

NAME: COMPREHENSIVE PLANNING COMMITTEE
MEETING DATE: 08-23-2011
MEETING TIME: START: 6:00 PM ADJOURN: 7:09 PM
MEETING LOCATION: 1520 RUTHERFORD LANE BUILDING 1
KEY CONTACT: JOSEPH COLLINS
PREPARED BY: KENNETH PLACKE

VOTING MEMBERS PRESENT: JOSEPH COLLINS; DELFRED HASTINGS; KENNETH PLACKE
STAFF PRESENT: GREGORY BOLDS
PUBLIC PRESENT:

MINUTES

Meeting Date August 23, 2011 Start: 7:00P.M. End: 7:25 P.M.

- I. Citizen Communication: AIDS walk to take place October 16, 2011 downtown Austin. 3rd Annual Cupcake Auction benefiting Women Rising Project will take place September 7, 2011 5:30 p.m. to 7:30 p.m.; 4315 Guadalupe Street, Suite 303, Austin TX.
- II. Minutes passed as presented
- III. Reviewed President's National HIV Strategy (Strategy document & Implementation Plan): Activity Time Line to incorporate the National Strategies and HRSA guiding principles was discussed. Gregory Bolds presented an activity time line to help frame the work plan needed to complete comprehensive plan. An Action Plan was also submitted for discussion to help from individual actions necessary to accomplish Activity Time Line Objectives.

The committee discussed moving the activity time line through the executive committee for review and direction on how tool would be utilized with standing Committees to complete comprehensive plan. The Executive Committee would also be informed of how the action plan could be used as a tool to break down the 7 groupings in the activity time line to move committees forward on work plan.

The committee completed one action plan on activity time line (I. H, Evaluation of 2009 comprehensive plan) to demonstrate use of both tools for presentation to executive committee.

IV. Next steps/Action items for next meeting:

- 1) Committee Chair will present to executive committee process proposal to obtain approval allowing presentation to council as a whole.
- 2) Present to Council and inform how tools will be used to review committee work activities and be used to incorporate into comprehensive plan.

Next Meeting 9-20-2011 6:00 PM 1520 Rutherford Lane Building 1.

Persons in Attendance: Joseph Collins, Delfred Hastings, Gregory Bolds, Kenneth Placke