

A G E N D A



RCA - Purchasing

Austin City Council

Item ID:

5114

Meeting Date:

April 7, 2011

Department:

Purchasing

Subject

Authorize award and execution of a 36-month requirements service contract with ANA LABORATORIES, INC., Austin, TX, or one of the other qualified bidders for IFB-BV No. PAX0206, to provide alternate fuel testing services in an estimated amount not to exceed \$72,800, with three 12-month extension options in estimated amounts not to exceed \$34,560 for the first extension option, \$41,472 for the second extension option, and \$49,766 for the third extension option, for a total estimated contract amount not to exceed \$198,598.

Amount and Source of Funding

Funding in the amount of \$10,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Financial and Administrative Services Department, Fleet Services. Funding for the remaining 30 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing
Language:

Best-value bid of three bids received.

Prior Council
Action:For More
Information:

Sai Xoomsai, Buyer I, 972-4016

Boards and
Commission
Action:

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Related Items:



Additional Backup Information

This contract will provide for periodic testing of Ethanol (E-85) and Biodiesel (B20) that the City purchases and uses in its fleet of gasoline and diesel powered vehicles.

Vehicles and equipment run best on clean fuel that meets or exceeds required specifications. With the introduction of alternative fuels into the automotive industry, fuel testing and analysis has become an important part of engine maintenance and repair operations. Knowing the quality of the fuel going into the City's vehicles will enable the Fleet Service Centers to take action and/or institute preventative action to avoid costly and premature engine failure.

The testing and analysis services provided by this contract will be purchased on an as-needed basis.

This contract will bring the City closer to its objective of obtaining carbon neutrality by 2020.

In order to determine the best value to the City, evaluation criteria included laboratory standard testing equipment, written descriptions of testing methods, the number of miles the facility is located from the State Capitol, and the number of employees who are certified for testing alternative fuel.

This request allows for the execution of a contract with a bidder, who provides the best value to the City, that Council selects. If this bidder does not execute a contract with the City, staff will return to Council so that Council may select another best-value bidder and authorize a contract with this bidder.

MBE/WBE solicited: 49/23

MBE/WBE bid: 0/0

BID TABULATION
IFB-BV No. PAX0206
Alternative Fuel Testing Services

<u>Vendor</u>	<u>Total Price</u>
ANA Laboratories, Inc. Bellmawr, NJ	\$12,120.00
Inspectorate America Corporation San Antonio, TX	\$19,745.00
Herguth Laboratories, Inc Vallejo, CA	\$31,747.00

The expenditures for the first 12 months of this contract are estimated to be \$20,000.

A copy of complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Seven-hundred and ninety-eight notices were sent, including 49 MBEs and 23 WBEs. Three bids were received, with no response from the MBE/WBEs.
- c. This is the first contract of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Best evaluated bid.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

