

Dear Director Sarah Hensley:

As you know, the Urban Forestry Board (UFB) may study, investigate, plan, advise, report, and recommend any action, which the board determines necessary or advisable for the care, preservation, pruning, planting, replanting, removal, or disposition of trees and shrubs and other landscaping in public parks, along streets, and in other public areas. We are also charged with developing and implementing a comprehensive urban forest plan for the planting, maintenance, and replacement of trees in parks, along streets, and in other public areas.

In order for us to appropriately discharge our duties, the UFB respectfully requests that the Austin Parks and Recreation Department provide, within two months, a presentation and written report regarding the items listed below:

1. A list of planned and current PARD projects and maintenance actions, which affect vegetation or involve the removal of vegetation in preserves, parks, greenbelts, and other open space.
2. Descriptions, locations and timelines of those projects, including their current status in the design/development process.
3. The review process associated with each project.
4. A summary of existing policies and procedures relating to inter-departmental and public review of PARD projects that impact the Urban Forest

As PARD is responsible for a significant portion of the Urban Forest on public lands in Austin, we very much look forward to a long and beneficial relationship with the department.

Sincerely,

Urban Forestry Chair

cc: Bert Lumbreras, Assistant City Manager