

## A G E N D A



RCA - Purchasing	Austin City Council	Item ID:	5148
Meeting Date:	April 7, 2011		
Department:	Purchasing		
Subject			
Authorize award and execution of Amendment No. 4 to a requirements supply contract with ENVIRONMENTAL RESOURCE ASSOCIATES, Austin, TX, for the purchase of water pollution and water supply proficiency testing standards for the Austin Water Utility, to exercise the final option in an estimated not to exceed \$25,000, for a revised total estimated contract amount not to exceed \$112,500.			
Amount and Source of Funding			
Funding in the amount of \$12,500 is available in the Fiscal Year 2010-2011 Operating Budget of the Austin Water Utility. Funding for remaining six months of the option period will be contingent upon available funding in future budgets.			
Fiscal Note			
There is no unanticipated fiscal impact. A fiscal note is not required.			
Purchasing Language:	Contract Amendment		
Prior Council Action:			
For More Information:	Sydney Ceder, Sr. Buyer, 974-2035		
Boards and Commission Action:	Recommended by the Water and Wastewater Commission.		
MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.		
Related Items:			
Additional Backup Information			
<p>This contract is for the purchase of testing standards, which are required to be procured from a third party. The contractor supplies various parameters for proficiency testing programs, which ensure that quality control and standards mandated by the US Environmental Protection Agency (EPA) National Standards are met. Austin Water Utility's (AWU) accreditation by National Environmental Laboratory Accreditation Conference (NELAC) also depend upon these samples.</p> <p>Austin Water Utility (AWU) Laboratory Services participates in an annual Discharge Monitoring Report Quality Assurance (DMRQA) testing program. The water pollution samples are accepted by the Texas Commission on Environmental Quality (TCEQ) as a substitute for DMRQA samples. These tests are supplied to be supplied to the United States Environmental Protection Agency as approved standards for water pollution and water supply proficiency testing.</p> <p>This contract was competitively bid and awarded in 2008, in an amount of \$25,000 for the initial 12-months of a 24-month contract. Funding for year two of the initial 24-month contract and the first extension option were added administratively. An additional administrative increase was done to the contract in the amount of \$12,500. The recommended council</p>			

action is to approve Amendment No. 4 in the amount of \$25,000 for the final 12-month extension option, for a final contract value of \$112,500.

Contract Summary		
Description	Action	Amount
Original Contract	Award of a 24-month contract for the purchase of water pollution and water supply proficiency testing standards for the Austin Water Utility with two 12-month extension options	\$ 25,000 Annual Amount
Administrative Action	Added funds for second year of 24-month contract on 4/30/2010	\$ 25,000
Amendment No. 1	Administrative increase done 2/25/2010	\$ 6,250
Amendment No. 2	Administrative increase done 3/25/2010	\$ 6,250
Amendment No. 3	Exercise first 12-month option administratively	\$ 25,000
Proposed Amendment No. 4	Exercise final extension option at \$25,000	\$ 25,000
<b>TOTAL CUMULATIVE CONTRACT AMOUNT</b>		<b>\$112,500.00</b>