

A G E N D A



RCA - Purchasing	Austin City Council	Item ID:	5270
Meeting Date:	April 28, 2011		
Department:	Purchasing		
Subject			
Authorize award and execution of Amendment No. 1 to a 12-month copier rental contract through the State of Texas Procurement and Support Services Cooperative Purchasing Program (State of Texas Coop), with Xerox Corporation for the rental of additional multi-function document imaging machines in an estimated amount not to exceed \$12,730.29, with one 12-month extension option in an estimated amount not to exceed \$43,219.23, for a revised total estimated contract amount not to exceed \$99,168.75.			
Amount and Source of Funding			
Funding in the amount of \$30,738 is available in the Fiscal Year 2010-2011 Operating Budget of the Austin Water Utility Department. Funding for the remaining seven months of the extension option is contingent upon available funding in future budgets.			
Fiscal Note			
There is no unanticipated fiscal impact. A fiscal note is not required.			
Purchasing Language:	Contract Amendment.		
Prior Council Action:			
For More Information:	Lupe Cruz, Buyer I/974-9142		
Boards and Commission Action:	Recommended by the Water and Wastewater Commission.		
MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.		
Related Items:			
Additional Backup Information			
<p>This agreement is for the rental renewal of 10 multi-function document imaging machines for Austin Water Utility Department. These machines will function as network printers, copiers, scanners and fax machines. Total cost includes supplies (with the exception of paper), maintenance, delivery and training.</p> <p>This Cooperative purchasing program was established as a national structure for local government agencies to make use of their collective purchasing power and is authorized under the provision of the Interlocal Cooperation Act, Chapter 791 Texas Government Code. This 12-month rental agreement between the City of Austin and Xerox Corp. was awarded Sept 1, 2009 in an estimated amount not to exceed \$43,219.23. This recommended Council action is to approve Amendment No. 1 to enter into a 12-month option period in the amount not to exceed \$55,949.52, for a total contract amount not to exceed \$99,168.75.</p>			

Contract Summary		
Contract History	Description	Amount
Original Contract	12-month contract for 10 copier rental agreement	\$43,219.23
Proposed Amendment No. 1	Increase contract for additional machines and exercise 1 st extension option.	\$12, 730.29 \$43,219.23
	Total contract amount	\$99,168.75