

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	7477	Agenda Number	48.
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Meeting Date:	July 28, 2011
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Department:	Purchasing
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## Subject

Authorize award, negotiation, and execution of a 15-month contract with VERMONT SYSTEMS, INC., Essex Junction, VT, or one of the other qualified offerors to RFP No. MSO0048REBID, to provide parks and recreation automated management software and hardware in an amount not to exceed \$323,675, with four 12-month extension options for hosting services and support in an amount not to exceed \$73,083 per extension option, for a total contract amount not to exceed \$616,007.

## Amount and Source of Funding

Funding in the amount of \$323,675 is available in the Fiscal Year 2009-2010 Capital Budget of the Financial and Administrative Services Department, Communication and Technology Management. Funding for the extension options is contingent upon available funding in future budgets.

## Fiscal Note

A fiscal note is attached.

Purchasing Language:	Best evaluated proposal of three proposals received.
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Prior Council Action:	
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For More Information:	Mick Osborne, Specialist Sr. Buyer /974 2995
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Related Items:	
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## Additional Backup Information

This contract is for the purchase of a parks and recreation automated management software and accompanying hosting services and technical support for the Parks and Recreation Department.

The software will provide additional automated features to the department's registration and reservation processes and include point of sale/inventory, sports league scheduling, identification/membership management, and golf tools. The hosted service will provide online transaction capabilities to allow the citizens of Austin to register for programs and services online 24 hours per day, seven days per week.

The department's current recreation management software is soon to be obsolete and does not provide the opportunity for online services.

A cross-functional team from the Parks and Recreation Department and Communications and Technology Management evaluated the proposals based upon compliance with functional and technical requirements, project management approach, total evaluated cost, and experience.

This request allows for the development of an agreement with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified offeror and authorize contract negotiations with this provided.

MBE /WBE solicited: 21/8

MBE /WBE bid: 0/0

#### **PROPOSAL ANALYSIS- RFP NO. MSO0048REBID**

- a. Adequate competition.
- b. Two hundred and twenty notices were sent, including 21 MBEs and 8 WBEs. Three proposals were received, with no response from the MBE /WBEs.

#### **APPROVAL JUSTIFICATION**

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with Communication and Technology Management's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.