

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	7731	Agenda Number	74.
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Meeting Date:	July 28, 2011
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Department:	Purchasing
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Subject

Authorize award and execution of Amendment No. 1 to a contract for an 18-month rental agreement through State of Texas Procurement and Support Services Cooperative Purchasing Program (State of Texas Coop), with XEROX CORPORATION, Austin, TX, for the rental, installation and maintenance of seven multi-function document imaging machines for the Austin Police Department, to increase the contract in the amount not to exceed \$13,900 for a revised total contract estimated amount not to exceed \$66,900.

Amount and Source of Funding

Funding in the amount of \$13,900 is available in the Fiscal Year 2010-2011 Operating Budget of the Austin Police Department.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Contract Amendment
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Prior Council Action:	
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For More Information:	Lupe Cruz, Buyer I/974-9142
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Boards and Commission Action:	
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MBE / WBE:	This Cooperative Purchase is exempt from the MBE /WBE Ordinance. This exemptions is in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Related Items:	

Additional Backup Information

This agreement is for the rental, installation and maintenance of seven multi-function document imaging machines for Austin Police Department. These devices are capable of performing multiple functions at one time. These multi-function machines will function as network printers, copiers, scanners and fax machines. Total cost includes supplies (with the exception of paper), maintenance, delivery and training.

This 18-month rental agreement between the City of Austin and Xerox Corp. was awarded on March 1, 2010 in an estimated amount not to exceed \$53,000. This amendment is to cover the cost for overages in printing.

Contract Summary

Contract History	Description	Amount
Original Contract	18-month contract for copier rental agreement (Annual Cost of \$26,500)	\$53,000
Proposed Amendment No. 1	Increase contract for cost to cover overages for printing	\$13,900
	Total contract amount	\$66,900