

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	6960	Agenda Number	20.
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Meeting Date:	June 9, 2011
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Department:	Purchasing
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Subject

Authorize award and execution of Amendment No. 3 to a contract with COMMUNICATION SERVICES FOR THE DEAF, Austin, TX for sign language interpretative services to add an additional \$10,000 to the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$58,000 per extension option, for a total contract amount not to exceed \$332,999.

Amount and Source of Funding

Funding in the amount of \$10,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Human Resources Department, the Police Department, and Austin Energy. Funding for the remaining three months of the original contract and extension options is contingent upon available funding in future budgets.

Fiscal Note

A fiscal note is not required.

Purchasing Language:	Contract Amendment.
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Prior Council Action:	
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For More Information:	Brenda Helgren, Sr. Buyer/974-9141
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Related Items:	
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Additional Backup Information

This contract is for sign language interpretative services for the deaf as per requirements under the Americans with Disabilities Act. Examples of city uses for Sign Language Interpreters are: 1. Employees who are deaf to receive equal access to communications for their jobs, training or performance reviews and; 2. Citizens requesting Sign Language Interpreters to participate in activities, meetings, hearings or other events sponsored by the City.

This contract was competitively bid and administratively awarded in 2009. This recommended Council action is to approve Amendment No. 3 for \$10,000 and the authorization to enter into three additional 12-month option periods in an estimated amount not to exceed \$58,000 per option when appropriate, for a total revised contract amount estimated not to exceed \$332,999.

Contract Summary		
Contract History	Description	Amount
Original Contract	36-month contract for sign language interpretative services with three 12-month extension options	\$47,000
Amendment No. 1	Add funding for Austin Energy to be added to the contract	\$1,000
Administrative action	Add funds for second year of the contract	\$48,000
Administrative Action	Add funds for third year of the contract	\$48,000
Amendment No. 2	Increase contract by 10%	\$4,999
Proposed Amendment No. 3	Increase contract by \$10,000 and authorize three remaining 12-month extension options	\$10,000 \$174,000
	Total contract amount	\$332,999