



August 4, 2011

Evaluations/Quality Management Sub-Committee

Special Called meeting

- Meeting called to order at 6:00 pm
- Committee members in attendance: Paul Hassell, Winifred Muhammad, and Tom Schnorr.
- Additional Planning Council members in attendance: Justin Irving
- Staff in attendance: John Waller
- Community Members in attendance: Rhonda Ray
- No citizen communication or community announcements
- Justin Irving gave an overview of various sampling methodologies used to conduct surveys. Mr. Irving presented various methods along with the pros and cons of each system. Mr. Irving also answered questions from the committee members.
- After discussion, the decision was made by the committee to propose a simple, time-specific survey method to the planning council.
- Mr. Hassell presented a draft version of CSS Guidance and Goals to the committee. After some changes, the committee agreed to present the Guidance and Goals along with the proposed sampling method to the Planning Council for final approval.
- Meeting Adjourned at 6:54 pm