

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	9178	Agenda Number	59.
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Meeting Date:	August 25, 2011
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Department:	Purchasing
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## Subject

Authorize award and execution of Amendment No. 1, to a contract with PITNEY BOWES PRESORT MAILING SERVICES, DBA PSI GROUP, INC., Austin, TX, for presort/barcode mailing services, to add funding for the second 12-month extension option in an estimated amount not to exceed \$20,000 for a total revised contract amount not to exceed \$80,000.

## Amount and Source of Funding

Funding in the amount of \$1,666 is available in the Fiscal Year 2010-2011 Operating Budget for the Parks and Recreation Department. Funding for the remaining eleven months of the renewal option will be contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Contract Amendment.
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Prior Council Action:	
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For More Information:	Cruz Banda, Buyer II, 974-2133
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.
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Related Items:	
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## Additional Backup Information

This contract is for Presort/Barcode Mailing Services for the Financial & Administrative Services department.

This contract was administratively awarded in 2008 through a State of Texas Contract, Texas Council on Competitive Government, in an estimated amount not to exceed \$40,000 for the initial 26-month contract, with two 12-month extension options in amounts not to exceed \$20,000 per option. Funding for the initial 26-month contract and the first 12-month extension option were added administratively. The recommended council action is to approve Amendment No. 1 for the second 12-month extension option in an amount not to exceed \$20,000, for a final contract value of \$80,000.

Contract Summary		
Description	Action	Amount
Original Contract	Award of a 26-month contract for Presort/Barcode mailing services with two 12-month extension options	\$20,000.00
Administrative Action	Added additional funds for initial 26-month contract on 2/12/2009	\$20,000.00
Administrative Action	Added additional funds for the first 12-month extension option on 10/22/2010	\$20,000.00
Proposed Amendment No. 1	Add funds for the second 12-month extension option.	\$20,000.00
<b>TOTAL CUMULATIVE CONTRACT AMOUNT</b>		<b>\$80,000.00</b>