

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	9696	Agenda Number	37.
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Meeting Date:	October 6, 2011
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Department:	Purchasing
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Subject

Authorize award and execution of a 36-month requirements supply contract with LEIF JOHNSON FORD, Austin, TX for repair parts for Ford light-duty vehicles in an estimated amount not to exceed \$2,186,500, with three 12-month extension options in estimated amounts not to exceed \$1,036,800 for the first extension option, \$1,244,160 for the second extension option, and \$1,492,992 for the third extension option, for a total estimated contract amount not to exceed \$5,960,452.

Amount and Source of Funding

Funding in the amount of \$602,500 is available in the Fiscal Year 2011-2012 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest bid meeting specifications of four bids received.
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Prior Council Action:	
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For More Information:	Erin Grace, Buyer I, 972-4017
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Related Items:	
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Additional Backup Information

This contract will provide a reliable supply of Original Equipment Manufacturer (OEM) repair parts for Ford light-duty vehicles owned and operated by the City. The repair parts will be purchased on an as-needed basis for repair and maintenance services performed by City technicians in five (5) automotive Fleet Service Centers.

This contract is necessary to supply the Fleet Service Centers with a reliable and continuous supply of OEM parts and is necessary to ensure the continuity of fleet services to other City departments.

MBE /WBE solicited: 2/0

MBE /WBE bid: 0/0

BID TABULATION

IFB No. EAG0204

OEM Parts for Ford Light-Duty Vehicles
(27 line items)

<u>Vendor</u>	<u>Total Price</u>
Leif Johnson Ford Austin, TX	\$169,024.78
Mac Haik Ford Georgetown, TX	\$194,305.29
Gillie Hyde Ford Glasgow, KY	\$197,802.06
Covert Ford Inc Austin, TX	\$205,481.93

The expenditures for the first 12 months of this contract are estimated to be \$602,500.

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred sixty-seven notices were sent, including two MBEs. Four bids were received, with no response from the MBEs.
- c. The pricing offered represents a 21% decrease from the last contract award in May 2008. The decrease in pricing is reflective of manufacturer-to-dealer discounts extended to the City.

APPROVAL JUSTIFICATION

- a. Lowest bid of four bids received.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

