



Approved Sep 20, 2011

**WEATHERIZATION COMMITTEE
MINUTES**

**REGULAR MEETING
Tuesday July 19, 2011**

The Weatherization committee convened on Tuesday July 19, 2011 at City Hall, 301 West 2nd Street in the Executive Session Room, # 1027 in Austin, Texas.

Acting Chair, Barbara Boeta called the Board Meeting to order at 2:50 p.m.

**Board Members in Attendance:
Barbara Boeta and Brian Walters**

1. APPROVAL OF MINUTES

The minutes from the March 15, 2011 and May 3, 2011 meetings was postponed on a motion by Chair Barbra Boeta. Ms. Boeta was not present at the March and May meetings and abstained from approving.

2. CITIZEN COMMUNICATION: GENERAL

There were no citizens signed up to speak.

3. OLD BUSINESS

Discussion regarding the Austin Energy Weatherization project and potential recommendations to the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Procurement Program Advisory Committee regarding minority participation.

Ms. Jan Lawson, Austin Energy (AE) presented the ARRA Weatherization Sub Contractor Monthly Assignment Summary report for June 2011 and reviewed with the committee. Ms. Lawson also distributed the Weatherization Assistance Program Process handout as requested by the committee in the previous meeting.

Citizen Communication is summarized below;

Ms. Alayne Johnson, Austin Area Black Contractors Association (ABCA) and Ms. Carol Hadnot (ABCA) expressed concerns regarding McCullough and Valdez that are prime firms using each others as subcontractors on their contracts. They requested staff review the ordinance to determine if this practice is legal and look into what could be done to prevent in the future.

They further said that during review of the report it was discovered that McCullough and Valdez were primes on contracts as well as subcontractors for each other and were awarded the majority of assignments which is not the intent of the Weatherization program.

The committee requested that AE staff add certification status of firms on the ARRA Weatherization report and that the old funds awarded by council prior to June 2011 be stricken from the report.

They also requested Small and Minority Business Resources (SMBR) staff provide information regarding any specialized scopes of work that McCullough and Valdez performs on each others projects. As well as GFE information provided on their compliance plans to determine why other subs were not being used.

4. STAFF REPORTS

Debra Dibble, Assistant Director SMBR reviewed the MBE/WBE Participation report with the committee.

5. AGENDA ITEMS

No agenda items were discussed

6. ADJOURNMENT

Barbara Boeta adjourned the meeting at 4:04p.m.