



Minutes for Allocations Sub-Committee Meeting on May 24, 2011

Called to order at 7:24p.m.

Committee members in attendance: Courtney McElhaney, David Barstow, and Victor Martinez.

Community Members in attendance: Erin Becnel, from AIDS Services of Austin.

Citizen communication/community announcements: Leah Graham passed out a flyer for HIV: Then and Now, an Educational Networking Event will be held Wednesday, June 8 at Z'Tejas.

Meeting minutes from the April 26, 2011 Sub-Committee meeting were approved as written.

- Courtney McElhaney shared that, during the most recent Executive Retreat, the Executive Committee discussed changes to the application process and attendance policies that will be brought to the full council. Victor Martinez also suggested the Exec Committee bring more information about future applicants to the Business meetings so Planning Council members can better understand who they are voting for when making a recommendation to the mayor.
- Another topic of discussion during the Executive Retreat was the creation of a Planning Council newsletter. Each issue will feature a short bio of a selected member, and the Allocations Committee will be introduced first. Biographies will be due to Courtney McElhaney by June 15, 2011 for inclusion in the newsletter. Each committee will also have an update section, to keep the community informed about what the council and committees is/are up to.
- The Administrative Agency Report was not available for review.
- The principals and methodology for allocating FY11 funds for carryover were reviewed. The committee discussed the data available, as well as the increase/decrease plan voted on by the Planning Council last year. David Barstow made a motion to allocate the funds as indicated in the increase/decrease plan. **Victor Martinez seconded. 3 -favor; 0- opposed; 0 -abstentions. Motion passed.** Courtney McElhaney will present this information at the Exec Committee, and to the full planning council for a vote.
- The upcoming allocations decision was discussed, with committee members requesting additional information (service utilization by demographic information, secondary service category utilization data). Courtney McElhaney will submit the data requests to Planning Council staff, and this information will be available for the next committee meeting.
- David Barstow stated that he will not be attending the next Business or Committee meetings, but will be available via email.
- Hearing no objections the meeting was adjourned at 7:31p.m.