; and

**WHEREAS**, SMBR has greatly assisted small minority- and women-owned firms in building capacity and ensuring equality of opportunity; and

**WHEREAS,** SMBR is in the process of implementing a Small Business Construction Program (SBCP), which will require attention and oversight as a complement to the M/WBE Program; and

**WHEREAS,** SMBR's current additional funding needs include (1) maintaining and increasing service provider funding; (2) funding for additional staff training; and (3) funding to relocate its offices to a more central and convenient location; and

**WHEREAS,** SMBR's operating budget has been cut twice in the last three years, including a budget cut of \$70,371 in FY 2008, and \$197,798 in FY 2009; and

**WHEREAS,** SMBR's FY 2012 budget is proposed to be cut by an additional \$125,277 at the same time that SMBR is expanding its services to the community by administering the SBCP.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE ADVISORY COMMITTEE:** The Advisory Committee supports a restoration of SMBR's operating budget to the level prior to the FY 2008 budget cuts in order to meet its current and additional funding needs. This requires a restoration of \$268,169 to SMBR's proposed FY 2012 budget.

**BE IT FURTHER RESOLVED:** SMBR's proposed FY 2012 budget should not be reduced by \$125,277.