AUSTIN CITY COUNCIL

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council	**Item ID:**	9722	**Agenda Number**	47.
Meeting Date:	October 6, 2011			
Department:	Purchasing			

Subject

Authorize award, negotiation, and execution of a 36-month requirements service contract with RIPPNER, LLC, Austin, Texas or with the other qualified respondent to RFQS CB30003, for management and operation of Pharr Tennis Center, in an amount not to exceed $130,500 with two 36-month option periods in an estimated amount not to exceed $130,500 per extension period, for a total estimated contract amount not to exceed $391,500.

Amount and Source of Funding

Funding in the amount of $43,500 is available in the Fiscal Year 2011-2012 Budget of the Parks and Recreation Department. Funding for the remaining two years of the initial contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Best evaluated of two responses received.
Prior Council Action:	
For More Information:	Cruz Banda, Buyer II /974-2133
Boards and Commission Action:	
MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No Subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
Related Items:	

Additional Backup Information

This contract with Rippner, LLC is for the management and operation of Pharr Tennis Center for the Parks and Recreation Department. The tennis center provides quality tennis instruction for the citizens of Austin. The Parks and Recreation Department currently does not have the staff for the level of tennis instruction, operation and experience to manage a tennis center. Pharr Tennis Center includes eight (8) lighted courts and one lighted backboard. Rippner, LLC shall manage the collections of court fees, court reservations, provision of lessons and tennis programs. Rippner, LLC shall be allowed to use half the courts for programming of lessons and clinics for a court fee rate approved by the City. Rippner, LLC also agrees to support the use of the facility by the Austin Independent School District (AISD) for special events during the school year. There is no charge for AISD to use these courts. The City shall pay a monthly management fee to Rippner, LLC for the management and operation of Pharr Tennis Center. In addition, a separate management fee shall be provided to administer the National Junior Tennis League (N.J.T.L) summer program from the Pharr Tennis Center.

The Parks and Recreation evaluation team, consisting of representatives from Program Administration, Contract Compliance and Budget and Financial areas, evaluated the responses based on qualifications for operation and management of a Tennis Center, system concept and solutions that include: programming, experience in the National Junior Tennis League, neighborhood and community involvement, certifications, customer service, business and staffing plans, training, management of Pro-Shop and Concessions, qualifications and experience. The evaluation team unanimously recommended award to the best evaluated respondent. This decision was based on Rippner's experience in programming, proven quality of programs; ability to increase revenues by their court reservation management, and upgraded computer reservation system.

This request allows for the development of an agreement with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected offeror, negotiations will cease with the respondent. Staff will return to Council so that Council may select another qualified offeror and authorize contract negotiations with this provider.

MBE/WBE solicited: 13/6 MBE/WBE bid: 0/0

The other respondent for this RFQS included one company, which is considered qualified to perform the work.

1. Yanez Tennis, Austin, Texas

PRICE ANALYSIS

a. Adequate competition.
b. There were one hundred and ninety-one notices sent out, with thirteen MBE and six WBE firms listed for these services. Two responses were received. With no responses received from MBE/WBEs.
c. There is no increase to the management fee for the daily operation compared to the last contract award October 2003.

APPROVAL JUSTIFICATION

a. Best Qualified response.
b. The Purchasing Office concurs with the Parks and Recreation Departments recommended award.
c. Advertised in the Austin American-Statesman and the Internet.