

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	6871	Agenda Number	52.
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Meeting Date:	May 26, 2011
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Department:	Purchasing
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Subject

Authorize award and execution of Amendment No. 3 to a 36-month contract with THE WHITLOCK GROUP, Austin, TX, for maintenance of audio/visual equipment at City Hall in an amount not to exceed \$6,420 and to increase the three 12-month extension options in an amount not to exceed \$6,420 per extension option, for a revised total contract amount not to exceed \$617,440.

Amount and Source of Funding

Funding in the amount of \$6,420 is available in the Fiscal Year 2010-2011 Operating Budget of the Finance and Administrative Services Department, Communications and Technology Management. Funding for the extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Contract Amendment
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Prior Council Action:	January 14, 2009 - approved original contract
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For More Information:	Mick Osborne, Specialist Sr. Buyer, 974-2995
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Boards and Commission Action:	
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MBE / WBE:	This contract was awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Related Items:	
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Additional Backup Information

The original contract was for the purchase of audio/visual equipment and for preventative maintenance and repair of the audio/visual equipment located at the Combined Transportation, Emergency, & Communications Center.

This contract was awarded through a competitive solicitation in 2009. Amendment No. 1 was issued in April, 2009 to add maintenance for the City Hall equipment for \$22,300. Amendment No. 2 was issued in January, 2010 due to a vendor name change. This recommended Council action is to approve Amendment No. 3 for \$6,420 and to increase the final three extension options by \$6,420 each, for a final contract value of \$617,440.

Contract Summary		
Description	Action	Amount
Original Contract	Award of a 36-month contract for the purchase of audio/visual equipment and for preventative maintenance and repair of audio/visual equipment, with three 12-month extension options	\$ 91,260 Annual amount
Amendment No. 1	Add the equipment at City Hall to the contract	\$ 22,300
Amendment No. 2	Vendor name change	N/A
Administrative action	Added second year funds	\$113,560
Proposed Amendment No. 3	Adjust maintenance and repair of audio/visual equipment at City Hall for third contract year and three remaining 12-month extension options	\$ 97,580 \$292,740
Total Revised Contract Amount		\$617,440