

A G E N D A



RCA - Purchasing	Austin City Council	Item ID:	5328
Meeting Date:	April 21, 2011		
Department:	Purchasing		
Subject			
Authorize award, negotiation, and execution of a 3-year requirements service contract with ELLERY MCLANAHAN TENNIS INC., Austin, TX or with the other qualified respondent to RFQS CB30001, for management and operation of the Pharr Tennis Center, in an amount not to exceed \$130,500 with two 3-year extension options in an estimated amount not to exceed \$130,500 per option, for a total estimated contract amount not to exceed \$391,500.			
Amount and Source of Funding			
Funding in the amount of \$18,000 is available in the Fiscal Year 2010-2011 Budget of the Parks and Recreation Department. Funding for the remaining thirty months of the initial contract period and extension options is contingent upon available funding in future budgets.			
Fiscal Note			
There is no unanticipated fiscal impact. A fiscal note is not required.			
Purchasing Language:	Best evaluated response of two responses received.		
Prior Council Action:			
For More Information:	Cruz Banda, Buyer II /974-2133		
Boards and Commission Action:			
MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No Subcontracting opportunities were identified; therefore, no goals were established for this solicitation.		
Related Items:			
Additional Backup Information			
<p>This contract with Ellery McLanahan Tennis Inc. is for the management and operation of Pharr Tennis Center for the Parks and Recreation Department. The tennis center provides quality tennis instruction for the citizens of Austin. The Parks and Recreation Department currently does not have the staff for the level of tennis instruction, operation and experience to manage a tennis center. Pharr Tennis Center includes eight lighted courts and one lighted backboard. Ellery McLanahan shall manage the collections of court fees, court reservations, provision of lessons and tennis programs. Ellery McLanahan shall be allowed to use half the courts for programming of lessons and clinics for a court fee rate approved by the City. Ellery McLanahan also agrees to support the use of the facility by the Austin Independent School District (AISD) for special events during the school year. There is no charge for AISD to use these courts. The City shall pay a monthly management fee to Ellery McLanahan for the management and operation of Pharr Tennis Center. In addition, a separate management fee shall be provided to administer the National Junior Tennis League (N.J.T.L.) summer program from the Pharr Tennis Center.</p>			

MBE /WBE solicited: 11/11

MBE /WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. There were one hundred and eighty-five notices sent out, with eleven MBE and eleven WBE firms listed for these services. Two responses were received. With no responses received from MBE /WBEs.
- c. There is no increase to the management fee for the daily operation compared to the last contract award October 2003.

APPROVAL JUSTIFICATION

- a. Best Qualified response.
- b. The Purchasing Office concurs with the Parks and Recreation Departments recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.