



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &
Small Business Procurement Program Advisory Committee**

October 4, 2011

Board & Commission Room 1101

301 W. 2nd Street, City Hall

Austin, Texas

5:30 p.m

AGENDA

1. CALL TO ORDER

2. APPROVAL OF MINUTES

Approval of the committee minutes from the July 12, 2011 and September 6, 2011 regular meetings.

3. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

4. OLD BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Reporting of procurement opportunities on the Circuit of the Americas (COTA) project.
- b. Update from Austin Energy regarding the Weatherization Assistance Program project.
- c. Briefing from the Third Party Resolution Working Group and possible action regarding amendments to the Third Party Resolution.
- d. Possible creation of a Working Group that addresses Mentor-Protégé initiatives and the City's solicitation process.

5. NEW BUSINESS

Annual Election of Officers for the MBE/WBE & Small Business Procurement Program Advisory Committee outlined in Article 4 of the Committee's By-laws.

6. STAFF REPORTS

- a. Monthly report and update from Small & Minority Business Resources Department (SMBR) regarding the Small Business Construction Program (SBCP).
- b. Monthly report and update from Small & Minority Business Resources Department (SMBR) regarding Request for Changes and Council Awards.

7. AGENDA ITEMS

Discussion and possible action on setting agenda items for the next regular meeting November 2, 2011.

8. ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Jolene Cochran at Small & Minority Business Resources Department, at 974-7673, for additional information; TTY users route through Relay Texas at 711. For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Procurement Program Advisory Committee, please contact Jolene Cochran at 974-7673.