



**HISTORIC LANDMARK COMMISSION  
OPERATIONS COMMITTEE  
THURSDAY, SEPTEMBER 20, 2011 – 5:00 P.M.  
ROOM 500, ONE TEXAS CENTER  
505 BARTON SPRINGS ROAD  
AUSTIN, TEXAS**

**CURRENT COMMITTEE MEMBERS:**

*X Laurie Limbacher*  
*A John Rosato*

*A Joe Arriago*  
*X Leslie Wolfenden-  
Guidry (alternate)*

**ANNOTATED AGENDA**

**CALL TO ORDER: 5:15 P.M.**

**1. CITIZEN COMMUNICATION: NONE**

**2. DISCUSSION AND POSSIBLE ACTION ON A LOCAL HISTORIC DISTRICT  
DESIGN STANDARDS TEMPLATE.**

Presenters: Jacqui Schraad, Executive Director, Heritage Society of Austin, Tere O'Connell, Board Member, Heritage Society of Austin, and Emily Thompson-Payne.

Recommendations of Committee:

- a) Provide a cover document to explain how the Design Standards should be used (e.g. that editing is required).
- b) Specify standards that are required and those recommended.
- c) Staff to verify the appeal process for Certificates of Appropriateness.
- d) Clarify template applies to residential properties only.
- e) Include information on how the requirements interact with other laws and jurisdictions.
- f) Change references for non-contributing structures to "should".
- e) Scheduled another review by Operations Committee on Oct. 5, 2011, and place on Oct. 24, 2011 Historic Landmark Committee agenda.
- g) Request City Attorney attend Oct. 5, 2011 meeting.

**3. DISCUSSION AND POSSIBLE ACTION ON THE LOCAL HISTORIC DISTRICT NOMINATION APPLICATION AND INSTRUCTIONS.**

Presenter: Alyson McGee, Deputy Historic Preservation Officer.

Recommendations of Committee:

- a) Revise language to reflect clearer direction regarding requirements for context language. Request staff research best practices for developing context statements.
- b) Scheduled another meeting of Operations Committee on Oct. 5, 2011 for further review.
- c) Request City Attorney attend Oct. 5, 2011 meeting.

**4. DISCUSSION AND POSSIBLE ACTION ON THE LOCAL HISTORIC DISTRICT TAX ABATEMENT PROGRAM POLICIES AND APPLICATION FORM.**

Presenter: Alyson McGee, Deputy Historic Preservation Officer.

Recommendations of Committee:

- a) Scheduled another meeting of Operations Committee on Oct. 5, 2011 for further review.
- b) Request City Attorney attend Oct. 5, 2011 meeting.

**ADJOURNMENT: 8:00 P.M.**