

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

7202

Agenda Number

33.

Meeting Date:

June 9, 2011

Department:

Purchasing

Subject

Authorize award and execution of Amendment No. 5 to a contract with 360TRAINING.COM, INC., Austin, TX for the purchase of North American Electric Reliability Corporation (NERC) certification web based training for Austin Energy's Energy Control Center (ECC) and Energy Marketing Operations (EMO) to exercise the third 12-month extension option in an estimated not to exceed \$13,899.28 with one additional 12-month extension option in an estimated amount not to exceed \$14,000, for a revised total estimated contract amount not to exceed \$70,303.12.

Amount and Source of Funding

Funding in the amount of \$13,899.28 is available in the Fiscal Year 2010-2011 Operating Budget of Austin Energy. Funding for the remaining extension option is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:

Contract Amendment.

Prior Council Action:

For More Information:

Art Acuña, Senior Buyer/512-322-6307

Boards and Commission Action:

Recommended by the Electric Utility Commission.

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Related Items:

Additional Backup Information

This contract will provide Transmission Operator (TO) and Reliability Operator (RO) certifications from the North American Reliability Corporation (NERC) for 20 Austin Energy Electric System Controllers. These employees control the electric grid via Supervisory Control and Data Acquisition (SCADA) and respond to system emergencies.

After certifications are obtained, NERC requires Continuing Education Hours (CEHs) every three years to maintain them. The TO certification requires 140 hours and the RO certification requires 200 hours (every three years). There are several sources from which CEHs may be obtained including the Electric Reliability Council of Texas (ERCOT) and Austin Energy. Austin Energy provides some in-house training, as a NERC CEH Provider, but does not have a full-time trainer to develop all of the required hours. This contract will allow for the remaining hours needed to be purchased from 360Training.com, an online NERC CEH Provider.

This contract was competitively bid and awarded in 2008. Funding in the amount of \$32,992.56 for administrative increases and for exercise of the first and second 12-month extension options was added administratively. The recommended Council action is to approve Amendment No. 5 in the amount of \$27,899.28, and the authorization to enter into the final option period when appropriate, for a total estimated contract amount not to exceed \$70,303.12.

Contract Summary

Action	Description	Amount
Original Contract awarded 02/05/08	Original 12-month contract	\$ 9,411.28
Amendment No. 1	Administrative increase to add eight students	\$ 5,740.00
Amendment No. 2	Exercise the first 12-month extension option	\$ 9,411.28
Amendment No. 3	Administrative increase to add five-month training for EMO employees and co-term contract for ECC employees	\$ 3,435.00
Amendment No. 4	Exercise the second 12-month extension option	\$14,406.28
Proposed Amendment No. 5	Approve award and execution of the third 12-month extension option and the remaining additional extension option	\$27,899.28
Total Revised Contract Amount		\$ 70,303.12