

A G E N D A



RCA - Purchasing	Austin City Council	Item ID:	5188
Meeting Date:	April 21, 2011		
Department:	Purchasing		
Subject			
<p>Authorize award and execution of a 36-month requirements supply contract with FLUID METER SERVICE, Austin, TX for the supply of repair parts for Hersey water meters for the Austin Water Utility in an amount not to exceed \$180,000, with three 12-month extension options in amounts not to exceed \$60,000 per extension option, for a total agreement amount not to exceed \$360,000.</p>			
Amount and Source of Funding			
<p>Funding in the amount of \$25,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Austin Water Utility. Funding for the remaining thirty-one months of the original contract period and extension options is contingent upon available funding in future budgets.</p>			
Fiscal Note			
<p>There is no unanticipated fiscal impact. A fiscal note is not required.</p>			
Purchasing Language:	Sole bid received.		
Prior Council Action:			
For More Information:	Sydney Ceder, Sr. Buyer/974 2035		
Boards and Commission Action:	Recommended by the Water and Wastewater Commission.		
MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.		
Related Items:			
Additional Backup Information			
<p>This contract establishes an annual agreement for the supply of repair parts for Hersey water meters for the Austin Water Utility (AWU). These repair parts will be purchased on an as needed basis and will be stored at the Water Meter Shop. Hersey meters, three inches and above, are accuracy tested in the field. If the meter fails its accuracy test, it is repaired in the field with new parts and retested to insure accuracy. These parts are necessary for that process. This is the most cost effective procedure as it reduces drive time, down time, and retesting time.</p>			
MBE/WBE solicited: 4/1		MBE/WBE bid: 0/0	

BID TABULATION

IFB No. SSC0133

HERSEY WATER METER REPAIR PARTS

(Estimated Annual Expenditure \$60,000)

<u>VENDOR</u>	<u>% DISCOUNT FROM MANUFACTURER'S PUBLISHED PRICE LIST</u>	<u>TOTAL PRICE OF A SAMPLE OF 10 MOST COMMONLY USED HERSEY METER PARTS</u>
FLUID METER SERVICE Austin, Texas	20%	\$2,166.44

A copy of the bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Eighty-one notices were sent, including four MBEs and one WBE. One bid was received, with no response from the MBEs/WBE.
- c. The pricing offered represents a 13% decrease in the discount offered from the last contract award May 2008.

APPROVAL JUSTIFICATION

- a. Sole bid received. Fluid Meter Service, Corp. is not the current provider.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.