

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	7775	Agenda Number	89.
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Meeting Date:	July 28, 2011
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Department:	Purchasing
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## Subject

Authorize award and execution of 26-month requirements supply contract through the TEXAS MULTIPLE AWARD SCHEDULE (TXMAS) with AMFA INC, dba AUSTIN BUSINESS FURNITURE, Austin, TX for the purchase and installation of furniture and fixtures for the Health & Human Services Department, including the New Animal Services Center, in an amount not to exceed \$550,000.

## Amount and Source of Funding

Funding in the amount of \$150,000 is available in the Fiscal Year 2010-2011 Special Revenue Fund of the Health and Human Services Department. Funding in the amount of \$200,000 is available in the Fiscal Year 2010-2011 Capital Budget of the Health and Human Services Department. Funding for the remaining 24 months of the original contract period and extension options is contingent upon funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Cooperative Purchase.
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Prior Council Action:	
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For More Information:	Erin Grace, Buyer I, 972-4017
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 791 of the Texas Local Government Code and no goals were established for this solicitation.
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Related Items:	
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#### Additional Backup Information

This contract is for the purchase and installation of various types of furniture and fixtures for offices, conference rooms, and reception areas for the Health and Human Services Department (HHSD) and the new Animal Services Center.

HHSD had an immediate need to complete the 4<sup>th</sup> Floor Reconfiguration Project at the Rebekah Baines Johnson Health Center (RBJ). Needed furniture includes modular cubicles, office walls, seating and work space for offices, reception lounges, and conference room tables and chairs. HHSD staff conducts a variety of public health functions in the RBJ building including public health emergency response planning, case and outbreak investigation, distribution of medical countermeasures, and epidemiologic surveillance. This furniture will maximize the workspace in the RBJ building and provide a more efficient work environment for these activities. The remaining balance of this contract will be used to supply HHSD with office furniture as needs arise and only if funding becomes available. Products to be supplied under this contract have recycled content or other sustainable materials.

Furnishings will also be required at the new Animal Services Center which is scheduled to open in November 2011. Items needed for this new facility include modular cubicles, staff chairs, file cabinets, and tables and seating for customer areas, conference rooms, a break room, and a community meeting room.

Austin Business Furniture is under contract through TXMAS to supply this product statewide as a result of a competitive bidding process. Utilizing the TXMAS contract provides for volume discount pricing as well as the earliest delivery.