



EVENT NOTICE

EXECUTIVE COMMITTEE RETREAT

October 5, 2011 ~ 8:30 a.m.

Meeting Location:

George Washington Carver Museum, 1165 Angelina Street, Austin, TX

Quorum Notice: This scheduled event represents a quorum of the HIV Planning Council Executive Committee.

About the Executive Committee Retreats: The Executive Retreat is the HIV Planning Council Executive Committee's fourth (4th) session in a planned series. Previous Executive Retreat sessions were held December 16, 2010, March 9, 2011, and May 11, 2011. HIV Planning Council officers and additional appointed members comprise the Executive Committee.

Purpose of Executive Committee Retreats: Serving in a shared leadership role, the HIV Planning Council Executive Committee routinely meets in an informal workgroup session to engage in strategic planning, development, and monitoring of HIV Planning Council operations, which includes policies, processes, and procedures. An assessment of major projects and deliverables is conducted at said retreats. Where warranted, plans for internal improvement and modifications are made during retreat sessions, followed by a presentation to the HIV Planning Council for further discussion and action.

1. Citizen Communication (*Community Announcements*)
2. Review and discuss comprehensive planning committee work plan and deliverables.
3. Review and discuss bylaws draft and comments from City Legal.
4. Review and discuss committee deliverables and flow between committees.
5. Review and discuss council dashboard for project monitoring.
6. Review and discuss electronic distribution of materials and repository.
7. Discuss collaborating with work on the movie "Life above all" for HIV AIDS awareness.
8. Discuss State of the Epidemic Symposium
9. Action Items for follow-up
10. Adjourn