

## A G E N D A



RCA - Purchasing

Austin City Council

Item ID:

5299

Meeting Date:

April 21, 2011

Department:

Purchasing

## Subject

Authorize award and execution of a 36-month requirements supply contract with SAGELINE INC., dba GEORGETOWN FARM SUPPLY, Georgetown, TX to provide wood shavings and horse feed in an estimated amount not to exceed \$88,376, with three 12-month extension options in estimated amounts not to exceed \$38,706 for the first extension option, \$44,512 for the second extension option, and \$51,189 for the third extension option, for a total estimated contract amount not to exceed \$222,783.

## Amount and Source of Funding

Funding in the amount of \$10,604 is available in the Fiscal Year 2010-2011 Operating Budget of the Austin Police Department. Funding for the remaining 31 months of the original contract period and extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing  
Language:

Sole bid received.

Prior Council  
Action:For More  
Information:

Colleen Athey, Buyer II, 972-4012

Boards and  
Commission  
Action:

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Related Items:



## Additional Backup Information

This contract will establish a reliable source for wood shavings and horse feed for fourteen horses of the Austin Police Department (APD) Mounted Patrol Unit.

The feed is used as a nutritional supplement for the horses twice a day and the shavings are used in stalls to soak up urine and as bedding material for horses. Ten stalls are cleaned out daily and replenished weekly with shavings or on an as-needed basis.

MBE/WBE solicited: 2/2

MBE/WBE bid: 0/0

**BID TABULATION**

IFB No. CEA0025

Shavings and Feed

(2 line items)

**Vendor**

**Total Price for a 12-Month Period**

Sageline Inc.  
Georgetown, TX

\$25,450.00

A copy of the bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Sole bid. The solicitation was originally advertised for a period of twenty-four days and the bid opening was extended seven days to attempt to increase vendor interest.
- b. Forty-three notices were sent, including two MBEs and two WBEs. One bid was received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 25% increase to the last contract award in August 2007. This increase is due to the rise in fuel costs as well as ingredients, such as corn, used to produce the feed.

**APPROVAL JUSTIFICATION**

- a. Sole bid received. Sageline Inc. is the current provider of these goods.
- b. The Purchasing Office concurs with the Austin Police Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.