

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	7645	Agenda Number	64.
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Meeting Date:	July 28, 2011
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Department:	Purchasing
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## Subject

Authorize award and execution of Amendment No. 1 to a contract for a 42-month lease agreement through The Cooperative Purchasing Network (TCPN) with XEROX CORPORATION, Austin, TX, for the lease, installation and maintenance of seven multi-function document imaging machines for the Austin Police Department, to increase the contract in the amount not to exceed \$46,856.40 for a revised total contract estimated amount not to exceed \$173,436.

## Amount and Source of Funding

Funding in the amount of \$46,856.40 is available in the Fiscal Year 2010-2011 Operating Budget of the Austin Police Department.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Contract Amendment.
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Prior Council Action:	
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For More Information:	Lupe Cruz, Buyer I/974-9142
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Boards and Commission Action:	
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MBE / WBE:	This Cooperative Purchase is exempt from the MBE /WBE Ordinance. This exemptions is in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Related Items:	
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#### Additional Backup Information

This agreement is for the lease, installation and maintenance of seven multi-function document imaging machines for Austin Police Department. These devices are capable of performing multiple functions at one time. These multi-function machines will function as network printers, copiers, scanners and fax machines. Total cost includes supplies (with the exception of paper), maintenance, delivery and training.

This 42-month lease agreement between the City of Austin and Xerox Corp. was awarded on February 25, 2008 in an estimated amount not to exceed \$126,579.60. This amendment is to cover the cost for overages in printing.

#### Contract Summary

Contract History	Description	Amount
Original Contract	42-month contract for copier lease agreement (Annual Cost \$31,644.90)	\$126,579.60
Proposed Amendment No. 1	Increase contract for cost to cover overages for printing	\$46,856.40
	<b>Total contract amount</b>	<b>\$173,436.00</b>